



Solva Community Council Cyngor Cymuned Solfach

Minutes v2 of the meeting held on Wednesday 6th November 2024 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Community Councillor's Alyssia Fiander-Houlden (Chair) Gareth Chapman (Vice Chair), Richard Davies, Colin Reynolds, Josh Phillips and Joe Griffin

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed:
 - a. Members of the community.
 - i. Bella Prickett.
 - ii. Sandra Young.
 2. **Moment of Silence.** None.
 3. **Apologies.** Community Councillor's Ifor Thomas, Rob Richards.
 4. **Declarations of interest - Personal or Prejudicial.** None.
 5. **Agree the Minutes of the meetings held on:**
 - a. **1st October 2024¹.** All actions were reviewed.
 6. **Public representations on items of business to be discussed.**
 - a. **Sandra** raised 2 matters.
 - i. **Unsafe roadside pathways.** The weekly luncheon club held at the Hall was invaluable for local residents, especially those in wheelchairs who relied on volunteers for transport. However, the lack of wide, safe

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.



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roadside pathways between the Hall and Anchor Down creates a significant safety hazard. The pathways aren't wide enough for wheelchairs, forcing volunteers to push wheelchairs along the main road. This exposure to traffic is risky, especially with drivers frequently ignoring the 20 mph speed limit.

The combination of close-proximity traffic, narrow pathways, and disregard for speed limits creates a distressing and unsafe situation for wheelchair users and their volunteer escorts. Addressing this issue might involve several potential measures, such as:

- **Pathway Widening or Redesign:** Exploring PCC options for widening the pathways or adding a designated wheelchair lane could improve accessibility. **Action Mark**
- **Speed Monitoring and Enforcement:** Advocating for better enforcement of the 20 mph limit with possible measures like speed cameras or additional signage could help to calm traffic in this area and along the main road through Solva. **Action Clerk**
- **Traffic Calming Features:** Requesting traffic calming features such as road bumps, rumble strips, or even pedestrian priority areas could enhance safety. **Action Mark**
- **Volunteer Assistance and Safety Training:** Providing safety training for volunteers and equipping them with high-visibility gear might slightly reduce risk while awaiting long-term solutions. **Action SCC Chair to write to Luncheon Club**

i. **Clubhouse.** Cleaning days need should be adjusted to ensure the Clubhouse was clean for peak usage days (Monday's, Thursday's and Friday's). Currently, the AFC did not contribute to any costs (cleaning, electricity, water etc). This needs addressing as the AFC use the toilets, showers and clubroom. **Action SCC Clubhouse sub committee**

b. **Bella** requested SCC support for the Solva Shopping evening on Thursday 5th December 5 to 7pm. Members agreed the following:

- i. Raffle. **Action Alyssia and Gareth**
- ii. Santa. **Action Colin**
- iii. Event Poster. **Action Richie**
- iv. Christmas trees in Lower and Upper Solva. **Action Gareth, Richie**
- v. Trees to be decorated by 1st December. **Action Alyssia & SCC volunteers**



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Items of Business.

7. **Remembrance Sunday 10th November.** All arrangements were in place.
 - a. Volunteers to support 14 SR with road closure. **Action Gareth**
 - b. War Memorial Clean up. **Action Mark**

8. **Senior Citizens Christmas Lunch Saturday 7th December.** Members agreed the following.
 - a. Raffle. **Action Richie**
 - b. Bingo. **Action Joe**
 - c. Piped Background Music. **Action Joe**
 - d. Revd Canon Michael Rowlands Invite. **Action Clerk**
Post Meeting Note: Michael was unavailable.
 - e. Xmas Lunch set up Friday 6th December, time tbc. **Action Joe to confirm time to all members**
 - f. Christmas Carols in either Parc y Capel or the Hall. **Action Joe**

9. **Deep Space Advanced Radar Capability (DARC)**
 - a. **Questions, Concerns and Project Detail Requiring Clarification.** **Action Gareth**

 - b. **Google Drive.** These will be stored and available to members on Google Drive, as briefed at the SCC meeting. **Action Gareth**

 - c. **DARC Enquiries.** Once members have reviewed and agreed questions etc. they will be submitted to DARC. **Action Clerk**

