



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Tuesday 3rd December 2024 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Community Councillor's Alyssia Fiander-Houlden (Chair) Gareth Chapman (Vice Chair), Richard Davies, Colin Reynolds, and Joe Griffin

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed:
 - a. Members of the community.
 - i. Sandra Young.
 2. **Moment of Silence.** None.
 3. **Apologies.** Community Councillor's Josh Phillips, Rob Richards.
 4. **Declarations of interest - Personal or Prejudicial.** None.
 5. **Agree the Minutes of the meetings held on:**
 - a. **6th November 2024¹.** All actions were reviewed.
 6. **Public representations on items of business to be discussed.**
 - a. **Road Safety.** Sandra raised the following road safety concerns.
 - i. Signage to advise pedestrians to use Lewis Terrace and not walk on the main road which has no pavement.

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.



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- ii. Signage to inform drivers to be aware of the elderly or the disabled walking or using wheelchairs on the narrow pavements or road from the Memorial Hall toward the Royal George. **Action Mark**

Post Meeting Note: Mark had confirmed with PCC Highways that pedestrian directional signs had been ordered and would be installed by Lewis Terrace over the next few months.

Pedestrian warning signage re the elderly and those using wheelchairs from the Hall towards the Royal George would be discussed with the PCC Traffic Team.

Items of Business.

7. **Newsletter January Edition.** Members supported the production of a January newsletter. St Davids City Council would notify the Clerk of their decision by Friday 6th December.

a. **Newsletter Sub-Committee.** Members agreed to establish a Newsletter sub-committee to review advertising prices and Newsletter plans for 25/26. The inaugural meeting would be in January 2025. Members would be:

- Gareth
- Richie
- Clerk **Action re inaugural meeting**
- Editor
- St Davids City Council representative

8. **Warm Spaces Programme.** The Chair confirmed that dates for Warm Spaces had been agreed with Solva Care, Luncheon Club and Coffee Mornings. Plans to confirm supplementary support from outside groups/organisations were in progress.

9. **Senior Citizens Christmas Lunch 2024.** Members confirmed that all arrangements were in place for the festive lunch on Saturday 7th December 2024.

10. **Solva Shopping Evening Thursday 5th December.** The Chair confirmed that 8 local businesses were participating, 35 people had requested stalls. Santa would be in his grotto, and hopefully ringing his festive bell prior to the 5pm. A treasure hunt was planned and a raffle organised. All proceeds would go towards local projects.

11. **Welsh Language, Wesh Heritage, and its traditions.**



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- a. **Welsh Language Project.** Colin had prepared the first, in a number, of papers title “Geology” which was available on the shared g drive for review. Cost to translate the paper (1,377 words) into Welsh was £94.32 + VAT.
 - b. **Motion.** Proposed by Gareth, seconded by Alyssia that the Geology paper was translated into Welsh at a cost of £94.32 + VAT. All members present agreed the motion. **Action Clerk**
 - c. **Project Target Date.** Members agreed the target to complete the project was Easter 2025. All activities to meet the target would be presented at the January meeting. **Action Colin**
12. **Clubhouse & AFC.**
- a. **Fire Risk Assessment Works.** Colin confirmed that a meeting with a contractor was planned. Quote for fire doors to be invited.
 - b. **Electrical Works.** No Contractor had yet been invited to quote. **Action Ifor**
 - c. **PAT Testing.** This should be completed before Christmas. **Action Josh**
 - d. **Maintenance and Fire Safety Logs.** Colin confirmed that both were up to date. Toilet seat repairs (Gents) would be resolved. **Action Ifor**
 - e. **Howdens.** The Clubhouse would apply to Howdens for a new kitchen under their Game Changer Programme. **Action Richie**
[howdens-phase-3---kitchen-investment-scheme-\(1\).pdf](#)
13. **VE Day 80 – 8th May 2025.** Members unanimously agreed to participate in the event. Bruno Peek, Pageant Master, to be informed. **Action Clerk**
14. **Solva Wellbeing Survey 2025.** Members agreed this should be aligned with the planned SCC Wellbeing Plan. A follow up with TfC (Tom Moses) was requested. TfC advice on the structure of a community wellbeing survey would also be invited. **Action Clerk**
- a. **Wellbeing Consultation.** Consultation with Solva Care and other community third sector organisations were planned for February 25. **Action Clerk**
15. **Deep Space Advanced Radar Capability (DARC)**



