



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 5th October 2022 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Community Councillor's Ifor Thomas (Chair), Richy Davies (vice chair), Colin Reynolds, Alyssia Fiander-Houlden, Joe Griffin

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed Mollie Roach to the meeting (see item 9a).
 2. **A Moment of Silence.** Members observed a minute's silence for Solva residents recently lost.
 3. **Apologies.** Community Councillor's. Bethany Hutson, Sam Ellison, Rob Richards.
 4. **Declarations of interest - Personal or Prejudicial.**
 - a. Community Councillor Richard Davies declare a personal interest with agenda item 8f Coast Allotment Project CAT.
 5. **Agree the Minutes of the meetings held on 7th September 2022.** Agreed and signed.
 - a. All actions were reviewed.
 - b. **Publication of Minutes**¹. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector.



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any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment. **Action Clerk**

6. **Public participation at SCC meetings.**

a. **Motion.** Proposed by Community Councillor Colin Reynolds, seconded by Community Councillor Richard Davies that SCC adopted the policy and rules set out in the paper dated 22nd September 2022 titled Public Participation at Community Council Meetings. All members present agreed the motion.

i. **Publication.** The approved policy would be published on the SCC website. **Action Clerk**

7. **Public representations on items of business to be discussed.** None.

8. **Items of Business.**

a. **Winter Warm Rooms Scheme.** Members supported the scheme. Warm Rooms, in response to concerns about the impact of soaring heating bills and high living costs, would provide a free warm space for people to come to during the winter months. Residents would have the opportunity to meet others and chat over free tea, coffee and biscuits. Light meals, a range of games, jigsaws and activities etc for adults and children would be looked at by lead organisations.

i. **Open to All.** Warm Rooms was inclusive and open to everyone.

ii. **Lead Organisations.** SCC, Solva Care, Luncheon Club and Coffee Mornings.

iii. **Cost.** Heating, and other costs to run the scheme to be assessed by SCC and Solva Care. (Funding support from PCC, PAVS and the National Grid Electricity Distribution would be checked.) **Action Clerk**

iv. **Volunteers.** Lead organisations would provide appropriate levels of volunteers.

v. **Warm Rooms Programme.** The scheme would start in November and run until the end of March 23. A draft programme would be prepared and circulated to SCC members and other lead organisations. **Action Clerk**



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- vi. **Communication.** The monthly programme was to be published in the Newsletter, on social media and on village noticeboards. **Action Clerk**
- b. **Christmas Market.** Richy updated members. The Christmas Market would be held on Sunday 4th December 2022. Solva Memorial Hall and Parc y Capel (weather pending) would host the event. There would be carols around the Christmas tree and children would be able to meet Father Christmas in his grotto. Cost per market stall would be £20. A coordination meeting to agree all the details would be held on Monday 17th October at 6p.m. in the Clubhouse. Market details to be published in the November and December Newsletters. **Action Richy**
- c. **Lower Solva Play Park Next Phase.** A consultation event would be held on Friday 18th November 2022 from 4p.m. to 6p.m. in the Memorial Hall. Details to be published in November's Newsletter. **Action Ifor**
- d. **Solva Firework Display 2022.** Mark updated members. PCNPA had issued a licence for the event and an updated risk assessment was nearing completion. Posters would be published on the SCC website, social media, village noticeboards and Newsletter. First Aid cover had been requested with St John Cymru – Wales. Joe agreed to be the Display compare and would contact Pembrokeshire Sound to verify the music interface. **Action Joe**
All other actions set out in the September Minutes were in hand.
- e. **Community Asset Transfer (CAT) Motion.** The land on which the Coast Allotment Project was on had a clear community use and from which a community-based activity was delivered. Given PCC's indecision for the land the following motion was presented to members:
- Motion:** Proposed by Community Councillor Ifor Thomas, seconded by community councillor Joe Griffin that PCC were approached and asked if they would invite SCC to submit a Community Asset Transfer Outline Business Case Pre-Application Expression of Interest (EOI) for the land at the rear of Bro Dowel used by the Solva Coast Allotment Project. All members present agreed the motion. **Action Clerk**
- f. **Solva Signage and Traffic Management.** PCC had declined an invitation to meet F-2-F to discuss and agree a way forward for:
- i. New Boundary Signage.



