



Solva Community Council Cyngor Cymuned Solfach

Minutes (v2) of the meeting held on Wednesday 13th March 2024 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Community Councillor's Richie Davies (Chair), Ifor Thomas, Colin Reynolds, Joe Griffin and Gareth Chapman.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed:
 - a. 5 members of the community (including those attending via Zoom).
 - b. The previous Newsletter Editor (via Zoom).
 2. **Moment of Silence.** None.
 3. **Apologies.** Community Councillor's Rob Richards, Alyssia Fiander-Houlden, Bethany Ellison (née Hutson),
 4. **Declarations of interest - Personal or Prejudicial.**
 - a. Community Councillor Richard Davies declared a personal interest with item 9 and a personal and prejudicial interest with item 14a.
 5. **Agree the Minutes of the meetings held on 6th February 2024¹.** All actions were reviewed.
 - a. **Item 23b** remained to be organised (meeting with St Davids and Llanrhian councils to discuss areas of mutual interest. **Action Clerk**)

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.



Solva Community Council Cyngor Cymuned Solfach

6. Public representations on items of business to be discussed.

a. **Agenda Item 17b.** 3 residents from St Brides View made representations regarding the Headlands development. Although the development was supported, key points of concern during the construction phase were, how traffic flows would be monitored, how the 3.5 ton laden weight condition would be enforced and how the agreed Traffic Management Plan would be policed. There was general concern with how PCNPA would monitor these activities and intervene, if needed, in a timely manner. Health & Safety was also flagged as a major concern. Dumper trucks and other vehicles were operating on site daily. No construction fence to secure the site had been erected. The site was adjacent to a play park and sports pitch and the lack of any fence had raised much concern with families. The H&S Executing in Carmarthen would again be asked to investigate. **Action SCC Clerk**

b. **Agenda Item 17c.** 1 resident set out a representation about 'Unightly Solva' saying that PCC Highways had failed to engage and supervise various developments. These included the dumping of construction waste off Fort Road, an unfinished Summerhouse and boathouse, and the construction of a new cottage adjacent to Fort cottages. The Headlands development site also continued to have waste material delivered. Solva was in a National Park and should be protected as a place of peace and beauty. Currently it was not. The county councillor was asked to investigate. **Action Mark**

Items of Business.

7. Newsletter.

a. **Distribution.** The distribution list and volunteer contact list for Solva would be reviewed to ensure all areas of the Ward were covered. **Action Gareth**

b. **Digital Copies.** Options to introduce and make available digital copies would also be investigated. **Action Gareth**

c. **Previous Editor Remuneration.** The previous editor had not invoiced for June, July, August, September and October editions. Members agreed that a settlement would be put in place and paid before 31st March 2024. **Action Clerk**

8. **SCC Google Drive.** Alyssia had requested all members were to create a Gmail account and forward her the details. **Action All members**



Solva Community Council Cyngor Cymuned Solfach

9. **Community Asset Transfer.**

a. **Coastal Allotment Project.** PCC had confirmed all papers were now with their Legal Department and would be sent to SCC for signature in due course.

10. **Bi-annual Solva Ward Wellbeing Survey.** Motion. Proposed by Ifor, seconded by Gareth that the Bi-annual Solva Ward Wellbeing Survey was adopted and included as a key objective in the SCC Annual Report. All members present agreed the Motion. **Action Clerk**

11. **St Davids Waste and Recycling Centre.** PCC had agreed to a 12 month closure deferral. SCC would await a PCC proposal to retain the centre indefinitely.

12. **Defibrillator Bay View Stores.** The item and cabinet had arrived and would be positioned in due course. **Action Ifor**

a. **Free CPR and Defibrillator Training.** 2 sessions were available and would be programmed after 6th June (trainer was not available from 22nd April to 6th June). Dates to be advertised in the June Newsletter. **Action Alyssia**

13. **Free portrait of His Majesty The King.** Motion. Proposed by Colin, seconded by Gareth that SCC apply for a free portrait of His Majesty The King. All members present, except 1, agreed the motion. **Action Clerk**

14. **Parc y Capel.** (Community Councillor Richard Davies left the meeting).

a. **Quote 1.** The first quote for the repairs had been received and was reviewed by members.

b. **Quote 2.** A second quote was required. **Action Colin**

(Community Councillor Richard Davies rejoined the meeting).

c. **Fete Monday 6th May 2024.** Vicky spoke to members and asked if they were able to support the Fete. Members confirmed their support for the Fete which would include a Dog Show. An update would be provided at the April SCC meeting.

15. **D-DAY 80 Solva Event – 6th June 2024.**



Solva Community Council Cyngor Cymuned Solfach

a. **Event Overview.** Joe informed members about a ceremony which would take place at the flag pole in Parc y Capel on Thursday 6th June at 9a.m. A D-DAY flag of peace would be raised. Reverend Canon Michael Rowlands would attend. A detachment from 14 Signal Regiment would also be invited.

i. **Memorial Hall.** Activities to be confirmed at the April meeting.
Action Joe

b. **Flag of Peace.** Motion. Proposed by Joe, seconded by Colin that 2 flags of peace were purchased for the flag poles in Parc y Capel and at Solva Community Centre. Total cost £66.40 including VAT and delivery. All member present agreed the motion. **Action Clerk.**

16. **Welsh Language, Welsh Heritage, and its traditions.**

a. **Dog Fouling Bilingual Signage.** One quote had been received. An additional quote from another supplier to be requested. **Action Richie**

b. **Welsh Language Fund.** Motion: Proposed by Joe, seconded by Colin that a Restricted fund, initially of £200, was established to pay for Bilingual Signage. All member present agreed the motion. **Action Clerk**

17. **Planning.** Applications received.

a. **Application No:** NP/23/0493/FUL

Proposal: Alterations and extension of an existing property.