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a. **Questions, Concerns and Project Detail Requiring Clarification.**

Questions etc. were placed on the g-drive in early November for comment by Gareth. These would now be sent to DARC requesting clarification. **Action Clerk**

Post Meeting Note. The link below addresses many of the concerns voiced. Mount Farm is mentioned with other images showing “Before” and “After”:
[Gynigiad ar gyfer DARC ym Marics Cawdor/DARC Proposal at Cawdor Barracks](#)

16. **Planning Applications Received.** SCC had no planning concerns with:

a. **Application No:** NP/24/0620/TCA²

Proposed Works: Crown reduction of 6 No. Holly trees

Location: Prendergast Woods, Solva

b. **Application No:** NP/24/0582/TPO

Proposal: Sycamore – Re-pollard

Location: The Old Chapel, Main Street, Solva

Application Type: Works To Trees (TPO)

c. **Application No:** NP/24/0578/FUL

Proposal: New menage for personal use only

Location: Brynhedydd, Solva, SA62 6XE

Reports & Discussion

17. **Clerk & RFO Report.**

a. **SCC Bank Balance at end of November.** The balance on 31st November 2024 was £27,170.21. Income & Expenditure (actual) for November was presented and reviewed.

RISTRICED FUNDS	
IRP Determination 44 Payments to Members	£1,664.00
Community Elections contested / non-contested	£2,000.00
Intergenerational Park Project	£351.31
SCC Reserve	£4,853.82
Solva Fireworks Display	£4,363.35
Parc Y Capel	£5,663.76

² See email from Kate Attrill dated 26 Nov 24



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Defibrillator spares (pads etc.)	£845.37
Welsh Language Fund	£200.00
Community Warm Spaces	£3,000.00
Total	£22,941.61
Free cash	£4,228.60

TOTAL £27,170.21

- b. **Budget Review.** Expenditure was reviewed against the agreed budget.
- c. **Correspondence.** All correspondence had been circulated to members via email.
- d. **2025 – 2026 Draft Budget and Precept.** The budget was approved by all members as presented.
 - i. **Motion.** Proposed by Gareth, seconded by Ifor that the SCC 25 - 26 Precept remained at £36,500. All members present agreed the motion. PCC Head of Financial Services to be notified before the deadline of 20th January 2025. **Action Clerk**

18. County Councillor.

- a. **Solva CLT.** Public Question to be posed by Mark at December's PCC Council meeting. December 2024 marks 5 years since Pembrokeshire County Council allocated £3M of funds collected from Second Homes Premium to build 18 affordable rental homes on Council owned land in Upper Solva. This land has been allocated for housing for many years. Ateb were managing the project in conjunction with Solva CLT. Although there are capacity issues with the sewerage system 10 properties may still be immediately connected. 5 years later since December 2019 there is not even any planning permission in Solva, and the value of the £3M fund allocated has been reduced dramatically due to an increase in building costs and the fees taken by Ateb. Please can the Cabinet Member advise whether they think this situation is acceptable and, in the answer, including how long PCC will allow this situation to continue before intervening to finally get these houses built?
- b. **Parking at the bottom of Panteg Road.** A local resident had raised concerns about parking at the bottom of Panteg Road. SCC members discussed the concern and decided it was not beneficial to request changes with PCC. This was due to the general lack of parking in Solva.



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c. **St Davids WRC.** Mark informed members that the PCC Cabinet, on 2nd December 2024, discussed the future of the Waste and Recycling centres including the one at St Davids. After a vote of 6 votes in favour and 2 against they confirmed option 4 as the preferred option that St Davids WRC stayed open for the foreseeable future with 2 opening days a week all year round. All other WRC sites would lose 1 day per week.

19. AOB

a. **Parc y Capel Carols.** The annual event would be held on 20th December 2025 at 4pm.

b. **Mosaic Steps.** One step was possibly loose. This was to be verified and the Clerk informed. **Action Colin**

c. **No Dogs - Play Park Signage.** Signage to be displayed in both play parks. **Action Alyssia**

d. **Oriel Parc, Pembrokeshire Landscape Gallery Working Group.** Richie updated members on the future of Oriel y Parc and a group of concerned individuals who would like to see the original purpose and use of Oriel y Parc reinstated.

Date of next meeting.

a. **Tuesday 7th January 2025.**

Compiled by:
Bruce Payne (Clerk) 8th November 2024

Signed by: (Chair)

Community Councillor Alyssia Fiander-Houlden