



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 2nd July 2025 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Community Councillor's (Chair) Gareth Chapman, Colin Reynolds, Ifor Thomas,
Alyssia Fiander-Houlden, Joe Griffin

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

1. **Welcome and Introduction.** The Chair welcomed Members, and:
 - a. County Councillor Rhys Sinnett (PCC Cabinet Member for Residents' Services).
 - b. Stephen Bengier (PCC Group Engineer).
 - c. Angharad Llewelyn (PCC Coastal and Rivers Engineer).
 - d. 15 members from the local community.
 - e. Members of the local resident group STUN.
 - f. Representatives from Brawdy CC and Nolton & Roch CC.
 - g. Mr Mark Carter representing Newgale business owners.
2. **Moment of Silence.** None.
3. **Apologies.** Community Councillor's, Richard Davies, Rob Richards, Josh Phillips.
4. **Declarations of interest - Personal or Prejudicial.**
 - a. County Councillor Mark Carter item 5.
 - b. Community Councillor Alyssia Fiander-Houlden Item 13c.
5. **Newgale Coastal Adaptation Plans.**
 - a. **Solva Community Council.** Gareth set out why SCC did not support the scheme. Questions presented were attached to these Minutes.
 - b. **Brawdy Community Council & STUN.** Peter Keeling from Brawdy CC set out why Brawdy did not support the scheme and briefly spoke on the



Solva Community Council Cyngor Cymuned Solfach

Newgale Beach Access and Shingle Bank Realignment Scheme, an alternative approach to the costly PCC Newgale Coastal Adaptation Proposal.

c. **Newgale Businesses.** Mark spoke passionately about the impact the Newgale Coastal Adaptation proposals would have on local business and the Newgale community if ever the proposals became a reality.

d. **Pembrokeshire County Council.** Rhys, Angharad, and Stephen presented the case for change to address coastal flooding and the proposed rerouting of the Newgale section of the A487, with the estimated cost today standing at circa £40 million – to date £3 million had been spent. (Cost in 2017 was estimated to be £23 million). A lively, yet well-controlled discussion followed, involving all members, representatives, and those from the local community. Rhys and Angharad acknowledged questions raised and would reply in writing to the SCC Chair.

6. **Agree the Minutes of the meetings held on:**

a. 4th June 2025¹. All actions were reviewed.

i. **Solva Care.** Actions at 7a and 7b would be complete before Solva Care submitted their stage 1 application to the Lottery. **Action Chair**

ii. **Mobile Venders** (Action 10b). Invoice details to be passed to the Clerk. **Action Chair**

iii. **Surgery** (Action 18a) **Action Chair**

7. **Public representations on items of business to be discussed.**

a. Mr Iain Robertson–Steel suggested a change in wording to the SCC Vision at item 8 to reflect the possible future Health and Social aspirations across the wider Peninsula.

Items of Business.

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.



Solva Community Council Cyngor Cymuned Solfach

8. **Motion to agree a new SCC Vision.** The word change suggested by Mr Iain Robertson–Steel was considered. Members agreed the following draft Vision:

SCC is committed to fostering age-friendly communities for all age groups and will work with creativity, determination, and transparency to benefit everyone in Solva, Whitchurch, and Middle Mill, and across the wider Peninsula in partnership with St Davids City Council and Llanrhian Community Council.

- a. St Davids City Council and Llanrhian Community Council would be invited to support. **Action Clerk**
- b. The new Vision, if agreed, would support the Health Board's on going work to develop a Health and Community Care System and build on the work of Solva Care.
- c. The revised draft vision would be presented at September's SCC meeting for approval. **Action Clerk**

9. **Clubhouse.**

a. **Motion to agree new Clubhouse Hire charges.** Proposed by IT, seconded by CR, that the following new hire charges would take affect from 1st July 2025: £25 for the first 2 hours and then £7.50 per hour. All members present agreed the motion.

b. **Car Park Incident of Vandalism and Anti-Social Behaviour.** A car parked on the Clubhouse car park had been damaged by young vandals.





Solva Community Council Cyngor Cymuned Solfach

CCTV footage of the incident had been passed to the Police for investigation. An incident number was issued to one of residents affected who also asked SCC to consider setting up a scheme called 'Solva Protect'. SCC members acknowledged the idea which would only function effectively if it was driven by volunteers.

c. **Annual Fire Extinguisher Inspections and Certification.** Completed by Pembrokeshire Fire & Safety Ltd on 13th June 2025.

d. **Front Door.** GC fixed the door which can now be opened either by key (held in the safe key box by the front door) or by combination. The combination element remains imperfect and will be blocked off. **Action GC**

10. **Motion to agree SCC Training Plan 2025.** Proposed by JG, seconded by GC, that the Training Plan for 2025 was adopted as presented. All members present agreed the motion. **Action All**

11. **Motion for new traffic mirrors.** Proposed by JG, seconded by AFH, that traffic mirrors at Glanhafen and Chapel Lane were replaced. All members present agreed the motion. **Action Clerk**

12. **Play & Skate Parks Annual Inspection Reports 2025.** The PCC Quarterly reports for the lower and upper play parks was circulated to members by email on 27th June 2025. The annual Inspection reports were circulated to members by email on 18th June 2025.

a. **All Wales Play Opportunities Grant Capital Funding for Play Spaces and Playgrounds.** SCC applied to PCC on 18th June 2025 for capital funding to address Gamlin safety concerns. Decision expected in early August.

