



Solva Community Council Cyngor Cymuned Solfach

Minutes of the Annual Meeting held on Wednesday 11th May 2022 at 6p.m.
in
Solva Community Clubhouse.

Attended by:

Community Councillor's Josh Phillips (Chair), Colin Reynolds, Joe Griffin
Ifor Thomas, Rob Richards, Richy Davies

County Councillor Mark Carter

Newsletter Editor: Rachel Kelway-Lewis (by phone)

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed the following members of the community:
 - a. Sue Denman.
 - b. Mollie Roach.
 - c. Peter Wilde.
 - d. Brenda Lloyd.
 - e. Camilla Youde.
 - f. Mark Youde.
 2. **Apologies.** Barbara Bale (Solva Care), Kay Reynolds and Patrick Nash (The Edge Festival), Medi George (Solva AFC), Community Councillors Bethany Hutson and Sam Ellison.
 3. **Matters Arising.** None
 4. **Election of Officers.**
 - a. **Chair Motion.** Proposed by Community Councillor Ifor Thomas, seconded by Community Councillor Rob Richards that Community Councillor Josh Phillips was elected as Chair for a period of one year. All members present voted in favour of the motion.



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b. **Vice Chair.** No motion was proposed. Members agreed that Community Councillor Ifor Thomas would continue as a temporary vice chair until the SCC meeting on 1st June 2022.

c. **Declaration of Acceptance (Chair).** Community Councillor Josh Phillips signed his Declaration of Acceptance of Office. (All other Declarations of Acceptance would be signed by SCC members on 1st June 2022.)

5. Reports.

a. **Chair.** The Chair's report was attached to these minutes.

b. **Finance.** The Clerk presented the attached end of year report (2021/22). The accounts would be examined by the appointed SCC internal auditor, LM Griffiths & Co, and this would be complete by 31st May 2022. The annual return would be presented and signed by the SCC Chair at the June meeting prior to submission, with all accounting records and supporting information, to Audit Wales for a detailed audit. (Failure to do so would result in a qualified audit opinion by Audit Wales). The Notice of Audit must then be displayed in a conspicuous place by 20th June 2022 and on the SCC website. The SCC accounting records would be available for public inspection for 20 working days.

c. **Memorial Hall.** Peter delivered the attached Memorial Hall report.

i. **Hall Maintenance Grant.** Peter requested SCC reinstate the annual maintenance grant of £2,000.00.

ii. **Rationalising Solva's two venues for entertainment and socialising.** It was agreed that a Village Forum would be organised to discuss the future of Solva's two venues on Wednesday 8th June, at 7p.m. in Solva Memorial Hall.

d. **Clubhouse and Sports Pitch.** Community Councillor Ifor Thomas reported that SCC had purchased the Clubhouse and carpark from PCC for £26,330 in March 2020. It then became a registered charity on 20th November 2020 (Charity No 1192456). The sports pitch and play park had been transferred and registered to SCC – the 1962 Deed of Gift remained extant.

e. **Parc Y Capel.** Community Councillor Ifor Thomas reported the parc has been transferred to SCC in December 2021 from the Mount Zion



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Congregational Church. The Community Council had instructed their solicitors to register their title to the property with HM Land Registry.

f. **Lower Solva Picnic Area.** Community Councillor Ifor Thomas reported that SCC continued to have responsibility for the area under an annual licence issued by PCNPA. The National Trust (NT) were the owners. SCC had commenced discussions with the NT in March 2022 for the land to be transferred under a Community Asset Transfer arrangement to SCC.

g. **Play & Skate Parks.** Community Councillor Ifor Thomas reported that PCC had passed responsibility for these areas to SCC. Play parks were a non-statutory service. PCC would continue to provide public liability insurance and conduct mandatory safety inspections. A Service Level Agreement had been agreed with PCC at an annual cost of £1,230.00 to SCC.

i. **New Play Equipment.** SCC would continue to apply for funds to replace old play items or play items already removed due to safety. The question of maintaining 2 play parks and a skate park would be raised at the Village Forum on Wednesday 8th June, at 7p.m. in Solva Memorial Hall.

h. **Solva Care.** Mollie's report was attached to these minutes.

i. **Solva Care 2022 Questionnaire.** The questionnaire had been delivered to every house in the Solva ward.

i. **4Wards Community Project.** Sue spoke about progress and reminded everyone of the 4Wards Project event in Solva Memorial Hall on Tuesday 24th May starting at 4:30p.m.

j. **County Councillor.** County Councillor Mark Carter thanked those who supported him in the recent local election and returning him for another 5-year term. He reiterated he was here to help everyone and to get the best for the community.

i. **Cost of Local Election to Solva.** Mollie and Sue asked why PCC were passing the cost of local elections to Town and Community councils. The cost to Solva of the contested election would be circa £5,000.00. Mark was asked to clarify when and why this decision was taken by PCC.



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Post Meeting Note. In October 2020 Cllr Tony Willcox presented a Notice of Motion to Full Council meeting suggesting that the 2016 decision by Cabinet to make Town and Community Councils responsible for paying their own election costs should be reconsidered. That Full Council meeting recommended that the matter be considered at Corporate Scrutiny meeting which it was in January 2021. At that Scrutiny meeting evidence was supplied by Cabinet members and Officers, and after debate the result was that Committee Members decided that keeping things as they were was the best way forward. **See attached** Notice of Motion and Corporate O&S Minutes.

k. **Solva Coastal Allotment Project.** Community Councillor Richy Davies update members on the project. He requested that County Councillor Mark Carter raised the current lease agreement with PCC Head of Property and if the Allotment Project land was eligible for Community Asset Transfer. **Action**
County Councillor Mark Carter

6. Open Forum.

a. **Queen's Platinum Jubilee.** Community Councillor Joe Griffin update members on the 4 days of music in the lower Solva car park and the tea party hosted by Solva Care in the Clubhouse on Friday 3rd June.

b. **Solva CLT.** Community Councillor Ifor Thomas update members on progress. The Solva Community Land Trust (Solva CLT) was established in 2019 with the intention of establishing a long-term community housing project in Solva. The housing will help to provide genuinely affordable housing for current residents and future generations for the communities of Solva and Brawdy. Solva CLT will safeguard these dwellings and maintain them in partnership with a not-for-profit housing association. Our project partners include Pembrokeshire County Council, PLANED (who administer the LEADER-funded Pembrokeshire Community Land Trust project) and housing association ateb.

c. **The Edge Festival.** Community Councillor Colin Reynolds reported that planning for this year's festival continued at pace. All the bands and literature acts were booked. Without everyone's support and good will, it would be impossible to run this year's festival over the period 29th, 30th and 31st July 2022.



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- i. **Edge Festival Banner.** SCC members approved a request to display the Edge Festival Banner in June and July on the main road side of the Parc Y Capel fence.
 - d. **Multi-Generational Path Project.** Community Councillor Ifor Thomas reminded everyone about the inability of wheelchair users, pushchair users and others with limited mobility, to get easily and safely from Upper to Lower Solva, and this had been an issue of longstanding concern. PCNPA had kindly agreed to pay for one section of the path leading from Penyaber down through the wood to the Quay Road. A start date was awaited.
7. **Questions from the Floor.** None.
8. **Closing Address.**
9. **DONM.** Wednesday 1st June 2022 at 6p.m. in Solva Community Clubhouse.

Compiled by:

Bruce Payne (Clerk) 24th May 2022

Signed by: (Chair)