



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Tuesday 5th September 2023 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Community Councillor's Richy Davies (chair), Alyssia Fiander-Houlden (vice-chair),
Joe Griffin, Ifor Thomas, Sam Ellison, Colin Reynolds, Bethany Hutson.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed everyone to the meeting, including:
 - a. Kianah Kaydi (agenda item 8c) Bagels and Brews via Zoom
 2. **Moment of Silence.**
 3. **Apologies.** Community Councillor Rob Richards.
 4. **Declarations of interest - Personal or Prejudicial.**
 - a. Community Councillor Richie Davies declared a personal and prejudicial interest with agenda item 7j planning application NP/23/0454/FUL.
 - b. Community Councillor Ifor Thomas declared a personal interest with agenda item 7j planning application NP/23/0454/FUL.
 5. **Agree the Minutes of the meetings held on 4th July 2023.** All actions were reviewed with the following comments:
 - a. **Item 9b(i) Public Toilets Business Plan.** Members agreed the SCC Planning Committee would lead on the production of a costed business plan to support the CAT application. The inaugural meeting would take place on Thursday 28th September 2023 at 6pm in the Clubhouse **Action: Ifor, Richie, Colin, Rob.**
 - b. **Item 9c Defibrillator Bay View Stores.** Calon Hearts had confirmed the cost of a defibrillator and cabinet was £1,500 (Defibrillator and Cabinet Package - Mindray C1A Fully Automatic Defibrillator (Inclusive of £300 Calon Hearts



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Grant) + CPR Training for up to 100 people. Members agreed the project would be funded by:

- i. SCC.
- ii. Crowd funding and donations.
- iii. External funding applications.

c. Item 9d Ukraine. Members agreed the event to raise funds to support the British Red Cross Ukraine Crisis Appeal would now take place in the new year.
Action Joe

d. Publication of Minutes¹.

6. **Public representations on items of business to be discussed.** None.

7. **Items of Business.**

a. **Motion - SCC Model Standing Orders 2023 (Wales).** Proposed by Community Councillor Colin Reynolds, seconded by Community Councillor Bethany Hutson that SCC Standing Orders, page 10, clause 3, was amended to read "A meeting shall not exceed a period of 3 hours". All members present agreed the motion. **Action Clerk**

b. **Motion – SCC Annual Report 2022/23.** Proposed by Community Councillor Alyssia Fiander-Houlden, seconded by Community Councillor Ifor Thomas that the Annual Report, as presented, was approved by SCC. All members present agreed the motion. The Report would be uploaded to the SCC website. **Action Clerk**

i. **SCC Thank you event.** Members proposed a "Thank You" event, hosted by SCC in recognition of community support from third sector organisations and individuals. Date, time, venue, guest list (**to include**

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.



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all volunteers who deliver the Newsletter) and costs to be presented at the November meeting. **Action Richie, Alyssia**

c. **Newsletter MOU with St Davids.** Proposed by Community Councillor Joe Griffin, seconded by Community Councillor Alyssia Fiander-Houlden that the MOU was approved as presented. All members present agreed the motion.

i. **Newsletter Editor Review.** Due to unforeseen circumstances the September Newsletter was not produced. The October Newsletter was currently under discussion.

ii. **Newsletter Delivery.** SCC will make arrangements for future issues to reach all homes by the last day of each month.

iii. **Identify Volunteer Mailing List.** **Action Clerk**

iv. **Identify Newsletter Circulation List** for Solva, Whitchurch and Middlemill (who delivers where?) **Action Clerk**

d. **Regatta and Raft Race 2024.** Alyssia recently attended a SHS Committee meeting to discuss date options to use the Harbour area and what support SHS could provide. The provisional date for the 2024 Regatta was agreed and will be Friday 30th August 2024. SCC would lead. Alyssia would form and chair a Regatta subcommittee with residents.

