



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 2nd February at 6p.m. in Solva Community Clubhouse.

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Colin Reynolds, Vicky Barker, Jo Gibbins, Joe Griffin

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

Newsletter Editor: Rachel Kelway-Lewis (via Zoom)

1. **Welcome and Introduction.** The Chair welcomed:
 - a. Sue Carnes Chichlowska.
 - b. John & Jane Wells
 - c. Iain Robertson-Steel.
2. **Apologies.** Community Councillor John Price.
3. **Declarations of interest - Personal or Prejudicial.**
 - a. Community Councillor Colin Reynolds declared a personal interest with agenda item 7 (Solva Edge Festival 2022).
 - b. Community Councillor Josh Phillips declared a personal interest with agenda item 14a(i).
 - c. Community Councillor Ifor Thomas declared a personal interest with agenda item 14a(ii).
4. **Agree the Minutes of the meeting held on 12th January 2022.** Agreed and signed.
 - a. All actions were reviewed.



Solva Community Council Cyngor Cymuned Solfach

- **Welsh Language Interpretation Panels.** **Action Colin**
 - **Upper Play Park Boundary Fence.** Developer was progressing but the fence remained unsecured, and the construction area was accessible by the public. **Action Clerk**
- b. **Publication of Minutes¹.** The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.
Action Clerk

5. Reports.

a. Chair.

i. **Local Elections.** Local Government Elections would be held in Wales on Thursday 5th May 2022.

a.) **SCC Website.** All information and links would be available on the SCC website. **Action Liam**

[Local Government Election 2022 - Pembrokeshire County Council](#)

b.) **SCC.** This would include elections to Pembrokeshire County Council and elections to **Town and Community Council** in Pembrokeshire. Elected councillors would serve a term of 5 years.

c.) **Deadline.** Nomination papers for candidates should be delivered, by hand, to the Returning Officer, Will Bramble, at County Hall, Haverfordwest, SA61 1TP, between the hours of 10.00am and 4.00pm during the period 21st March 2021 and ending at 4.00pm on 5th April 2022.

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector.



Solva Community Council Cyngor Cymuned Solfach

- d.) **SCC Candidates.** Two upcoming coffee mornings were planned for residents to find out more about becoming a community councillor. Both sessions would be held in Solva Community Clubhouse on: (Action Bruce, Josh & Ifor)
- Wednesday 23rd March from 10a.m. to midday.
 - Wednesday 30th March from 6p.m. to 8p.m.
- ii. **Newgale Coastal Adaptation.** Pembrokeshire County Council was looking for people to get involved in the Newgale Coastal Adaption Project through a number of 'Task and Finish Groups'. All information had been circulated by email. The SCC Chair encouraged members to attend one of the six TFGs). (Action All)
- iii. **SCC Communications.** Monthly and quarterly updates would be published in the Newsletter. (Action Josh, Ifor & Bruce)
- a.) **SCC Website address.** [Solva Community Council - Cyngor Cymuned Solfach \(gov.wales\)](http://www.solvacommunitycouncil.gov.wales) The www address was to be published in every Newsletter (Action Rachel), on SCC FB (Action Josh), and on all SCC communications (Action Bruce).
- b.) **Solva Defibrillator Locations.** Every Newsletter would now display Defibrillator locations (together with what3words and combination information) (Action Rachel). Village maps showing the locations would also be prepared, displayed, and circulated with the Newsletter in readiness for the Easter and Summer seasons. (Action Rachel & Bruce)
- b. **County Councillor.** Mark spoke about the Extraordinary Council meeting on Tuesday 1st February. Items on the agenda included:
- i. Report relating to the report of the Auditor General for Wales issued on 13 January 2022, the independent review of issues relating to the former Chief Executive's settlement agreement and a Notice of Motion relating to Member/Officer relations.



Solva Community Council Cyngor Cymuned Solfach

- ii. Report of the Interim Monitoring Officer and Chief Finance Officer to Council - Settlement Agreement and Payment to the Former Chief Executive.

