



# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Tuesday 11<sup>th</sup> April 2023 at 6p.m. in Solva Community Clubhouse.

Attended by:

Community Councillor's Ifor Thomas (Chair), Richy Davies (vice chair), Joe Griffin, Bethany Hutson, Alyssia Fiander-Houlden, Sam Ellison and Rob Richards

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed everyone to the meeting, including:
    - a. Members of the public. None.
  2. **Moment of Silence.** A moment of silence was observed for beloved members of the community who had recently passed.
    - a. Martin Griffiths passed away just before Easter. Martin, with his brother, had for many years cut the grass in Solva and Whitchurch. Martin's family had requested donations to Greenacres, a small non-profit, animal rescue centre in Pembrokeshire. SCC agreed to donate £20. **Action Clerk**
  3. **Apologies.** Community Councillor Colin Reynolds, County Councillor Mark Carter.
  4. **Declarations of interest - Personal or Prejudicial.** None.
  5. **Agree the Minutes of the meetings held on 7<sup>th</sup> March 2023.** Agreed and signed.
    - a. All actions were reviewed.
    - b. Publication of Minutes<sup>1</sup>.

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<sup>1</sup> Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.



# Solva Community Council Cyngor Cymuned Solfach

6. **Public representations on items of business to be discussed.** None.

7. **Items of Business.**

a. **SCC Welsh Language motion.** Proposed by Alyssia, seconded by Joe that the updated strategy, as presented, was approved and adopted by SCC. All members present agreed the motion. Progress to achieve Welsh Language objectives would be frequently reviewed.

i. **Newsletter.** SCC agreed the cost to produce a Newsletter in Welsh and English was, at present, cost prohibitive. Members suggested that article authors could be invited to submit all or part of their work in both languages. Small parts of the Newsletter written by the Editor could also be produced in Welsh and English. Cost to be established. **Action Clerk**

ii. **Solva Play Parks.** Signage to promote and strengthen the Welsh language would be explored and presented before the lower play park project was complete. **Action Alyssia, Colin**

b. **New Park y Capel power system motion.** Current power arrangements were not fit for purpose. Proposed by Richie, seconded by Rob that a new power system was installed in Parc y Capel. All members present agreed the motion. National Grid would be invited to quote for a direct power supply. A new metered power cable from the Manse was the fallback option (with the approval of the owner). **Action Clerk**

c. **Dog Fouling motion.** Proposed by Joe, seconded by Richie that SCC continue to raise awareness about the dangers of dog fouling and the perpetual problems created by irresponsible dog owners. All members present agreed the motion. **Action All SCC members.**

By law, dog owners must pick up faeces left by their dog in public spaces. Dog fouling tops many people's list of concerns which remains a prominent, sad and harmful sight in Solva. Solva schoolchildren are also fed up with irresponsible dog owners and have decided to do something about it. They have created posters that will be displayed in areas where dog fouling is prevalent to remind owners to "pick-up". **Action Alyssia, Colin**

d. **Summer Fayre motion.** Proposed by Rob, seconded by Sam that the Summer Fayre was held over the weekend of 12<sup>th</sup> and 13<sup>th</sup> August. Saturday activities would, with support and advice from Solva Harbour Society, include a boat/raft race (SCC to write to Chair of Solva Harbour Society with details and



## Solva Community Council Cyngor Cymuned Solfach

request a meeting to discuss options – **Action Clerk/lfor**). A live music would take place on the picnic areas adjacent to the car park. Sunday would include a dog competition alongside other activities and stands on Parc y Capel and in the Hall. All members present agreed the motion. **Action Summer Fayre Committee (Richie, Sam, Rob, Joe)**

e. **First Aid Courses for Children motion.** Proposed by Alyssia, seconded by Bethany that SCC sponsor a number of First Aid courses for various age groups across the community. Course dates to be confirmed with an approved provider. All members present agreed the motion. **Action Alyssia, Bethany**

f. **Community Handyman motion.** Proposed by Joe, seconded by Rob that SCC engage a Community Handyman. Job description to be drafted in parallel with a planning document encompassing the process and aspirations of SCC. All members present agreed the motion. **Action Clerk**

g. **Upper Play Park Project motion.** Proposed by Sam, seconded by Rob that a project was established to provide additional play items in the upper play park. All members present agreed the motion. Engagement with younger members of the community had commenced to identify preferred items. Quotes to be invited from play companies. **Action Alyssia, Sam**

h. **Upper Skate Park motion.** Proposed by Sam, seconded by Rob that a project was established to build a new skate park on the existing site of the old park. All members present agreed the motion. SCC had contacted the Planning Authority on the requirement to apply for planning permission. The Planning Authority had responded saying it was likely that such works would not require planning permission if they were carried out by SCC as allowed for under The Town and Country Planning (General Permitted Development) Order 1995, Schedule 2, Part 12. Quotes to be invited from approved companies. **Action Sam**

i. **Public Toilets Lower Solva.** PCC, on 14<sup>th</sup> March, had again written to SCC saying the Cabinet had agreed at its meeting on 13<sup>th</sup> February to close all PCC funded toilets listed in Group 2 (which included Solva). An Expression of Interest to transfer the toilets to SCC had to be received by PCC before 5<sup>th</sup> November 2023. Cost to SCC would be £12,056 per annum (with annual increases). SCC had acknowledged the letter saying that community consultation would help the decision making process. Members agreed, before



# Solva Community Council Cyngor Cymuned Solfach

any date for a community event was set, to invite the PCC Strategic Business Manager to either the May, June or July meeting to discuss the overall situation, in particular the position with PCNPA. **Action Clerk**

j. **Solva Regatta.**

i. **Regatta Committee.** Members agreed SCC would not be represented on the committee.

a.) **Call for Committee Members.** Members raised the point that a number of residents had responded to invitations to join the committee. None had received a response! The last committee chair and Solva Harbour Society to be contacted. **Action Clerk**

ii. **Regatta PL Insurance.** Members agreed SCC would ask Zurich to include the Regatta as part of their PL insurance. Additional cost to be met by SCC. **Action Clerk** (Regatta dates to be confirmed in the first instance.)

k. **Applications received:** (no planning concerns or comments from SCC)

i. **Application No:** NP/23/0044/FUL

**Proposal:** The proposal is for the installation of a domestic wind turbine with a tower height of 9 metres and associated underground cabling, for supply to domestic and agricultural premises. Further details about the proposal are included in the additional documents.