A Newsletter article about the 2024 Regatta would be published in the next edition and include the inaugural date for the SCC Regatta sub-committee meeting. **Action Alyssia**

Members discussed the pros and cons of the Regatta and questioned the lack of direct support from SHS. As a result, Colin could not support the agreed position.

e. **Play and Skate Parks.**

i. **Gamlin Lower Solva.** Members agreed:

a) The broken motorbike would be retired and the spring assembly dug out and made safe. **Action Rob**



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- b) Broken toddler swings x 2 to be replaced. Cost to be established with Redlynch. **Action Alyssia**
- ii. **Upper Play Park.** A community consultation event would be arranged to identify what new play items were needed. **Action Alyssia**
- iii. **Skate Park.** Lottery funding application to be prepared, presented and submitted before the end of the FY. **Action CC TBC**
- f. **Clubhouse.** Ifor spoke about the following:
- i. **Cleaner.** The current cleaner finished at the end of August. Volunteers would fill the gap until a new cleaner was recruited. Adverts to be placed on FB and posted on village noticeboards. **Action Ifor**
- ii. **Disabled Toilets.** The project had been costed at £3,500. Installation would be done by volunteers. SCC had raised £1,150 to date. A night of entertainment had also been organised on Friday 20th October in the Clubhouse to help raise additional funds.
- iii. **Disposal of Unwanted items.** Most of these items were cluttering up the Clubroom. Members agreed a deadline of Tuesday 3rd October for disposal of all unwanted items. The following actions were agreed:
- a) Disposal of Table tennis table. **Action Alyssia and Sam**
- b) Disposal of all other items. **Action Ifor** (and crew)
- c) Disposal Date. Volunteer crew (SCC & AFC) to assemble on Wednesday 13th September at 10a.m. **Action all**
- d) AFC Items. Inform AFC Chair, Secretary and Treasurer. **Action Ifor**
- e) Book slots at PCC Recycling centre. **Action Ifor**



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- g. **Solva Fireworks Display 2023.** The following actions were agreed:
- i. **Firework Order.** Firework orders to be placed with Black Cat for both the main and reduced noise displays. **Action Mark**
 - ii. **Bucket Collectors.** A minimum of 10 collectors would be required. Additional community volunteers to be identified. **Action Mark and Richie**
 - iii. **Safety Lighting.** Outside lighting for the car park to be costed to illuminate areas prior to the start and at the end of the display. **Action Mark**
 - iv. **Shuttle Bus.** To be investigated between the community car park in Upper Solva and the PCNPA car park in Lower Solva. **Action Mark**
 - v. **Concession Stands.** A wide variety of concession stands to be booked. **Action Richie**
 - vi. **Firework Display Posters.** Posters to be prepared advertising both displays with alternative dates. **Action Richie**
 - vii. **Marketing Campaign.** To commence with information/posters published in the October Newsletter and on Social Media. **Action Richie**
 - viii. **Lower Solva Businesses.** Contributions from local businesses to be invited. **Action Alyssia and Bethany**
- h. **We will Remember Them:** Friday 15th September 2023. Dedication of Plaques St Davids Airfield. Richie would represent SCC at the ceremony. All SCC members were invited to attend.
- i. **Planning Applications received & reviewed:**
- i. **Application No:** NP/23/0401/FUL (Response date 23rd August 2023)



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Proposal: Single storey extension to detached dwelling, installation of roof lights and creation of new window openings.

Location: Mill Lodge, Middle Mill, Solva, SA62 6XD

SCC had no material planning concerns.

ii. **Application No:** NP/23/0449/S73 (Response date 26th September 2023)

Proposal: Variation/removal of conditions 2, 4, 5 & 7 of NP/23/0227/FUL- Alterations to design, new access scheme, bat box & tree survey

Location: Taliesin, Llanungar Lane, Solva, SA62 6UA

SCC had no material planning concerns.

Note: *Community Councillor Richie Davies left the meeting.*

Community Councillor Alyssia Fiander-Houlden took the position of Chair.

iii. **Application No:** NP/23/0454/FUL

Proposal: Erection of a shed for the storage of garden implements and replacement boundaries to northern and eastern sides of Allotment.

Location: Allotments on Land to the rear of Bro Dawel, Solva, SA62 6TZ

SCC had no material planning concerns.

The following letter of support would be posted on the PCNP Planning Portal. **Action Clerk**

Solva Community Council write to give their full support to this planning application.

The size of the shed will create a safe area where local school can visit to assist with the promotion of a sustainable and green community in Solva.

The Aidan campus and Wyncliffe nursery regularly take up to 20 children across to the allotments and work with members of the community to grow their food. This supports the Curriculum Reform for Wales's four purposes and can be argued that it strikes 3 of the four purposes.

