



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 2nd June 2021 at 6p.m. in Solva Community Clubhouse (attendance via Zoom was available).

Attended by:

Community Councillor's Ifor Thomas (Chair), Joe Griffin, John Price.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair confirmed a quorum was present IAW SCC Standing Orders 2018 clause 3u.
 - a. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.
 2. **Apologies.** Community Councillor's Josh Phillips, Colin Reynolds, Vicky Barker and Jo Gibbins.
 3. **Declarations of interest - Personal or Prejudicial.** None

Matters Arising

4. **Agree the Minutes of the meeting held on 5th May 2021.** Agreed and signed.
 - a. All actions were reviewed.
 - b. **Publication of Minutes¹.** The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This

¹ Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector.



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would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment. **Action Clerk**

5. Reports.

a. **Chair.** The Chair reported on:

i. **Parc-y-Capel.** The Parc y Capel committee, with the agreement of Trustees, had proposed that ownership of Parc-y-Capel was transferred to SCC. Trustees would instruct Eaton-Evans & Morris to draw-up a Deed of Gift and notify HM Land Registry. SCC members supported the proposal.

ii. **Solva Broadband Project.** PCC had notified SCC that Solva had been selected to be part of the Phase 5 broadband rollout. The PCC Broadband Team had requested residents and businesses complete the broadband survey if they had not already done so. This could help speed up the roll out in Solva. All information would be posted on the SCC FB page. **Action Josh**
<https://www.pembrokeshire.gov.uk/broadband-survey>
July's Newsletter would also publicise the project and broadband survey. Editor to be informed. **Action Clerk**

iii. **Upper Solva Football Ground.** The Agreement for Surrender was signed by SCC in early May 2021 and the Deed of Surrender had yet to be executed by PCC. The Children's football team continued to use the area for their weekly training and matches. Grass cutting and general maintenance was currently done by volunteers using a push mower. This was no longer sustainable. SCC members proposed that PCC were approached and asked if they would undertake the grass cutting as a gesture of goodwill. This would also help demonstrate their commitment to the CLT project which PCC had failed to move forward.

Post Meeting Note: PCC had declined to undertake grass cutting or maintenance of the ground saying it remained the responsibility of SCC as PCC had yet to execute the Deed of Surrender.

b. **Solva Bathing Water Quality.** PCC (Nathan Miles) had agreed the following press release with SCC:



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This year the Pollution Control Team of Pembrokeshire County Council are piloting a project looking at bathing water quality. The Objective of the partnership is to use the Water Quality Information to develop an information/advisory platform for locals, tourists and activity groups. We will be sampling local bathing waters where there is a particular interest, outside of the normal Designated sampling programme provided by Natural Resources Wales and providing this information to local groups to provide better information and understanding on local water quality.”

- c. **Picnic Area lower Solva.**
 - i. **Ash Dieback.** SCC had received guidance from PCNPA (Mike Higgins and Phillip Lees). Although in the Solva Conservation Area the trees on slope were owned and managed by the National Trust. Their Lead Ranger James Roden would be able to advise if the trees had been surveyed for ADB. **Action Bruce**
- d. **Community Climate Change Emergency Action Plan.** The meeting to review progress would be delayed until after the SCC meeting in July which would include an update from EcoDewi. Once a new date had been agreed other interested residents would be invited.
- e. **Solva CLT.** If reported the CLT was at risk of failing due to unresolved issues between PCC and ateb. CE PCC would be urgently invited to intervene. **Action Mark**
- f. **Clubhouse.**
 - i. **Licence/Lease.** SCC draft would be legally reviewed by Eaton Evans & Morris. Once agreed by SCC the document would be presented to Clubhouse Trustees for signature (the AFC element would be included). **Action Bruce**
 - ii. **Solva Recreational Ground.** The Charity Commission responded on 11th May 2021 to SCC questions on disposal and transfer. Eaton Evans & Morris were invited to comment on the response and SCC members agreed to proceed as follows:



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- a.) Assume SCC were now the Trustees of Solva Recreational Ground.
- b.) SCC proposed and members agreed to transfer the Football pitch to Solva Community Clubhouse.
- c.) SCC contact the Davies family requesting a copy of the 1940 conveyance. **Action Ifor** (see letter from Matthew R).
- d.) Instruct Eaton-Evans & Morris to: (**Action Bruce**)
 - Confirm no capital gains liability.
 - Notify HM Land Registry of the transfer.
 - Prepare appropriate document/s to show transfer from SCC to the Clubhouse.