Location: Mor Awelon, Solva, SA62 6TG

SCC objected to the application on 16th January 2024.

Further local concerns registered on 14th February 2024. (Previously circulated to SCC members).

Applications Determined:

a. **Application No:** 23/0881/HG (PCC)

Proposal: Removal of a hedgerow

Site Address: Cruglas, SOLVA, SA62 6XX

Decision: Refused

Date Decided: 26-Feb-2024

b. **NP/23/0242/DOC** Headlands development discharge of conditions approved.



Solva Community Council Cyngor Cymuned Solfach

[PCNPA Planning \(pembrokeshirecoast.wales\)](http://pembrokeshirecoast.wales)

See PCNPA Delegated Decision Report

- i. **Serious Concerns - St Brides View** – Residents had serious concerns. (see item 6a.)

- c. **NP/21/0298/FUL** Headlands development. Residents had asked what steps were being taken to deal with the increasing pile of waste and garden rubbish on the Headlands Site. (see item 6b.)

Reports & Discussion

16. Clerk & RFO Report.

- a. **SCC Bank Balance at end of January.** The balance on 29th February was £28,756.36. Income & Expenditure (actual) for February was presented and reviewed.

RISTRICATED FUNDS	
IRP Determination 44 Payments to Members	£86.69
Community Elections contested / non-contested	£1,000.00
Play Parks	£121.31
Skate Park	£85.00
SCC Reserve	£3,491.65
Solva Fireworks Display	£3,165.82
Parc Y Capel	£6,637.50
Clubhouse disabled toilet project (with baby changing facility)	£2,266.00
Upper Solva Youth Project	£3,031.02
Defibrillator spare (pads etc)	£100.00
Welsh Language Fund	£0.00
Total	£19,984.99
Free cash	£8,771.37

TOTAL £28,756.36



Solva Community Council Cyngor Cymuned Solfach

- b. **Financial Regulations.** Motion: Proposed by Richard, seconded by I for the attached Model Financial Regulations for Wales² were again adopted by SCC in preparation for the upcoming 23/24 Audit. All members present agreed the motion. The regulations were to be reviewed by the RFO and all members to ensure compliance. **Action all**
- c. **Budget Review.** Expenditure was reviewed against the agreed budget.
- d. **Correspondence.** All correspondence had been circulated to members via email.

17. **Save Solva Surgery Working Group (SSSWG).** Gareth updated members. The Peninsula Working Group had now agreed a program of Work. 3 meetings were planned.

18. **County Councillor.** Mark spoke about the St Davids Civic Amenity site that was destined to be closed in the recent PCC budget, but had now had a 12 month reprieve. On the 7th March, we had a Full Council Meeting that included the Budget. A whole raft of cuts minus the closure of St Davids CA site and a 16,31% Council Tax increase were introduced by the Cabinet Member for Finance. As soon as he sat down, the Deputy Leader stood up and requested that Standing Orders, the rules by which the Council operates were suspended. Once this was voted on and granted, he was able to propose an alternative Budget. Under normal rules, at least 14 days of an alternative budget should have been provided but these rules had been suspended. By using £1.5m worth of reserves, increasing revenues from leisure by £300,000 and stating that a further £1m of savings would be found by the Chief Executive, the CT increase proposed was now 12.5%. Previous advice from Officers was that reserves should not be used.

However the sting in the tail is the expected CT rise for next year is likely to be at least 11.4%. Members were surprised by this proposal and were not given any time to digest the proposal and for this reason my group including myself voted against this proposal. It still passed by about 5 votes

Closer to home, I have managed to get the topic of the adoption of Lewes Terrace raised again. This has been an ongoing matter since 2006, and for clarity, is the raised section of roadway frontage from the Royal George to the foot of the slope next to the Memorial. PCC have issued letters to all those with frontages stating that they propose to adopt the roadway and maintain it assuming there are no objections. Most of this land appears to be unregistered. This will provide a safe official walking

² nalc (National Association of Local Councils) advised SCC in an email dated 19th March that circulation of new MFR's had been pushed back to April 24.



Solva Community Council Cyngor Cymuned Solfach

route from the Royal George to the Memorial and appropriate signage can be erected.

19. **AOB.**

- a. **ITV Film Crew.** Ifor updated members. The film crew would be operating in Solva and Whitchurch over the period 20th to 23rd April.
- b. **PCC Working Better Together 14.** The online seminar, which takes place on Tuesday 26th March 2024 at 7.30pm, will be held virtually on Microsoft Teams. SCC would be represented. **Action Richie**
- c. **Community Car Park.** Gareth spoke about the fund raising potential of the community car park. Every opportunity would be taken to publicise the facility for the upcoming season. Social media would be vital. Car park signage would be put in place and a suitable sign position in lower Solva. **Action Gareth**
 - i. **Pay-by-phone.** **Action Gareth**
 - ii. **Stripe Account & or QR codes for payment.** **Action Clerk**
 - iii. **Broken Fence & Grass Cutting.** Ifor spoke about the unsightly fence that was broken in many places and was a H&S issue. Could PCC help? **Action Mark**
- d. **Bro Dawel.** Joe and Richie reported the road needed to be resurfaced, that street signage was not fit for purpose and parked vehicles constantly blocked pedestrian pathways. **Action Mark**



Solva Community Council Cyngor Cymuned Solfach

20. **Date of next meeting.** Tuesday 2nd April 2024 at 6p.m. in the Clubhouse.

Compiled by:

Bruce Payne (Clerk) 19th March 2024

Signed by: (Chair)

Community Councillor Richie Davies