PCC webcast available at:

[Extraordinary Council - Tuesday, 1st February 2022 at 10:00am - Pembrokeshire County Council \(public-i.tv\)](#)

c. **Clerk & RFO Report.**

- i. **SCC Bank Balance at end of December.** The balance on 31st January 2022 was £21,319.93. Income & Expenditure (actual) for January was presented and reviewed.

RING FENCED FUNDS	
IRP Determination 44 Payments to Members	0
Play Park (match funding)	£2,413.81
Skate Park	£45.00
SCC Reserve	£3637.63
Solva Fireworks Display	£1,945.98
Community Elections	£4,000.00
SCC Green Fund	£366.00
Senior Citizens Christmas Lunch	0
Legal Fes (Deed of Gift)	£150.00
Dog Walker Partnership	£144.22
Total	£12,702.64
Free cash	£8,617.29

TOTAL £21,319.93

- ii. **Budget Review 21/22.** Expenditure was reviewed against the agreed budget.
- iii. **Correspondence.** All correspondence had been circulated to members via email.



Solva Community Council Cyngor Cymuned Solfach

6. **1964 Deed of Gift.** Motion: Proposed by Community Councillor Vicky Barker, Seconded by Community Councillor Ifor Thomas that SCC obtained legal advice from Eaton-Evans & Morris to clarify the enforceability of the 4 covenants within the deed and other related matters. Cost approximately £300. All members present agreed the motion.

7. **Solva Edge Festival 2022. Motion.** Proposed by Community Councillor Ifor Thomas, seconded by Community Councillor Joe Griffin that £350.00 was levied for the use of the Clubhouse and car park over the period of the festival. All members present agreed the motion.

a. **Concerns.** Iain Robertson Steel was invited to speak by the Chair. Although not opposed to the festival Iain believed an alternative site should be considered away from residents of the village. It was in very close proximity to adjacent houses in Glanhafen, and St Brides View and three late night finishes were unacceptable – the loud music was clearly a defined nuisance. Iain thought there were significant issues to be resolved by SCC and the Edge Festival organisers prior to any 2022 event and asked what insurance the Edge had. He would also write to the PCC Licencing Officer objecting to the festival, and request:

- Confirmation the current license was valid.
- A copy of the licence.
- How to object or appeal to the issue of a licence.
- Impact of the Deed of Gift on the issue of a licence.
- What risk assessments the Edge should carry out.
- What consultation the Edge was obliged to carry out with neighbours.

b. **Chair's Response.** All the concerns raised by Iain were addressed prior to the original licence being granted on 5th August 2016. It was then subsequently transferred on 7th February 2020 to Solva Edge Festival Ltd, now a registered charity. The question of insurance would be clarified by the Edge Festival.

i. **Benefit.** The Edge Festival and its impact on the village were wholly positive. The Solva and wider economy had also extensively



Solva Community Council Cyngor Cymuned Solfach

benefited. The Edge had also awarded over £7,800 to local projects and organisations.

8. **Commemorative Bench for Community Councillor Wendy Wright.**

Motion: Proposed by Community Councillor Joe Griffin, seconded by Community Councillor Jo Gibbins that a commemorative bench for Wendy was purchased and positioned in Parc Y Capel. All members present agreed the motion. Cost to be determined. **Action Clerk**

9. **Parc Y Capel 2022 Fete.** SCC members agreed the annual fete would continue. A sub-committee would decide on the 2022 date and have delegated responsible for the event. The following members were agreed:

- Community Councillor Joe Griffin.
- Community Councillor Vicky Barker.
- Community Councillor Ifor Thomas.
- Residents x 3 (TBC).

a. **Fete Plan.** The outline fete plan to be presented at the SCC March meeting. **Action: Joe, Vicky, Ifor.**

b. **Fete Communications.** Fete information would be published in the March and subsequent Newsletters. **Action: Joe, Vicky, Ifor**

c. **Flag Pole.** Members discussed and concluded that flags were emotive symbols which could boost local identity, strengthen community cohesion, and mark civic pride. Members agreed that a flag pole should be positioned in Parc y Capel prior to the Queen's Platinum Jubilee Celebrations. Cost to be determined. **Action Clerk**

d. **Queen's Platinum Jubilee Tree.** As a lasting reminder of this important landmark members agreed that a tree would be planted. Cost to be determined. **Action Clerk**