**Location:** 1 Trecadwgan Farm, Solva.

ii. **Application No:** PCC - 22/0970/PA FFYNONDEWI (circulated to SCC planning members on 7 March 23).

8. **Reports.** Lead members reported on:

a. **Clerk & RFO Report.**

i. **SCC Bank Balance at end of March.** The balance on 31<sup>st</sup> March 2023 was £28,919.21. Income & Expenditure (actual) for March was presented and reviewed.



## Solva Community Council Cyngor Cymuned Solfach

<b>RING FENCED FUNDS</b>	
IRP Determination 44 Payments to Members	£100.00
Gamlin Play Park (match funding)	£5,332.00
Skate Park	£85.00
SCC Reserve	£1,707.38
Solva Fireworks Display	£3,083.91
Parc Y Capel	£6,721.98
Clubhouse disabled toilet project (with baby changing facility)	£1,150.00
Upper Solva Youth Project	£3,531.00
Solva Christmas Fayre	£200.50
Warm Welcome Community Spaces	£656.93
Total	£24,817.03
Free cash	£6350.51

**TOTAL      £28,919.21**

- i. **Budget Review.** Expenditure was reviewed against the agreed budget.
  - ii. **Correspondence.** All correspondence had been circulated to members via email.
- b. **Solva CLT.** Ifor updated members.
- c. **Working Better Together seminar** on Thursday 20th April at 7p.m.  
**Action Richie**
- d. **SCC AGM.** Members agreed the AGM would be held on Tuesday 6<sup>th</sup> June at 6p.m. in the Memorial Hall.
- i. New Chair Richie.
  - ii. Vice Chair Alyssia.
- e. **Gamlin Play Park Open Day & Duck Race.** Alyssia informed members that once the new play equipment was installed an Open Day would be arranged. The Open Day would include a Duck Race. More details to follow.



# Solva Community Council Cyngor Cymuned Solfach

## 10. AOB.

- a. **Community Car Park.** When the field was dry the top part would be cut and the entrance sign positioned to identify it was open. **Action Clerk and Ifor**
- b. **Safeguarding and Substance Misuse.** Members reported that many families in the community were alarmed with recent drug crimes on the St Davids Peninsula. To better understand what the Police were doing to counter such crimes it was agreed to invite the police to a SCC meeting. **Action Joe and Rob**
- c. **Gamlin broken play item.** The small bike on a spring was broken and would be removed. **Action Rob.** Immediate safety action to be taken. **Action Ifor**
- d. **Lower Solva Bus Stop 1.** Bethan asked if the spot on the right hand side of the High Street coming into Solva from Haverfordwest was an official bus stop. If so, could PCC erect an official bus stop sign. Enquiries to be made. **Action Mark**
- e. **Lower Solva Bus Stop 2.** Rob highlighted a safety issue with the bus stop on the opposite side of the road where the pavement had a raised area in a very dark colour. During hours of darkness, and due to insufficient lighting, the raised area became a significant trip hazard. Better street lighting was needed to mitigate the risk. PCC Highways would be asked to investigate and comment. **Action Mark**
- f. **Mosaic Steps.** Richie raised a trip/fall issue with the steps as shown below. Appropriate signage may help to ensure people are aware of the shadow and unseen step. PCC to advise. **Action Mark**





## Solva Community Council Cyngor Cymuned Solfach

g. **Overtaking on brow of hill (leaving Solva to Haverfordwest).** The following item was raised in January and continues to be a serious RTA risk. *Rob highlighted the dangerous and continuing practice of cars overtaking tractors on the hill out of Solva. Could PCC urgently introduce signage before a fatal accident occurs. Action Mark (Mark emailed the relevant PCC officer on 21st Jan 23).*

**April SCC meeting.** Members requested PCC Highways take immediate and appropriate action to mitigate the RTA risk. **Action Mark**

h. **New Welcome to Solva Signage.** Rob requested PCC update SCC on the installation of new signage to welcome everyone to Solva. **Action Mark**

i. **Solva Life Music Event.** Joe spoke about a music event planned for the end of May. The event would be take place on the picnic area in lower Solva. Funds raised would go to community projects.

j. **Bro Dawel.** The following item was outstanding from March: *Joe raised the issue of ball games in the Bro Dawel cul-de-sac which was causing much concern with residents. They were seeing ball games played there and were worried about damage to their property. Currently there were no green areas or playing fields where children could play safely. A MUGA or green area would be part of the Solva CLT housing development but this was at least 18 months, or longer away. Joe requested new signage was erected in the cul-de-sac to deter ball games. Could SCC pay for multilingual signage? Wording to be provided (in Welsh and English).* **Action Joe and Ifor**

*Signage quote would then be obtained.* **Action Clerk**

### 12. **Date of next meeting.**

a. Tuesday 2<sup>nd</sup> May 2023 at 6p.m. in the Clubhouse.

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Compiled by:

Bruce Payne (Clerk) 18<sup>th</sup> April 2023

Signed by: (Chair) Community Councillor Ifor Thomas