Note. Appropriate document also required to show ownership transfer of the play park and skate park to SCC.

g. **Whitchurch Church.**

- i. **Restoration Sub-committee.** Community Councillor Joe Griffin agreed to serve on the sub-committee. Brenda to be informed. **Action Joe**
- ii. **Letter of Support.** The Very Reverend Dr Sarah Rowland Jones, Dean of St Davids, had written to the chair of the St David's Church Development Committee to give her support for the venture.
- iii. **SCC Letter to Bishop.** No response had been received to the letter sent on 12th May by post. The bishop's office would be contacted. **Action Bruce**
(**Post Meeting Note:** Bishop's office contacted, and letter resent by email on 4th June.)



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- h. **Lower Solva Play Park.** Work to install the new play item would commence on Monday 7th June. PCC to be notified re post installation inspection. **Action Bruce**
6. **Communications.** The July Newsletter and social media would display information on:
- a. **Solva Broadband Project.** **Action Josh, Bruce, Ifor**
- b. **Defibrillator Training.** Clubhouse on Monday 19th July at 7p.m. and 8p.m. Names to Helen Thomas for each session. (Helen had kindly agreed to coordinate – email address to follow).
7. **Local Community Requests/Issues/Concerns.** None
8. **Planning.**
- a. **Application No: NP/21/0305/FUL** (No SCC planning concerns)
Proposal: Alterations to garage roof to change from mono pitch to dual pitch.
Location: 1, Anchor Down, Solva, Haverfordwest, SA62 6TQ
- b. **Application No: NP/21/0298/FUL** (SCC clarification requested)
Proposal: New dwelling design across all six plots.
(The existing site benefits from Planning consent granted (NP/10/374) for six dwellings on the large sloping site. A second application NP/12/0583) was granted for a new house design on plot 04. The site is deemed to have commenced under NP/12/0583.)
Location: Development Site Adj to 22, St Brides View, Solva, SA626TB
- Clarification:**
- i. **Name.** The road name was confirmed as the Headlands – the name was in English and Welsh.
- ii. **Access.** The developer was aware of access issues and was working to achieve a solution.



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iii. **Energy Efficiency.** The homes would meet energy efficiency standards to lower energy consumption and bills, helping to protect the environment.

9. Clerk & RFO Report.

a. **SCC Bank Balance at end of May.** The balance on 31st May 2021 was £20,174.52. Income & Expenditure (actual) for May was presented and reviewed.

RING FENCED FUNDS	March
IRP Determination 44 Payments to Members	£1,200.00
Play Park (match funding)	£2,717.64
SCC Reserve	£1,169.80
Solva Fireworks Display	£1,945.98
AFC Legal Fees	£1,296.47
Clubhouse Solar Project match funding	£2,554.08
Community Elections	£4,000.00
WPD "In This Together" Community Award (SNAKE)	£304.72
PAVS Micro Grant (SNAKE) COVID-19	£345.45
"Free cash"	£4,639.87

TOTAL £20,174.52

b. **Budget Review 21/22.** Expenditure was reviewed against the agreed budget.

c. **Correspondence.** All correspondence had been circulated to members via email.

10. **Report from County Councillor.** Mark updated members on recent Council meetings and seminars attended. He also spoke about upcoming meetings to discuss the importance of Affordable Housing.

11. **AOB.** None.

12. **Date of next meeting.**



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a. Wednesday 7th July 2021

Compiled by:

Bruce Payne (Clerk) 4th June 2021

Signed by: Josh Phillips (Chair)