



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 8th November 2023 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Richie Davies (Chair), Joe Griffin, Ifor Thomas, Colin Reynolds, Rob Richards.

Delayed: Community Councillor's Richy Davies (chair),

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed all members to the meeting and the following members of the community:
 - a. Iain Robertson-Steel.
 - b. Jim Schoenenberger.
 2. **Moment of Silence.** Flags were at half-mast as a beloved member of the community had been lost.
 3. **Apologies.** Community Councillor's Alyssia Fiander-Houlden and Bethany Hutson.
 4. **Declarations of interest - Personal or Prejudicial.** None.
 5. **Agree the Minutes of the meetings held on 3rd October 2023¹.** All actions were reviewed.
 6. **Public representations on items of business to be discussed.**

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.



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a. **Headlands development and Construction Traffic.** Iain Robertson Steel and Jim Schoenenberger spoke on behalf of the St Brides View, Glanhafan and Fort Road residents about their concern if the conditions set out in NP/23/0242/DOC were discharged and the direct impact construction traffic would have on their homes and families. The County Highways Authority (CHA) had responded to a letter from SCC setting out a number of concerns which CHA had dismissed. The CHA response had appalled residents and Iain and Jim requested further urgent action to address these and previous objections made to the Planning Authority. Both reiterated they are not objecting to the main development. The issue residents had was about the access route for construction traffic which had not been democratically discussed or considered with them.

i. **Proposed Meeting with Residents.** The matter would be discuss with CHA. **Action County Councillor Mark Carter**

Items of Business.

7. **SCC Casual Vacancy.** The Co-option Notice had been posted on village noticeboards and in November's Newsletter. Closing date was 21st November 2023.

a. **Co-option Nominees.** The successful candidate would be selected at the SCC December meeting.

b. **SCC Policy for Conducting Co-Options - Motion.** Proposed by Community Councillor Ifor Thomas, seconded by Community Councillor Joe Griffin that the policy was adopted. All members present agreed the motion.

8. **Newsletter.** The current Editor would produce December's Newsletter and then stand down.

a. **Newsletter Editor Recruitment.** Adverts to recruit a new Editor had been circulated with a closing date of 20th November 2023. Interviews would take place week commencing 27th November. Details to follow. **Action Clerk**

9. **Boundary Commission for Wales.** Members were informed and details circulated about the review of community arrangements of Pembrokeshire. The 8 week consultation period would close on 17th December 2023. Effective Representation had to be submitted by the closing date to address:



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- a. **A reduction to 6 councillors.** Action Clerk
- b. **Voluntary Mergers.** Action Clerk
- c. **Boundary changes.** Action Clerk

10. **Remembrance Sunday.** All arrangements were in place for Sunday 12th November 2023.

11. **Senior Citizens Christmas Lunch.** All arrangements were in place for Saturday 2nd December 2023.

12. **Solva Christmas Fayre.** All arrangements were in place for Thursday 7th December 2023.

13. **Planning.** Applications received.

- a. **Application No:** NP/23/0536/TCA.
Proposed Works: Clearing of ash die back trees at risk of falling into neighbouring gardens.
Location: Prendergast Woods, Solva
 No SCC concerns.

Reports & Discussion

14. **Clerk & RFO Report.**

- a. **SCC Bank Balance at end of October.** The balance on 31st October 2023 was £29,717.45. Income & Expenditure (actual) for October was presented and reviewed.

RISTRICATED FUNDS	
IRP Determination 44 Payments to Members	£1,664.00
Community Elections contested / non-contested	£1,000.00
Gamlin Play Park	£380.00
Skate Park	£85.00
SCC Reserve	£4,556.71



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Solva Fireworks Display	0
Parc Y Capel	£6,637.50
Clubhouse disabled toilet project (with baby changing facility)	£2,246.00
Upper Solva Youth Project	£3,531.00
Solva Community Events (Fayres etc)	£57.29
Defibrillator (Bay View Stores)	£300.00
Senior Citizens Christmas Lunch	£450.00
Total	£20,907.50
Free cash	£8,809.95

TOTAL £29,717.45

ii. **Budget Review.** Expenditure was reviewed against the agreed budget.

iii. **Correspondence.** All correspondence had been circulated to members via email.

15. **County Councillor.** Mark updated members on:

- a. 2023 Solva Fireworks Display.
- b. PCC budget.
- c. Haverfordwest airport.

16. **Solva Sewage Works.** The Welsh Water River Quality Liaison Manager would attend the December SCC meeting to discuss the operational status of the Works. Residents would also attend who had written to the CEO of Welsh Water to complain about the sewage system in Solva and uncontrolled sewage spills which had reached an unacceptable level.

17. **D-Day 80 – 6th June 2024 – Motion.** Proposed by Community Councillor Colin Reynolds, seconded by Community Councillor Joe Griffin that Solva register and participate in the 80th Anniversary of the D-Day landings. **Action** – Clerk to register Solva with the Pageant Master. **Action** Colin and Joe to draft event plan.



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18. AOB.

a. **Dog Fouling.** Joe reported the problem was again prevalent in Solva. Members agreed to publicise the fact in the Newsletter and post information on Social Media. **Action Clerk**

b. **Middle Mill and Whitchurch (new) cemetery's.** Rob reported he had received a number of complaints from families about the poor state of both cemeteries. Could SCC take responsibility for the ground maintenance and what would the precept cost be? Enquiries would be made to establish who was currently responsible. **Action Clerk**

c. **Welsh Flags.** Ifor reported 2 new flags were required. **Action Clerk**

d. **Gribbin Footpath.** Rob raised the question of tarmacking the path to give better access to all. PCNPA to advise. **Action Ifor**

19. **Date of next meeting.** Tuesday 5th December 2023 at 5:30p.m. in the Clubhouse.

Compiled by:

Bruce Payne (Clerk) 17th November 2023

Signed by: (Chair)

Community Councillor Richie Davies