



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 7th April 2021 at
6 p.m. via Video Conferencing (Zoom)

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Vicky Barker,
Colin Reynolds, Jo Gibbins, Jo Griffin.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

1. **Welcome and Introduction.**

- a. Tribute to Community Council Wendy Wright. Members observed a one-minute silence.
- b. The Chair welcomed Richard Davies (Coast Allotment Project) and Nathan Miles (PCC Lead Officer, Pollution Control Team).
- c. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.

2. **Apologies.** Community Councillor John Price.

3. **Declarations of interest - Personal or Prejudicial.** Community Councillor Josh Phillips declared a prejudicial interest with agenda item 8.

Matters Arising

4. **Agree the Minutes of the meeting held on 3rd February 2021.** Agreed and signed.

- a. All actions were reviewed.

5. **Solva Bathing Water Sampling.** Nathan gave an overview and confirmed that 6 samples would be taken over the 2021 summer holidays.



Solva Community Council Cyngor Cymuned Solfach

6. **Coast Allotment Project.** Richard spoke about the aims of the project and the benefits to Solva. SCC members voiced their support for the project which awaited clarification on the lease arrangements with PCC. **Action Mark**

7. **Reports.**

a. **Chair.** The following topics were reported on:

i. Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector:

- a.) General Power of Competence.
- b.) Participation.
- c.) Community Council Annual Reports.

ii. New draft Guidance Code of Conduct.

iii. Litter & Fly-tipping Prevention Plan for Wales.

iv. St Davids Peninsula Tourism & Trade Association. Josh agreed to represent Solva at future meetings.

v. **War Memorial ownership.** The question of ownership, maintenance and provision of public liability insurance remained unresolved. Members suggested SCC register the land with HM Land Registry. The Clerk confirmed members the area where the War Memorial stands was part of the registered title CYM487304 (land on the south west and east sides of Pen yr Aber, Solva) which was owned by the National Trust. The National Trust had been helpful and acknowledged the memorial sits on their land. However, their Estate Manager and General Manager (who have worked in Pembrokeshire for over 30 years) did not have any recollection of repairs or maintenance of the structure itself) and had not considered the possibility that its responsibility may sit with the Trust. The inquiry had been left with their Estate Manager who was going to see if he can access more information from their archives.

PCC assumes that responsibility for maintenance etc. sits with the National Trust!



Solva Community Council Cyngor Cymuned Solfach

Online research was inconclusive, saying “*When memorials were erected after the First World War some committees did not consider the long-term care, maintenance or the idea of ‘ownership’ of their memorial. Therefore, a war memorial may no longer have anyone responsible for its upkeep*”.

Way Forward: (Action Clerk)

- Contact the War Memorial Register (as suggested by the War Memorial Trust).
- Continue to press the question with the National Trust.
- Ask the National Trust if they would consider a Community Asset Transfer of the Memorial to SCC.

vi. **War Memorial planting of wild flowers & poppies.** Members agreed the initiative. Action Vicky

vii. Independent Remuneration Panel for Wales Annual Report - February 2021.

viii. **Trecadwgan Farm - One year on.** The Community Benefit Society (CBS), set up to undertake the vision for Trecadwgan, would welcome a discussion with Solva Community Council in late April on the future of the CBS and support for a public meeting. Action Bruce

b. **Solva Care.** Community Councillor Joe Griffin agreed to be considered for a Trusteeship.

c. **Community Climate Change Emergency Action Plan.** Members agreed to convene a separate meeting. Face-to-face meetings would be allowed from 17th May. Action Bruce

d. **Solva CLT.** If reported the lease between PCC and ateb had not yet been agreed. This was preventing the CLT moving the project forward. The issue and been escalated in PCC and the CLT hoped for an early resolution.

e. **Clubhouse.** SCC exchanged contracts with PCC on Wednesday 10th March and completed the purchase of the Clubhouse (AFC).