10. **The Queen's Platinum Jubilee.**

a. **Beacon.** Members agreed the beacon would be positioned and lit at the far end of the picnic area close to the foreshore. All necessary safety precautions would be put in place. **Action Mark**



Solva Community Council Cyngor Cymuned Solfach

- b. **Village Celebrations.** Members agreed that celebrations would be held in the Memorial Hall, Parc Y Capel, Clubhouse and on the picnic area in lower Solva. Program to be prepared, agreed and published in the Newsletter.
Action Joe
11. **Community First Aid Training.** A provider was to be identified to deliver the courses which would include defibrillator training. **Action Joe/Bruce**
12. **CCTV Policy.** Members approved the policy which they had reviewed.
13. **SCC Partnership with Dog Walkers.** PCC had installed 1 bin at the entrance to the Clubhouse car park, and a second bin on the far side of the Clubhouse. PCC would empty both. A third bin, donated by Mark, would be positioned at the far end of the sports pitch by the gate, dog walkers had agreed to empty it. New signage and a dog poop bag dispenser were also on order – funds to purchase the dispenser had been provided by dog owners. Once all items were in place the 2-month trial would commence. CCTV at the Clubhouse would be monitored to help identify any irresponsible dog walkers.
14. **Planning.**
- a. Applications received and reviewed:
- i. **Application No:** NP/21/0815/FUL
Proposal: Erection of decking in rear garden (retrospective)
Location: 24, High Street, Solva, SA62 6TF
- ii. **Application No:** NP/22/0032/FUL
Proposal: Demolition of garage and replacement with two-storey building
Location: Pengarn, 18, Ffordd Panteg, Solva, SA62 6TN
Public Concern. *The Chair invited comments from John Wells who spoke against the application. Mr Wells stated the application appeared to show the new building would be constructed on land owned by them. The application form also mentioned trees and there was a very mature pine tree less than 2 metres from the proposed development. It also seemed the proposed building encroached on the lane tarmac. If there were discrepancies in the application about land ownership, would the application be rendered invalid. PCC and PCNPA would be invited to comment. **Action Mark.** (To report back to the SCC Planning sub-committee ASAP.)*



Solva Community Council Cyngor Cymuned Solfach

iii. **Application No:** NP/21/0805/FUL (**Note:** response date amended to 22nd Feb 22).

Proposal: Upgrading of the existing agricultural access and PRow track to include 2no. pedestrian passing points and an offline track provided adjacent to the St Elvis Farm Burial Chamber (SAM) to reduce deterioration of the scheduled area of the SAM (PE043).

Location: Access Track from St Elvis Farm, to Waste Treatment Works, Solva, Haverfordwest, Pembrokeshire, SA62 6XL

Public Concern. *Mr & Mrs George of St Elvis Farm had contacted the SCC Chair to object to the application raising 74 points of concern. Comments and objections were attached to these minutes which the SCC Planning Sub-Committee would look at closely before commenting to the Planning Authority.* **Action Josh, Ifor and Vicky**

b. Decisions: None

15. **Prendergast Parking.** The area opposite Ty Mawr outside the recent new stone building had no yellow lines. Irresponsible parking last year at peak times had blocked the road and had prevented an ambulance travelling from lower Solva to Middle Mill.

The road through Prendergast from the Cambrian Inn to the end of 30mph was resurfaced last year (November) and the markings had yet to be reinstated. PCC had asked their contractors to chase this up as a matter of urgency. The situation would be monitored. **Action Mark**

16. **AOB.**

a. **Multi-Generational Path.** Ifor reported the project now had the support of the CE PCNPA. The CE had asked his Access and Rights of Way Manager to make contact to see how PCNPA can assist in taking the project forward.

17. **Date of next meeting.**

a. Wednesday 9th March 2022 at 6p.m. in the Clubhouse.

Compiled by:

Bruce Payne (Clerk) 7th February 2022

Signed by: Josh Phillips (Chair)