Key skills are learnt at the allotment by the children who can utilise these in the classroom and at home, as well as creating simple dishes.

The nursery often shelter in the current shed when the weather is poor. This is vital as the children are young (aged 3+), and with the



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exposure of upper Solva, this allows respite from the cold and, importantly, allows all year round access to the allotments. The shed will also provide an excellent anchor point for bat and swift boxes, both of which are gravely needed in the area as many habitats locally have been destroyed as a result of barn conversions.

Note: Community Councillor Richie Davies returned to the meeting. Community Councillor Alyssia Fiander-Houlden handed back the position of Chair.

j. **Planning. Applications approved:**

- i. 23/0146/PA (PCC)
 Proposal: Erection of machinery store
 Site Address: Caerforiog Farm, SOLVA, SA62 6XR
 Date Received: 25-May-2023
 Decision: Conditionally Approved
 Date Decided: 17-Jul-2023

8. **Reports.**

a. **Clerk & RFO Report.**

i. **SCC Bank Balance at end of August.** The balance on 31st August 2023 was £29,966.14. Income & Expenditure (actual) for August was presented and reviewed.

RISTRICATED FUNDS	
IRP Determination 44 Payments to Members	£1,664.00
Community Elections contested / non-contested	£1,000.00
Upper Play Park	0
Skate Park	£85.00
SCC Reserve	£5,071.31
Solva Fireworks Display	£3,083.91
Parc Y Capel	£6,699.25
Clubhouse disabled toilet project (with baby changing facility)	£1,150.00
Upper Solva Youth Project	£3,531.00



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Solva Community Events (Fayres etc)	-£99.28
Defibrillator (Bay View Stores)	0
Total	£22,185.19
Free cash	£7,780.95
TOTAL	£29,966.14

i. **Budget Review.** Expenditure was reviewed against the agreed budget.

ii. **Correspondence.** All correspondence had been circulated to members via email.

b. **County Councillor.** Mark updated members about council tax on second homes, enforcement officers, district enforcement and environmental crimes.

c. **Bagel and Brews.** Kianah and members discussed the options where her coffee trailer could be sited in Solva. The preferred option was Parc y Capel. Prior to any further discussion or decision, it was agreed by members that residents should be invited to comment on the proposal. Information/details would be published in the October Newsletter. **Action Richie**

10. **AOB.**

a. **Welsh Water Letter to Customers in Bro Dawel.** Joe and Richie spoke about a letter sent to all Welsh Water customers in Bro Dawel. The letter gave details of a new water main within the footpath of Bro Dawel and what the options and costs would be for customers. Joe spoke on behalf of residents who were outraged. PCC had not been informed of any plans and were unaware of proposed cost implications. PCC to be notified and sent a copy of the Welsh Water letter. **Action Mark**

b. **Christmas Lights.** Bethany spoke about Christmas lights for the High Street in Lower Solva. Members agreed that a quote for the hire and installation of lights would be invited from ETTS based in Rosebush. **Action Richie** (Members to make an informed decision at the October SCC meeting).

c. **Christmas Tree.** Bethany also requested the lower Solva Christmas Tree (with lights) was reinstated. Members agreed and requested a quote for a tree from a local provided. **Action Bethany**



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d. **Solva Christmas Fayre.** Members agreed a provisional date of Sunday 3rd December. Initial plans to be discussed at the October meeting. **Action**
Richie

e. **Lower Solva Traffic.** Bethany spoke passionately about the continuing risk to road users, in particular to pedestrians. Serious accidents had already occurred during the summer and this was a warning that more could follow with potential loss of life. PCC should be pressed to investigate and mitigate future life threatening incidents on the High Street in lower Solva. A letter to the PCC CE would be drafted. **Action Bethany**

f. **SCC Meetings.** Alyssia requested that SCC members focus on core aspects of agenda items and refrained from giving lengthy experiences which generally were irrelevant. Members agreed that all future SCC agenda items would carry a time limit managed, and enforced if necessary, by the Chair.
Action Richie and Clerk

11. **Date of next meeting.**

a. **SCC meeting.** Tuesday 3rd October 2023 at 6p.m. in the Clubhouse

Compiled by:

Bruce Payne (Clerk) 8th September 2023

Signed by: (Chair) Community Councillor Richie Davies