



# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 1<sup>st</sup> December 2021 at 6p.m. in Solva Memorial Hall (attendance via Zoom was available).

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Joe Griffin, Colin Reynolds, Vicky Barker, Jo Gibbins.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed everyone to the meeting.
    - a. Sue Denman (TfC) was attending and would update members on the UK Community Renewal Fund (item 5).
    - b. This was a multi-location meeting for community council members, members of the public and press is in accordance with Section 47 of the Local Government and Elections (Wales) Act 2021.
  2. **Apologies.** John Price.
  3. **Declarations of interest - Personal or Prejudicial.** None.
    - a. **Register of Interests.** Under the Local Government Act 2000, the Clerk & RFO is required to establish and maintain a Register of Members' Interests. The Code of Conduct for members of local authorities in Wales refers (**copy attached**) see pages 52 and 59. SCC Standing Orders 2018 (Wales) clause 15 b vii also refers. The SCC Register is to be updated by members and returned to the Clerk & RFO. **Action All**
      - i. **E-Register.** Each member will receive an e-copy of his or her Register before the January meeting. **Action Clerk**
  4. **Agree the Minutes of the meeting held on 3<sup>rd</sup> November 2021.** Agreed and signed.
    - a. All actions were reviewed.



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- b. **Publication of Minutes<sup>1</sup>.** The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.

**Action Clerk**

5. **UK Community Renewal Fund.** Sue updated SCC saying that Together for Change working with Llanrhian, Solva and Whitchurch Community Council, St Davids City Council and Milford Integrated Community Network had been awarded £62,000. Funding agreements would be issued by PCC and the award would be administered by PAVS. More information about the project, which would deliver Pembrokeshire's Ten Point Plan, would be presented at an informal event on Wednesday 6<sup>th</sup> December at 6p.m. at the Harbour Inn.

## 6. Reports.

### a. Chair.

i. **Newsletter Editor Vote of Thanks.** SCC give they're thanks to Peter Wilde for his distinguished service since November 2014 as Solva Newsletter Editor; he can be assured that SCC and residents fully appreciate the enthusiasm and ability which he discharged in his role as Editor; of his unremitting attention to its business, which have secured for him the gratitude of every member of SCC.

ii. **Newsletter Editor & Web Administrator Post.** Candidates would be invited to interview. CV's, letters and supporting information would be circulated to the interview panel. **Action Bruce**

#### a.) Interview Panel.

- Community Councillor Josh Phillips
- Community Councillor Ifor Thomas
- Mollie Roach (Solva Care)
- Lena Dixon (Solva Care)

b.) **Interview Date.** Wednesday 15<sup>th</sup> December at 10:30a.m. in Solva Community Clubhouse.

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<sup>1</sup> Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector.



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iii. **Football Pitch Dog Ban.** Signage in both English and Welsh would be put in place by Monday 6<sup>th</sup> December 2021. **Action Ifor**

iv. **Senior Citizens Christmas Lunch.** All arrangements were in place for the return of this festive event.

v. **Solva Christmas Tree.** The tree would be positioned on Friday 3<sup>rd</sup> December 2021. Christmas lights were to be switched on by Saturday 4<sup>th</sup> December.

vi. **Newgale Coastal Adaptation.** Josh and Mark attended an update on 25<sup>th</sup> November hosted by Atkins which:

- Provided an update on the project
- Previewed the website  
<http://www.newgalecoastaladaptation.co.uk/>
- Introduced the next stages of work

a.) **Information Sharing.** SCC would ensure all information was shared about the Newgale coastal adaptation:

- SCC Face Book page - **Action Josh**
- Posters on Village noticeboards – **Action Bruce**
- February Newsletter – **Action Bruce**

vii. **FOI Questions.** Additional FOI questions had been received on 29<sup>th</sup> November 2021 from Mr Ian Bowie and Mr Nigel Bowie. The Clerk had requested guidance from the PCC Monitoring Officer and One Voice Wales.