10. **Warm Spaces Programme.** PAVS had awarded SCC £3,000 from the Community Warm Spaces Fund. The grant must be spent by 31st March 2025. SCC Members agreed the following.
 - a. **Activity Schedule.** A schedule of activity would be created by 12th November to show dates, what the activity was, booking arrangements and SCC member responsible. Photos of activity on the day were required to support the Monitoring and Evaluation Report. In addition, a diary of activity would be set up. Solva Care and Community members running Coffee Mornings and Luncheon Club to be informed. **Action Alyssia**



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- b. **Community Get Together.** For the purpose of communications (Newsletter, FB, Posters etc), the name, “Community Get Together”, would be used in conjunction with Community Warm Spaces.
11. **Solva shopping Evening Thursday 5th December.** See item 6b.
12. **Opportunity to request changes to the 20mph limits in Pembrokeshire.**
- a. **Motion.** Proposed by Alyssia, seconded by Gareth, that Solva retained the 20mph speed limit. All members present agreed the motion.
- b. **Speed Monitoring and Enforcement.** As reported in item 6a(i), Speed Monitoring and Enforcement would be pursued with GanBwyll GoSafe. **Action Clerk**
[GoSafe | Wales Road Casualty Reduction Partnership](#)
13. **Solva Community Clubhouse & AFC.**
- a. **Paintings.** Agree what paintings would be display in the clubroom. Decision at SCC December meeting. **All SCC members**
- b. **AFC Display Items.** Decision at SCC December meeting. **All SCC members**
- c. **Fire Risk Assessment Works.** To be costed. **Action Josh, Colin, Ifor**
- d. **PAT Testing.** **Action Josh**
- e. **Maintenance and Fire Safety Log Books.** To be checked and completed monthly at SCC meetings. **Action Josh, Colin, Ifor**
14. **SCC EP Funding Application.** Submitted, with all support documents, on 28th October 2024 to enhancing.pembrokeshire@pembrokeshire.gov.uk
- a. **Motion - Safeguarding Policy.** Proposed by Joe, seconded by Richie that the SCC Safeguarding Policy was approved and adopted. All members present agreed the motion.
- i. **SCC Child Protection Officer.** Members agreed and Colin accepted the appointment.



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- b. **Ball Stop Net Fencing.** This item had been removed from the EP application to allow any planning requirements to be addressed with PCNPA. SCC would also review affordability of the fencing proposal.
 - i. **Quotes.** Action Josh
 - ii. **Pre Planning Application.** Submitted to PCNPA on 4th November 2024. PCNPA reference PA/24/0161.
- c. **Welsh Language Promotion.**
 - i. **Locations of QR code signs.** Draft locations to be circulated.
Action Colin
 - ii. **Subject matter for each QR code.** Members agreed this must be carefully researched to ensure information was correct. Draft copies would be initially gathered on Google Drive. (Once agreed they would be stored, in Welsh and English, on a hidden QR Code tab on the SCC web site).
Action Colin
 - iii. **Welsh Translation Costs.** Quotes to be invited. Action Clerk
15. **Model Financial Regulations for Community and Town Councils in Wales.**
 - a. **Motion.** Proposed by Alyssia, seconded by Gareth that the Model Financial Regulations, as presented, were agreed and adopted by SCC. All members present agreed the motion.
16. **Local government services pay agreement 2024/25 (Clerks pay scale).**
 - a. **Motion.** Proposed by Colin, seconded by Joe that the pay agreement for the Clerk, as presented (SCP 33, £22.14 per hour, LC3), was agreed and backdated to April 2024. All members present agreed the motion. The new rate and backdated pay would be included in the 25/26 SCC Budget. Action Clerk
17. **Planning Applications Received.** SCC had no planning concerns with:
 - a. **Application No:** NP/24/0527/FUL
Proposal: Rear roof alteration (new pitch line) & porch extension to front
Location: 24, Brynaber, Penyraber, Solva
Application Type: Full



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Comments by: 4th November

- b. **Application No:** NP/24/0523/TCA
Conservation Area Tree Works Application
Proposed Works: Macrocarpa-removal of dead wood & limbs to approx 4-5m from top of tree. Ash wit
Location: Land at Penyraber, Solva, Haverfordwest, Pembrokeshire, SA62 6UR

Reports & Discussion

18. Clerk & RFO Report.

- a. **SCC Bank Balance at end of October.** The balance on 31st October 2024 was £23,082.07. Income & Expenditure (actual) for October was presented and reviewed.