Solva Community Council Cyngor Cymuned Solfach

- f. **Memorial Benches.** Colin confirmed the audit of benches was complete.
 - g. **Play Parks.** PCC's annual report and inspection was complete. Overall, the state of play equipment continued to deteriorate. Immediate repairs were required. **Action Ifor**
8. **Lower Solva Picnic Area.**
- a. **Licence Agreement with PCNPA.** This was agreed and signed on 22nd February 2021. The Licence period would commence on 15th March 2021 and end on 14th March 2022.
 - b. **12 Month Maintenance and Care Plan.** SCC had agreed a separate plan for grass cutting and litter collection.
 - c. **Picnic Benches.** All existing benches had been renovated.
 - d. **Memorial Benches.** Space for a limited number of benches (including picnic) was available and would be managed by SCC. **Action Colin**
9. **Establish Community Forum.** Members agree to set up an inaugural meeting in September 2021. Information about the forum would be published in the August Newsletter and circulated on social media. **Action Josh**
10. **Youth Involvement with SCC.** Members agreed to consider an on-line survey to gather initial data. **Action Bruce**
11. **Quite Lanes.** NTR
12. **Local Community Requests/Issues/Concerns.**
- a. **Land at Llanunwas.** Members raised concerned with a new vehicle track of significant size and length which had been developed on land at Llanunwas. The Community Council has not seen any planning application. The Planning Authority would be requested to comment. **Action Bruce**



Solva Community Council Cyngor Cymuned Solfach

- b. **Pwll Melyn Parking Area.** Members raised concern that the area was full of building materials with spoil left on the main road. PCC Highways Team to be informed. **Action Mark**

13. **Communications.** NTR

14. **Planning.** SCC had no comments regarding the planning pre-application consultation PA/21/0016 for Solva Wastewater Treatment Works.

- a. The following applications were received and reviewed.

i. **Application No:** NP/21/0105/FUL

Proposal: Garage extension, remodelling and replacement of mono pitch roof with low double pitch roof. New glass balustrade, change to fenestration detailing.

Location: Pendinas, St. Brides View, Solva SA62 6TB

ii. **Application No:** NP/21/0098/FUL

Proposal: Extension and alterations to dwelling and detached garage

Location: Star House, 9, Glanhafan, Solva, Haverfordwest, Pembrokeshire, SA62 6TA

iii. **Application No:** NP/21/0214/FUL

Proposal: Proposed renovation and remodelling of fenestration including new external juliet first floor balcony along the south east elevation.

Location: Ocean Heights, St. Brides View, Solva, Haverfordwest, Pembrokeshire, SA62 6TB

- b. Decisions: None.

15. **Clerk & RFO Report.**

a. **SCC Bank Balance at end of March.** The balance on 31st March 2021 was £13,922.22. Income & Expenditure (actual) for March had been presented to the Chair and Vice Chair as per the COVID-19 Emergency Scheme of Delegation.

- March Income: £950.00
- March Expenditure: £30,819.12



Solva Community Council Cyngor Cymuned Solfach

RING FENCED FUNDS	March
IRP Determination 44 Payments to Members	0
Play Park	2717.64
SCC Reserve	1169.80
Solva Fireworks Display	1945.98
AFC Freehold purchase	0
AFC (Match Funding)	0
AFC legal fees	1296.47
Solva Clubhouse Solar Project match funding	2554.08
Community Elections	3000.00
WPD "In This Together" Community Award (SNAKE)	304.72
PAVS Micro Grant COVID-19 (SNAKE)	345.45
"Free cash"	588.08

TOTAL £13,922.22

b. **Budget Review 20/21.** Expenditure was reviewed against the agreed budget.

c. **Correspondence.** All correspondence had been circulated to members via email.

16. **Report from County Councillor.** Mark spoke about the appointment of the new PCC Chief Executive who would commence work in approximately 4 months' time. He also updated members on the Civic Amenity and Recycling Centres and their future operation.

17. **AOB.** None.

18. **Date of next meeting.**

a. Wednesday 5th May 2021 at 6 p.m. via video conferencing (Zoom)

Compiled by:

Bruce Payne (Clerk) 16th April 2021

Signed by: Josh Phillips (Chair)