



# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 3<sup>rd</sup> February 2021 at  
6 p.m. via Video Conferencing (Zoom)

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Vicky Barker,  
John Price, Colin Reynolds, Wendy Wright

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed Maria Jones (Solva Care T4C) and Jessie Buchanan (Solva Care T4C) to the meeting.

a. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.

2. **Apologies.** Community Councillor's Jo Gibbins and Joe Griffin.

3. **Declarations of interest - Personal or Prejudicial.** None

## Matters Arising

4. **Agree the Minutes of the meeting held on 6<sup>th</sup> January 2021.** Agreed and signed.

a. All actions were reviewed.

5. **T4C Overview.** Maria and Jessie spoke about T4C and answered questions from members. Both were invited to return to provide a mid-term progress report. Social media and website details would be circulated.

[tfcembrokeshire.org](http://tfcembrokeshire.org)  
Facebook: [@TFCPembbs](https://www.facebook.com/TFCPembbs)  
Twitter: [@TFCPembbs](https://twitter.com/TFCPembbs)  
YouTube: [Together for Change](https://www.youtube.com/TogetherforChange)



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## 6. Reports.

### a. Chair.

i. **Solva Bathing Water Sampling Proposal.** Plans for a proposed trail led by PCC had been circulated to members. The proposal was welcomed and supported by community councillors. An invitation would be extended to Nathan Miles (PCC) to attend a future SCC meeting to discuss trial details.

**Action Clerk**

ii. **War Memorial.** The question of ownership had been raised in a recent HM Land Registry survey <https://wh1.snapsurveys.com/s.asp?k=160406652244>. PCC had indicated the land the War Memorial was on is part of the registered title CYM487304 (land on the south west and east sides of Pen yr Aber, Solva) which is owned by the National Trust. PCC also assume that responsibility for maintenance sits with the National Trust. The National Trust would be invited to comment. **Action Clerk** (Mark Underhill, Countryside Manager, National Trust North Pembrokeshire emailed on 25<sup>th</sup> January 2021). Ownership clarity would also help support applications to the [War Memorials Grant Scheme](#).

b. **SNAKE.** Regular Monday meetings continued (open to all) and were addressing a few local concerns related to the Alert Level 4 restrictions introduced on 20<sup>th</sup> December 2020. Promoting how everyone needed to pull together to get through the pandemic remained a priority.

i. **NHS, Social Care & Frontline Workers Day 5<sup>th</sup> July.** Solva had registered and plans were progressing.

c. **Community Climate Change Emergency Action Plan.** Current initiatives were saving considerable quantities of single use plastic milk cartons. The amount of carbon dioxide released into the atmosphere had also been reduced because of this local business initiative. SCC had also planted 420 trees in the local area. The Solar Panel Project at the Clubhouse was also progressing. Provision of electric car charging points in lower Solva car park would be raised with PCNPA. **Action Mark.**

i. **Evaluate & Plan.** Members agreed to evaluate overall progress at the March meeting, plan for next 12 months and



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publish details online and in the Newsletter. Members also agreed that reducing waste, recycling & repair should be a focus for the next period. Members were invited to consider the “Green Agenda” and their ideas in readiness for the March meeting. **Action all**

d. **Solva CLT.** Ifor reported the architect had been selected but not formally appointed. News was awaited on the WG grant which had yet to be drawn down and was dependant on the outcome of the lease between PCC and ateb. The lease would provide the framework for the letting of houses and set out the scheme’s financial profiling.

e. **Clubhouse.** Ifor requested the Chair & Clerk were granted authority to sign the following legal documents (and any related documents) for the purchase of Solva AFC, Clubhouse and Land: (documents previously circulated).

- i. Land Registry Transfer of part of registered title (TP1).
- iii. PCC Agreement – Sale of Solva AFC, Clubhouse & land.

