



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 3rd November 2021 at 6p.m. in Solva Community Clubhouse (attendance via Zoom was available).

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Joe Griffin, Colin Reynolds, Vicky Barker, Jo Gibbins, John Price.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed everyone to the meeting.
 - a. This was a multi-location meeting for community council members, members of the public and press is in accordance with Section 47 of the Local Government and Elections (Wales) Act 2021.
 2. **Apologies.** None
 3. **Declarations of interest - Personal or Prejudicial.**
 - a. Community Councillor Josh Phillips declared a personal interest with agenda item 5a iv and agenda item 5g.
 - b. Community Councillor Joe Griffin declared a personal interest with agenda item 8.
 4. **Agree the Minutes of the meeting held on 6th October 2021.** Agreed and signed.
 - a. All actions were reviewed.
 - b. **Publication of Minutes¹.** The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector.



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outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment.

Action Clerk

5. Reports.

a. Chair.

i. **FOI Request and Response.** SCC received FOI questions on 16th October 2021. SCC responded on 2nd November. A copy of the SCC response is attached in English and Welsh.

ii. **Climate Agenda – A Carbon Neutral SCC.** Members approved the following motion relating to Climate Change.

a.) Solva Community Council commits to being carbon neutral. Details of how to meet this commitment would be set out in a Carbon Neutral Action Plan. Draft plan² to be prepared.

Action Clerk

b.) Solva Community Council will promote local recycling incentives and work to encourage all businesses, residents, and organisations in Solva ward to reduce their carbon footprint by reducing energy consumptions and promoting healthy lifestyles.

Action All

iii. **Remembrance Sunday.** Members agreed to meet at the War Memorial on Saturday 13th November at 10:30 a.m. to clean and prepare the area for the service on Sunday. **Action all**

iv. **Senior Citizens Christmas Lunch.** The Harbour Inn had agreed to prepare and cook the meal. SCC members would serve and clear. Numbers in the Hall were restricted to 60. Entertainment to be finalised. All details to be promoted on FB. **Action all**

v. **Twinning Proposal.** The Chair and Vice Chair met with the Mayor of Solva in Italy via Zoom on 27th October to progress arrangements. There was a legal process the mayor had to follow to

² To include external water points for the refilling of water bottles (upper and lower Solva). Single use plastic – Solva to achieve plastic-free status.



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meet the proposal. This was not the case in Wales. Further meetings would take place in the new year.

- vi. **Visit Pembrokeshire Ltd and Enhancing Pembrokeshire (EP) Local Funding Pot.** Visit Pembrokeshire Ltd were preparing an EP application. The CE had written to SCC saying that no EP funding remained to support strategic projects, but some local pots had allocations remaining. With SCC agreement some on this allocation could be used to support an application from Visit Pembrokeshire.
 - a.) **SCC Motion.** Proposed by Community Councillor Josh Phillips, seconded by Community Councillor Ifor Thomas that £2,000 from the EP local pot was made available from PCC to support the application by Visit Pembrokeshire. The motion was agreed. 7 SCC members voted in favour; 1 member was against.
- vii. **Consultation Workshop for the Resilient Roads Network Study WeITAG Stage 2 on Wednesday 17th November between 2pm – 3pm.** Community Councillor Josh Phillips would attend.
- viii. **Solva Christmas Tree.** The tree would be purchased from none- precept funds and delivered in time for the lower Solva Christmas shopping event on Thursday 9th December. **Action Clerk**
- c. **Play & Skate Parks.** The skate park was no longer viable to maintain. A proposal for a pump track was presented by Community Councillor Ifor Thomas. Members agreed that community support was paramount, and this must be established prior to any EP funding application.
 - i. Survey to be prepared and included in the December Newsletter. **Action Ifor**
 - ii. 3 quotes to be obtained. **Action Ifor**
- d. **Solva Care.** Joe, as a trustee, updated members following the Management Group meeting on 2nd November 2021. Minutes would be circulated to SCC members. **Action Bruce**
 - i. **First Aid Courses.** Solva Care and SCC had funds available for First Aid courses. Both organisations would work together to fund courses for community members of all ages. The December meeting



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would appoint a joint member to coordinate the 2022 First Aid initiative.
Action Chair (in consultation with Solva Care).