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- ii. New Speed Activation Sign in upper Solva.
 - iii. Implementation in Solva of 20 mph speed limit on restricted roads.
 - iv. Temporary traffic light trial.
- g. **Pump Track.** A modular version for a pump track could be presented at a future community engagement event early in the New Year. Date to be set at the November meeting. **Action Ifor**
[Why building Modular Pumptracks is child's play \(parkitect.com.au\)](http://parkitect.com.au)

9. Reports.

- a. **Solva Care Questionnaire 2022.** Mollie updated members on the results. A copy of Mollie's report was attached to these minutes.
- b. **Public Footpath Improvements.** Ifor explained the latest public footpath improvements which complemented the Intergeneration Footpath Project (IF). SCC would write to CE PCNPA highlighting the unequivocal support and assistance given by Anthony Richards with the IF Project. **Action Ifor**
- c. **Community Renewable Energy.** Richy updated members. The draft questionnaire had been given to Bruce and Paul for comment. The questionnaire would now be updated, printed and distributed to every household in the Solva Ward. Results would hopefully be available in the New Year. The aim was the creation of a community energy scheme to enable bulk purchase and the provision of greener solutions for everyone. EcoDewi to be advised. Funding support to print, distribute and analyse the questionnaire results would be investigated. **Action Richy**
- d. **Solva Youth Activity.** Alyssia spoke about offering sessions to prepare our young people for college and university. These could include guidance on writing CVs and providing general information from Subject Matter Experts on higher education. SCC could also establish a Solva Youth Panel which SCC had previously pursued with little interest from teenagers. Draft program for Youth session to be drafted for years 4 to 7 and 7 to college. **Action Alyssia**
- i. **School Youth Council.** Colin informed members he had requested permission to attend his school council meeting to introduce youngsters to local democracy, why it's important and how their voice



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could influence their futures. They had a right to be heard, both at school and in their communities. Colin would report school council progress / developments at future SCC meetings. **Action Colin**

e. **Memorial Hall.** Joe updated members on the recruitment of a new Caretaker. The Hall committee wished to extend the Caretakers role to a Village Caretaker. Working with Solva Care, the Caretaker would also be available to do odd jobs for elderly residents.

f. **County Councillor.** Mark spoke about his role as Chair of Services Overview and Scrutiny committee. The committee met on 26th September to discuss a number of items including Planning Services and Enforcement.

g. **Clerk & RFO Report.**

i. **SCC Bank Balance at end of September.** The balance on 30th September 2022 was £31,271.42. Income & Expenditure (actual) for September was presented and reviewed.

RING FENCED FUNDS	
IRP Determination 44 Payments to Members	£1,200.00
Play Park (match funding)	£3,799.81
Skate Park	£45.00
SCC Reserve	£3,864.62
Solva Fireworks Display	0
Community Elections	£5,000.00
SCC Biodiversity & Green Fund	£366.00
Parc Y Capel	£7,169.21
Legal Fes (Deed of Gift)	£150.00
Total	£21,594.64
Free cash	£9,676.78

TOTAL £31,271.42



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- ii. **Budget Review 21/22.** Expenditure was reviewed against the agreed budget.
- iii. **Correspondence.** All correspondence had been circulated to members via email.

10. **AOB.**

- a. **Solva Twinning.** Alyssia had re-established contact with Giacomo Nattero. More discussions would follow to move the twinning proposal forward
- b. **Parc y Capel.** Members requested legal clarity on the Covenants set out in the recent transfer deed. Do they block community fund raising events taking place such as the Annual Fete and Christmas Market.
Action Clerk
- c. **Halloween Party and Christmas Party.** Alyssia spoke about the benefits of such events. Members supported the initiatives. Dates would be agreed, and details published.
- d. **Pwll Melyn Lay-by Bench.** One of the bench slats had broken and needed to be replaced. **Action Colin**
- e. **Mosaic Plaque.** Members agreed that SCC would sponsor a memorial plaque (Parc y Capel) to those lost during the 2020 – 22 pandemic. **Action Clerk**
- f. **Flag Plaque.** Alyssia suggested and members agreed that brass plaques were purchased for the flag poles “If you see this flag flying at half-mast it means, we have lost a beloved member of our community”.
Action Clerk
- g. **Remembering the Fallen.** Colin spoke about the names of the fallen from Solva. Names were currently displayed in the Memorial Hall. All names (including those from 14 (EW) Signal Regiment) should also be displayed at the War Memorial. Members supported the initiative. Names of the fallen from WW1 were on the War Memorial and these should be cross referenced with the Roll of Honour in the Hall. - Options for displaying missing names to be presented at the November meeting.



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Action Colin (cost to be established with Malcolm Gray to engrave names on slate).

11. **Date of next meeting.**

- a. Wednesday 2nd November 2022 at 6p.m. in the Clubhouse.
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Compiled by:

Bruce Payne (Clerk) 12th October 2022

Signed by: (Chair) Community Councillor Ifor Thomas