b. **Enhancing Pembrokeshire Grant.** SCC had been awarded EP funding to address safety issues in the Upper Play Park. The contractor completed that work on 1st July 2025.

i. **New Wood Sanding.** New wood fitted to the benches needed sanding. **Action GC**

ii. **Self-Closing Gate Spring.** Within the contractors original quote, no gate springs were included. Three needed to be purchased and fitted to the pedestrian gates to help keep dogs out. **Action Clerk**



Solva Community Council Cyngor Cymuned Solfach

c. **Play Equipment faults.** Faults identified in all reports would be addressed by SCC. **Action AFH, GC**

d. **Dog Fouling.** Solva Community Council members were very concerned by recent incidents of dog fouling in the upper play park and on the sports pitch. This poses a serious health risk, particularly to children, and undermines the safe and welcoming environment we strive to maintain for all users. To address this issue, members agreed on the following actions:

- New signage will be installed clearly stating that dogs are not permitted in play parks under any circumstances. **Action MC, Clerk**
- CCTV warning signs will also be displayed in key locations, and access to these areas will be monitored. **Action MC, Clerk**
- New signage will state that dogs will only be allowed along the edges of the sports pitch and must be kept on leads at all times. **Action MC, Clerk**
- If this situation does not improve, SCC will move to prohibit dogs entirely from the sports pitch.

We appeal to all dog owners to act responsibly and help protect these important community spaces.

i. **Newsletter.** An article would be drafted for the August edition. **Action Clerk**

13. **Planning Applications Received.** SCC had received the following applications.

- a. **Application No:** NP/25/0344/S73
Proposal: Variation of condition No.1 of NP/19/0616/FUL to extend permission for a further 5 years.
Location: 22, Porth Y Rhaw, High Street, Solva
- b. **Application No:** NP/25/0355/CAC
Proposal: Replacement dwelling & ancillary potting shed.
Location: Porth Y Rhaw, 22, High Street, Solva



Solva Community Council Cyngor Cymuned Solfach

Planning Concerns:

SCC previously raised the following planning concerns with NP/19/0616/FUL and these concerns remain extant.

- Overdevelopment. The large rear extension poses a lack of privacy to the neighbours.
- Line of ridge. The increase in the height of the ridge line detracts from the character of the terrace.
- There is a discrepancy over the chimney position between existing and that which is proposed.
- PVC windows are not acceptable.
- Maintenance of access. It will not be practical to fully demolish the building while maintaining access for the residents of the terrace.

Why would PCNPA allow a new build property to be built within the middle of an existing row of 19th century cottages, in a Conservation Area within the National Park?

- c. **Application No:** NP/25/0359/LBA (No SCC Planning Concerns)
Proposal: The replacement of existing corrugated asbestos (no rafters) roof above existing trusses (which are to be retained). New roof to reintroduce rafters and slate as historic with the addition of insulation per contemporary building regulations.
Location: Capel Bach, Chapel Lane, Solva

Reports & Discussion

14. Clerk & RFO Report.

- a. **SCC Bank Balance at end of May.** The balance on 30th June 2025 was £24,370.73. Income & Expenditure (actual) for June was presented and reviewed.

RISTRICTED FUNDS	
IRP Determination 44 Payments to Members	£1,664.00
Community Elections contested / non-contested	£3,000.00
Intergenerational Park Project	£501.31
SCC Reserve	£8,320.09
Solva Fireworks Display	£4,363.35



Solva Community Council Cyngor Cymuned Solfach

Parc Y Capel	£1,711.03
Community Fayres / Events	£336.00
Defibrillator spares (pads etc.)	£1,711.03
Welsh Language Fund	£86.82
Senior Citizens Christmas Lunch	£700.00
Community Warm Spaces	0
Total	22,393.63
Free cash	£1,977.10

TOTAL £24,370.73

- b. **SCC Audit Notice.** (1st to 28th July). Each year the annual accounts are audited by the Auditor General for Wales. Prior to this date, any interested person has the opportunity to inspect and make copies of the accounts and all books, deeds, contracts, bills, vouchers and receipts etc relating to them for 20 working days on reasonable notice. For the year ended 31 March 2025, these documents will be available on reasonable notice on application to the Clerk.
- c. **June I&E.** Reviewed and approved by members.
- d. **Budget Review.** Expenditure was reviewed against the agreed budget.
- e. **Correspondence.** All correspondence had been circulated to members via email.
15. **Town & Community Council Code of Conduct Training 14 July at 6pm** (via Teams) IT would attend.
16. **One Voice Wales Area Committees – SCC 2nd representative.** To be reviewed in September. **Action Chair**
17. **County Councillor.** Mark's report as published in July's Newsletter.
18. **AOB.**
- a. **Dewi Campus.** CR proposed SCC held one meeting per year at Dewi Campus. Members supported the proposal. POC to be confirmed. **Action CR**



Solva Community Council Cyngor Cymuned Solfach

- b. **Solva CLT.** IT informed members that ATEB were to purchase the CLT land opposite the Bay View Stores. These plans were TBC. **Action MC**
- c. **Pwell Melyn Bench.** CR recommended the bench at the bottom of the mosaic steps was disposed of. Members agreed. Disposal to be arranged. **Action CL with support from MC/PCC**



19. **Date of next meeting.**

- a. Wednesday 10th September 2025 at 6pm in the Clubhouse.

Compiled by:
Bruce Payne (Clerk) 8th July 2025

Signed by: (Chair)
Community Councillor Gareth Chapman