- e. **EcoDewi.** NTR. [News – EcoDewi](#)
 - f. **Whitchurch Church & Old Cemetery.** NTR
 - g. **Solva CLT.** Ifor reported that all parties were on site today and the CLT was at last progressing at pace. Architect meetings had taken place and ateb had appointed a project manager. The next CLT meeting was scheduled for early December.
 - h. **Lower Solva Picnic Area.** PCNPA had confirmed a further licence would be granted for a 12-month period when the current one expired on 14th February 2022. Pre-existing terms would apply.
 - i. **Fire & Cider Event 6th November.** All arrangements were in place. The SCC clean-up party would deploy on the morning of Sunday 7th November at 10:30 a.m. **Action all**
 - j. **Memorial Benches.** Colin reported that discussions continued with the National Trust and Mr Fransham about a memorial bench on the Gribin path.
 - k. **Clubhouse.** Quotes for new energy saving heaters (electric) were to be obtained. Installation cost to be included. **Action Josh**
 - l. **County Councillor.** Mark spoke about the results of the Solva speed survey which had been circulated to members. Newgale hill road closure signs had been positioned top and bottom. PCC had no knowledge of any closure, investigations continued. Mark also spoke about waste and Recycling centres, the St Davids centre and the current booking system which was criticised by some SCC members as not fit for purpose. Changes were requested.
- ii. **Clerk & RFO Report.**
- i. **SCC Bank Balance at end of September.** The balance on 31st October 2021 was £18,401.07. Income & Expenditure (actual) for October was presented and reviewed.



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RING FENCED FUNDS	March
IRP Determination 44 Payments to Members	£1,200.00
Play Park (match funding)	£2,208.81
Skate Park	£45.00
SCC Reserve	£3571.63
Solva Fireworks Display	£1,945.98
Community Elections	£4,000.00
SCC Green Fund	£300.00
Total	£13,271.42
"Free cash"	£5,129.65

TOTAL £18,401.07

ii. **Budget Review 21/22.** Expenditure was reviewed against the agreed budget.

iii. **2022/23 SCC Budget & Precept.** This would be presented at December's meeting for approval. Once approved, members would agree the 22/23 precept.

iv. **Correspondence.** All correspondence had been circulated to members via email.

6. **December Newsletter.** Members agreed the December Newsletter would be printed in full colour to mark not only Christmas but also Peter's final edition prior to retirement.

7. **Dog Fouling on Football Pitch.** Members agreed that if no public rights of way existed on the land in question all dogs except for guide dogs and assistance dogs would be banned. The PCNPA Access & Rights of Way Manager would be contacted to clarify. **Action Clerk**

a. **Post meeting note.** The Access & Rights of Way Manager confirmed on 4th November, having checked the Definitive Map (the register of public



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rights of way) held by Pembrokeshire County Council, that there were no registered public rights of way affecting this land.

- b. **Dog Ban Date.** SCC members agreed post meeting this would come into force on Monday 6th December 2021.
- c. **Signage.** Signage would be displayed at the car park entrance and on either side of the football pitch. **Action Bruce and Ifor**
- d. **Notices.** Suitable notices explaining the decision would be published in December's Newsletter and displayed on village notice boards. **Action Ifor**
- e. **Enforcement.** PCC Enforcement Officers would patrol the area.

8. **Memorial Hall.** Community Councillor Joe Griffin proposed that booking arrangements for the Hall and Clubhouse were combined. The status of both football club and Memorial Hall as registered charities and, therefore, separate legal entities was seen to be a possible complication to this, so the matter remained undecided. Members supported the Memorial Hall and agreed that a consultation process should commence in the new year about how best the facility could serve the community. **Action Community Councillor's Josh Phillips and Ifor Thomas.**

9. **Planning.**

- a. Applications received and reviewed: None
- b. Decisions: None

10. **AOB.**

- a. **Pembrokeshire Area Committee Meeting.** Community Councillor Vicky Barker attended the meeting on 28th October 2021. A report will be circulated to all members. **Action Vicky**

11. **Date of next meeting.**

- a. Wednesday 1st December 2021 at 6p.m. in the Memorial Hall.

Compiled by:

Bruce Payne (Clerk) 5th November 2021



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Signed by: Josh Phillips (Chair)