Proposed by Community Councillor Wendy Wright. Seconded by Community Councillor Colin Reynolds. All members present agreed the proposal.

j. **Picnic Area.** Mark reported that helpful discussions with PCNPA had resulted with a proposal to set up a licence agreement with SCC. The licence would relate to the picnic site land and be for a fixed period of 1 year at a nominal rent of £1. The licence terms would:

- Pass responsibility for the management and upkeep of the picnic site (including PCNPA pre-existing picnic benches) to SCC.
- Allow SCC to add additional benches at their discretion on the understanding that any such additional benches (irrespective of how SCC sourced or funded them) would need to be removed by SCC at the end of the licence agreement.
- SCC would be responsible for ensuring that their use of the land complied with all relevant statutory requirements.



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- SCC will carry Public liability insurance up to a max of £5m which will indemnify the Nat Park against any claims, risks, or liabilities.
    - i. **Licence Agreement Proposal.** The proposal was debated by members who supported for the initiative which could be in place before Easter. Proposed by Community Councillor Colin Reynolds. Seconded by Community Councillor Vicky Barker. All members present agreed. The licence would not be signed until PL insurance, grass cutting, and other management requirements were in place. **Action Mark and Bruce**
    - ii. **Picnic Area – Remedial Work.** Josh raised and members agreed that much preparation work was required prior to the Easter holidays (COVID-19 permitting). Benches would need cleaning and preserving. The extended area also required cutting with a flail mower and reseeded. A remedial and costed work plan (including the cleaning of Solva signage) would be agreed at the March meeting. **Action Bruce**
    - k. **Memorial & Picnic Benches.** The proposed PCNPA licence agreement could also benefit quantitative memorial benches. Details to be agreed. An audit of current picnic benches would be conducted to assist remedial work plans. **Action Colin**
  - 7. **Quiet Lanes.** An application to PCC was required to achieve Quiet Lane status. If granted a local education programme would then be required. Appropriate Quiet Lane signage would be installed as well on agreed roads. Quiet Lanes status could also avoid the need for speed bumps, rumble strips etc. Members supported the initiative. **Action Ifor**
  - 8. **Local Community Requests/Issues/Concerns.**
    - a. **Whitchurch Internet Speed.** The quality of Zoom meetings with those living in Whitchurch was very poor due to a slow internet speed. Could Whitchurch be included in the PCC Ultrafast Broadband Project for Pembrokeshire? [Digital Pembrokeshire](#) **Action Mark**
- SCC to attend Webinar on 2<sup>nd</sup> March. **Action Josh**



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### [Welsh Government Local Broadband Fund: Information for Social Enterprises - Webinar 2 March](#)

The Welsh Government have made £10 million available to support social enterprises and local authorities to deliver broadband projects locally. Funding is available for projects that deliver innovative broadband solutions to communities and parts of Wales which do not currently have access to 30Mbps broadband speeds.

### **Post Meeting Note 19<sup>th</sup> February 2021**

Thank you for your interest in the Wiston and Slebech Ultrafast fibre broadband project.

Following the working group vote, I can now announce that Broadway Partners have been chosen by the community to bring gigabit capable fibre broadband to properties in the project area.

The final count was 93% in favour of Broadway. The supplier will be in contact with you in due course. They will now wait for the vouchers to be approved by DCMS before starting work. During this time it may seem that the project has gone quiet, but a lot will be going on in the background.

We will continue to work with the community and supplier during the course of this project, and look forward to the area's residents and businesses being able to enjoy the benefits of full-fibre.

Thanks again for your participation, it is exciting news for the Wiston and Slebech area, and a lot of credit must go to the members of the working group for their hard work and support.

It's not too late to sign up to the scheme, so please encourage your neighbours to complete our survey, if they haven't yet done so, via this link:

<https://pembrokeshire.gov.uk/broadband-survey>

Maria Goddard



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Broadband Engagement Officer  
Pembrokeshire County Council  
Cyngor Sir Benfro  
Mobile/Symudol : 07341 487524

b. **Footpath Risk.** Colin informed members the path from Dolphin Court up to the Pengraig large gate (linking into the Coast path) was well used but was now a danger to users, especially those of age. Members agreed that PCNPA would be asked to carry out urgent repair work.