c. **Play & Skate Parks.**

i. **Gamlin Meeting with PCC Inspector 24<sup>th</sup> November 2021.** Ifor, Joe and Bruce were notified by the Inspector that the junior multi play item and swings were condemned and must be removed asap. Both items were removed and disposed of by 30<sup>th</sup> November 2021. Posts had been left proud and would be taken out by machine later. **Action Ifor, Bruce**



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ii. **Rationalization of Solva play parks, recreational and green areas.** Members agreed this would be a priority in the New Year. A way forward must be decided prior to any funding applications. **Action All**

This would be an agenda item for the January meeting. **Action Bruce**

iii. **Welsh Language Interpretation Panels.** SCC had previously agreed to place panels in the Gamlin. Wording to be agreed. **Action Colin**

iv. **Upper Play Park Boundary Fence.** The boundary fence between the Headlands development and play park had partly collapsed. The play park inspection was due, and this would be highlighted as a safety issue by the PCC Inspector. Once the report had been received the Developer would be contacted. **Action Bruce**

d. **Clerk & RFO Report.**

i. **SCC Bank Balance at end of October.** The balance on 30<sup>th</sup> November 2021 was £16,199.21. Income & Expenditure (actual) for November was presented and reviewed.

<b>RING FENCED FUNDS</b>	
IRP Determination 44 Payments to Members	£1,200.00
Play Park (match funding)	£2,208.81
Skate Park	£45.00
SCC Reserve	£3571.63
Solva Fireworks Display	£1,945.98
Community Elections	£4,000.00
SCC Green Fund	£300.00
Senior Citizens Christmas Lunch	
Total	£13,371.42
"Free cash"	£2,827.79

**TOTAL £16,199.21**



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- ii. **Budget Review 21/22.** Expenditure was reviewed against the agreed budget.
  - iii. **2022/23 SCC Budget.** This was presented, discussed, and agreed by all members present. Proposed by Community Councillor Joe Griffin. Seconded by Community Councillor Ifor Thomas.
  - iv. **2022/23 SCC Precept.** A precept of £36,500.00 was agreed by all members present (no change to 2021/22 precept). Proposed by Community Councillor Ifor Thomas. Seconded by Community Councillor Josh Phillips.
  - v. **Correspondence.** All correspondence had been circulated to members via email.
- e. **County Councillor.**
- i. **PCC Budget Consultation 2022 -2023.** Mark spoke about upcoming budget challenges. Members of the public were being urged to participate in Pembrokeshire County Council's budget consultation 2022-23. [Public urged to take part in Council budget consultation - Pembrokeshire County Council](#)

## 7. Planning.

- a. Applications received and reviewed:
  - i. **Application No:** NP/21/0680/FUL (No SCC planning concerns)  
**Proposal:** Temporary access to existing private track  
**Location:** Field Tracks, Nine Wells to Solva
  - ii. **Application No:** NP/21/0734/FUL (No SCC planning concerns)  
**Proposal:** Proposed rear extension, alteration to dormers, changes to fenestration and external works  
**Location:** 10, Anchor Down, Solva, Haverfordwest, Pembrokeshire, SA62 6TQ
  - iii. **Application No:** NP/21/0692/FUL (Not yet reviewed – **Action Ifor**)  
**Proposal:** First floor extensions to east and west elevations, first floor extension to rear and removal of chimney.  
**Location:** Chapel House, 35, Prendergast, Solva, Pembrokeshire, SA62 6XA



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b. Decisions: None

## 8. AOB.

a. **Fire & Cider Bonfire.** Remains of the bonfire (wood and nails) were to be removed. **Action lfor**

b. **Picnic Area.** Picnic benches were to be evenly positioned on the current and new picnic areas. **Action lfor**

c. **Memorial Hall.** Joe informed members on:

- A new fit for purpose kitchen
- Roof insulation
- Internal areas to be repainted

d. **Hillside Trees.** Vicky spoke about the new trees planted on Lyn's land prior to the pandemic. Some had been lost and others had become overgrown with weeds. Maintenance was required in the Spring.

## 9. Date of next meeting.

a. Wednesday 12<sup>th</sup> January 2022 at 6p.m. in the Clubhouse.

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Compiled by:

Bruce Payne (Clerk) 6<sup>th</sup> December 2021

Signed by: Josh Phillips (Chair)