RISTRICATED FUNDS	
IRP Determination 44 Payments to Members	£1,664.00
Community Elections contested / non-contested	£2,000.00
Intergenerational Park Project	£351.31
SCC Reserve	£4,853.82
Solva Fireworks Display	£64.28
Parc Y Capel	£5,663.76
Defibrillator spares (pads etc.)	£845.37
Welsh Language Fund	£200.00
Total	£15,642.54
Free cash	£7,439.53

TOTAL £23,082.07

- b. **Budget Review.** Expenditure was reviewed against the agreed budget.

- a. **Correspondence.** All correspondence had been circulated to members via email.

19. Pembrokeshire Peninsular Working Group (PPWG). NTR



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20. County Councillor.

a. **Solva Fireworks Display 2024.** On Friday 1st November Solva Community Council held its annual fireworks display in perfect weather conditions. As usual the display was funded by the bucket collection and donations from local businesses and traders on the night that was collected last year. It started off with the lighting of the bonfire followed at 5.45 with a low noise display that lasted for 10 minutes. A break of an hour then took place before the main display during which the substantial crowd enjoyed burgers, cheesecake, ice cream and cider from local traders. The local pubs were overflowing with probably several thousand people enjoying a great atmosphere and it was great to see the event supporting local business's.

The main event took place at 7pm with background music from a professional sound system. There was a huge array of fantastic fireworks that lasted 25 mins that has been said to be the longest and possibly the best display in Pembrokeshire. The event was helped by the great weather and a high tide that gave great reflections and photo opportunities. The bucket collection and donations from businesses has increased thus ensuring another great display next year. Solva CC is very grateful to all those families and businesses who donated and those who helped with the display and bucket collections. The provisional date for next year is Saturday 1st November 2025.

- i. **Donations.** Total donated to date £4,567.67 (Additional donations will be gratefully received.)
- ii. **Thank you Letter.** A thank you letter to all who made the event a success would be published in the December Newsletter and on the SCC FB page. **Action Alyssia**

Waste and Recycling Centres Review

b. **St Davids WRC.** Members of the PCC Policy and Pre-Decision Overview and Scrutiny Committee will meet on Tuesday 12th November at 10am in County Hall. There are **four options** for the committee to consider to support the budgetary pressures currently faced by the Authority, whilst continuing to meet our statutory duties.

SCC members unanimously agreed to support Option 4. County Councillor Mark Carter would take that forward to the PCC meeting on the 12th.

Option 1 – No Change This option would not meet the required savings from the WRC budgets, there are a number of savings measures which have been put



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forward for consideration to support the financial pressures currently faced by the Authority. As such if this £70,000 saving were not to be made through the WRC's this would have to be provided from an alternative area of the service. This would likely impact on the statutory services delivered by the service.

Option 2 – Closure of St Davids. Based on the information reviewed including usage data and travel distances analysis, in conjunction with the results of the Public Consultation it has been considered that the St David's WRC is showing as above PCC's statutory requirement. Based on the analysis of bookings is also capacity for the slots booked at St Davids to be accommodated into the current availability of Manorowen and Winsel. This would provide an annual saving of £70k based on the 2025-26 revenue budget.

Option 3 - Reduce the number of WRC's in Pembrokeshire and reduction in opening day to meet anticipated demand across remaining WRC's. Based on the information reviewed including usage data and travel distances analysis, in conjunction with the results of the Public Consultation it has been considered that the St David's WRC is showing as above PCC's statutory requirement and provision substantially exceeds the demand levels for a number of sites. Based on the analysis of bookings is also capacity available at a number of WRC's based on the current booking levels therefore it is proposed that Winsel, Waterloo and Crane Cross would reduce a day per week year round and Hermon would reduce one day per week in the summer period. This would provide an annual saving of £110k based on the 2025-26 revenue budget. (Excluding any increase in revenue costs associated with capital infrastructure borrowing to undertake the required capital works or as a result of any impacts on staff).

Option 4 – Reduction in opening days and change to opening hours to meet anticipated demand at all WRC across Pembrokeshire. Based on the analysis of bookings is also capacity available at a number of WRC's based on the current booking levels therefore it is proposed that Winsel, Waterloo, Crane Cross and Manorowen would reduce a day per week year round and Hermon and St Davids would reduce one day per week in the summer period.



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AOB

21. **Harbour Path.** Alyssia reported one area of the path was eroding. PCNPA to be notified. **Action Clerk**



Date of next meeting.

- a. **Tuesday 3rd December 2024.**

Compiled by:
Bruce Payne (Clerk) 8th November 2024

Signed by: (Chair)

Community Councillor Alyssia Fiander-Houlden