Action Clerk

c. **Ty Hafan Field.** Colin raised concerns about the spoil, rubble, and debris in the field opposite Ty Hafan (which had been there for a year or so) was increasing in size and had become an eyesore. Members agreed. PCNPA would be asked to take appropriate action with the owner. Action Clerk

d. **Fields – Middlemill /Prendergast Road.** Vicky raised concerns with 2 fields on the road had been used to dump building debris. Earth banks had also been removed. The debris included building rubble, electric cable, plastic, general rubbish, and plasterboard. It was close to the river, not good for wildlife and may exacerbate any subsequent flooding. Members agreed the issue should be raised with the relevant Authorities (PCC and PCNPA). Action Mark and Bruce

e. **Potholes.** Wendy raised concern with local few potholes. John highlighted the large hole on the road by the George. Mark emphasised these could be reported using the PCC “My Account”. Potholes in areas not covered by “My Account” would be investigated. In addition, information about “My Account” would be published in the March Newsletter (and repeated in subsequent editions). Action Mark

## 9. Communications.

a. **SCC Web Administrator post.** The closing date for applications was 26<sup>th</sup> February 2021. Interviews would be conducted via Zoom w/c 1<sup>st</sup> March 2021. Interview panel: Josh, Ifor and Vicky. Action Bruce

b. **SCC Website.** The Memorial Hall website would cease in April. Members agreed the Hall should then be hosted on a SCC website page. The appointed Web Administrator would take all necessary and



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costed action to achieve the transfer of information and website page/s.  
**Action Interview Panel**





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## 10. Planning.

- a. The following applications were received and reviewed.
- i. **Application No:** NP/20/0556/FUL  
**Proposal:** Creation of new window and removal of two windows, reduce front door change flat roof to pitched roof over bathroom and change to fenestration styles  
**Location:** 16, Pen Yr Aber, Solva
  - ii. **Application No:** NP/21/0003/FUL  
**Proposal:** Replace existing flat roof single storey garage with 2 storey (garage with bedroom over) pitched roof extension, alter existing dormer, add one new dormer, add rooflights, add external cladding to North and East elevations, remove chimney and replace with metal flue.  
**Location:** Silver How, Llanungar Lane, Solva
  - iii. **Tree Works Application** NP/20/0547/TCA  
**Proposed Works:** Works to trees as recommended in Arb Report.  
**Location:** Prendergast Woods, Solva  
**Conservation Area:** Solva
  - iv. **Application No:** NP/21/0047/S73  
**Proposal:** Design Updates/Amendments to Balcony, External Cladding, Extension & Driveway  
**Location:** Penmorfa, 24, Anchor Down, Solva
- b. Decisions: None.

## 11. Clerk & RFO Report.

a. **SCC Bank Balance at end of January 2021.** The balance on 31<sup>st</sup> January 2021 was £45,464.24. Income & Expenditure (actual) for January had been presented to the Chair and Vice Chair as per the COVID-19 Emergency Scheme of Delegation.

- January Income: £759.73
- January Expenditure: £5,637.88





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<b>RING FENCED FUNDS</b>	November
IRP Determination 44 Payments to Members	0
Play Park	2717.64
SCC Reserve	1169.80
Solva Fireworks Display	1945.98
AFC Freehold purchase	20,704
AFC (Match Funding)	5176.00
AFC legal fees	1296.47
Solva Clubhouse Solar Project match funding	2554.08
Community Elections	3000
WPD "In This Together" Community Award (SNAKE)	304.72
PAVS Micro Grant COVID-19 (SNAKE)	345.45
"Free cash"	6250.10

**TOTAL £45,464.24**

b. **Budget Review 20/21.** Expenditure was reviewed against the agreed budget.

c. **Correspondence.** All correspondence had been circulated to members via email.

12. **Report from County Councillor.** Mark spoke about the setting of council tax 2021/21 and referred to the paper circulated to members. Current recommendations supported a 3% rise. Mark also talked about election costs to town and community councils. Solva was on track to ringfence £5,000 to pay PCC for a 2022 contested local election. PCC were considering a review of future elections costs. Costs to be verified with PCC Electoral Services to ensure SCC election fund remained affordable. **Action Bruce**

13. **AOB.** None.

14. **Date of next meeting.**

a. Wednesday 3<sup>rd</sup> March 2021 at 6 p.m. via video conferencing (Zoom)



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Compiled by:

Bruce Payne (Clerk) 10<sup>th</sup> February 2021

Signed by: Josh Phillips (Chair)