



# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 5<sup>th</sup> May 2021 at 6p.m. in Solva Community Clubhouse (attendance via Zoom was available).

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Vicky Barker, Colin Reynolds, Jo Gibbins, Jo Griffin.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed Mollie Roach (Solva Care).

a. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.

2. **Apologies.** Community Councillor John Price.

3. **Declarations of interest - Personal or Prejudicial.**

a. Community Councillor Josh Phillips declared a prejudicial interest with agenda item 5e.

b. Community Councillor Colin Reynolds declared a personal interest with the land at Llanunwas – April Minute item 12a.

## Matters Arising

4. **Agree the Minutes of the meeting held on 7<sup>th</sup> April 2021.** Agreed and signed.

a. All actions were reviewed.



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- b. **Publication of Minutes<sup>1</sup>**. The electronic publication of documents extends to include making available key information as soon as reasonably practicable, and within seven working days of the community council meeting taking place and must include: the names of members who attended; apologies for absence; declarations of interest; any decisions taken and the outcome of any votes. This would not apply to any decisions taken in private, or where disclosure of the information would be contrary to any enactment. **Action Clerk**

## 5. Reports.

- a. **Chair**. The Chair requested that when appropriate and to minimise misunderstandings or reactive responses members should consider a phone call as opposed to sending an email. **Action all**
- b. **AGM**. Members agree the AGM would be on Wednesday 8<sup>th</sup> September 2021 – Venue Solva Community Clubhouse.
- c. **Casual Vacancy**. Glynne Morgan (PCC Electoral Services Manager) was formally notified on 16<sup>th</sup> March 2021 that Community Councillor Wendy Wright had recently and sadly passed away.
- d. **Solva Care**. Community Councillor Joe Griffin had been duly appointed as a Solva Care trustee. Joe and Mollie updated SCC members on current and future Solva Care activity.
- e. **Picnic Area lower Solva**. Ifor reported the picnic area was proving very popular with visitors and a great asset to the community. Local businesses were to be encouraged to support additional benches. Work continued to clear the area of thick undergrowth. A further work party would assemble in the coming days to rake the extended area in preparation for grass seed.
- i. **Memorial Picnic Bench**. A memorial picnic bench had recently been donated. A commemoration plaque would be appended. **Action Colin**
- ii. **Ash Dieback**. Some ash trees on the edge of the extended picnic area may have ash dieback. Appropriate guidance would be requested from PCNPA (Mike Higgins). **Action Bruce**

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<sup>1</sup> Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector.



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- f. **Community Climate Change Emergency Action Plan.** The meeting to review progress would be delayed until after the SCC meeting in July which would include an update from EcoDewi. Once a new date had been agreed other interested residents would be invited. (Provisional date Wednesday 14<sup>th</sup> July).
- g. **Solva CLT.** Ifor reported that issues remained between PCC and ateb and this was preventing the CLT moving the project forward.
- h. **Clubhouse.** Ifor reported that membership was increasing, and the Clubhouse would be deep cleaned prior to any reopening on the 17<sup>th</sup> May. External painting was complete, a new flagpole had been installed and the defibrillator would be fitted left of the front door. A new sign had also been agreed and ordered. The Solar Project had been awarded a grant from PCNPA SDF and this work would commence in early June.
- i. **Memorial Benches.** Colin reported he had met with the National Trust Ranger to discuss replacement of a bench on the Gribin path. This was agreed and Colin would arrange removal. A new memorial bench would be positioned (Re request from Mr Fransham).
- j. **Whitchurch Church.** Joe reported the church continued to deteriorate and urgent repair work was needed. Members agreed SCC would write to the Bishop. **Action Bruce**  
(**Post meeting note:** Letter sent by post on 12<sup>th</sup> May 2021 to The Right Reverend Dr. Joanna Penberthy, Bishop of St Davids).
- k. **Play Parks.** The new play item for the lower play park had been ordered and was due for delivery and installation by mid-June.
6. **Village Notice Boards.** Members agreed to share the purchase cost for 3 external noticeboards with Solva Care and the Memorial Hall. **Action Bruce**  
Cost not to exceed £202 per noticeboard (Locations – Lower Solva car park, Memorial hall x 2).
- a. **Bay View Stores Village Noticeboard.** Maintenance action was required. **Action Bruce**
7. **Local Community Requests/Issues/Concerns.**



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a. **Bro Dawel.** Concerns had been raised about park cars which had suffered damage. Road repairs were also required.

b. **Upper Sports Field.** Part of the sports pitch opposite The Bay View Stores continued to be used for organised football. Grass cutting was carried out by volunteers at their own cost. Members proposed SCC should contribute to help cover the cost of fuel. Details to be passed to the Clerk. **Action Joe**

8. **Planning.** NTR

9. **Clerk & RFO Report.**

a. **SCC Bank Balance at end of March.** The balance on 30<sup>th</sup> April 2021 was £22,867.86. Income & Expenditure (actual) for April was presented and reviewed.

<b>RING FENCED FUNDS</b>	March
IRP Determination 44 Payments to Members	£1,200.00
Play Park (match funding)	£2,717.64
SCC Reserve	£1,169.80
Solva Fireworks Display	£1,945.98
AFC Legal Fees	£1,296.47
Clubhouse Solar Project match funding	£2,554.08
Community Elections	£4,000.00
WPD "In This Together" Community Award (SNAKE)	£304.72
PAVS Micro Grant (SNAKE) COVID-19	£345.45
"Free cash"	£7,333.72

**TOTAL £22,867.86**

b. **Budget Review 20/21.** Expenditure was reviewed against the agreed budget.

c. **Correspondence.** All correspondence had been circulated to members via email.



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10. **Report from County Councillor.** Mark spoke about the requirement for SCC to obtain a waste carriers licence and would liaise with the Clerk. Recent activity in PCC was also reviewed.

11. **AOB.** None.

12. **Date of next meeting.**

a. Wednesday 2<sup>nd</sup> June 2021

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Compiled by:

Bruce Payne (Clerk) 17<sup>th</sup> May 2021

Signed by: Josh Phillips (Chair)