



# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 2<sup>nd</sup> December 2020 at  
6 p.m. via Video Conferencing (Zoom)

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Vicky Barker,  
Wendy Wright, John Price, Colin Reynolds, and Joe Griffin.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed Mollie Roach and Sandra Young to the meeting.

a. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.

2. **Apologies.** Community Councillor Jo Gibbins.

3. **Declarations of interest - Personal or Prejudicial.** None

## Matters Arising

4. **Agree the Minutes of the meeting held on 4<sup>th</sup> November 2020.**  
Agreed and signed.

a. All actions were reviewed.

5. **Chair Report.**

a. **Vote of Thanks (Items 10a).** SCC congratulates everyone involved in the planting of 420 trees (from the Woodland Trust); also recognises the contribution by individuals, in particular Vicky Barker; and takes great pleasure in extending a hearty vote of thanks to all for acting as green ambassadors to the community.

6. **Senior Citizens Christmas Lunch.** All COVID-19 measures were reviewed to verify everything was in place for the lunch on Saturday 5<sup>th</sup>



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December 2020. Solva Care would coordinate the delivery of plated meals and these would comply with food hygiene guidance.

7. **Advent Calendars.** Colin confirmed the donated advent calendars had been collected and delivered to the St Davids Food Pod.

8. **Solva Care Report.** Mollie confirmed the Christmas food boxes, parcels, and toys had been arranged and would be delivered to people and families in need by the St Davids Food Pod. Mollie also spoke about the Together for Change programme which was now underway and making good progress. In addition, the Solva Care Activities Assistant post had been recruited. Part of the job specification focused on computer and digital technology. Kat and Lena would host a Tea and Chat event on 16<sup>th</sup> December in the Clubhouse focusing on help with the digital world. More events would be planned in the New Year to help people of all ages use software to make and receive free voice and video calls over the internet. Many other internet activities would be included.

9. **Solva Beaches Coastal Awards.** The dichotomy SCC wished to address was a beach award v concerns with the local sewage works regarding storm overflows of raw sewage.

a. Previous requests to the local authority to test the water had been rejected as Solva Harbour & beaches were not a designated swimming area.

b. SCC had been advised by Keep Wales Tidy that achieving designated bathing water status was an onerous task in data gathering. SCC would need to collate data from beach users, water-based craft users and bathers during a bathing season which was from May to September.

c. The community would need to fund a non- designated sampling programme requiring a minimum of 20 water samples taken during the bathing season to achieve either the Green Coast Award or Seaside Award, which would be most relevant to Solva. Other criteria would also need to be achieved including safety and services.

d. All water samples must be taken in a single season or over a maximum of 4 years. There was a cost to water collection, transportation, and analysis and the cost to test one water sample was to be established with PCC (Nathan Miles). **Action Bruce**



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e. SCC members agreed to convene a sub-committee to take this forward. Members would be invited from:

- SCC
- Solva Harbour Society
- Solva Sailing & Regatta clubs
- Bluetits
- Solva businesses
- Solva Community
- PCC (Nathan Miles)
- Welsh Water

f. Once cost of water sampling had been established, all groups would be contacted and requested to attend a Zoom meeting in the New Year to scope a way forward to address this pressing dichotomy. **Action Bruce**

10. **Community Climate Change Emergency Action Plan.** SCC declared a climate emergency in May 2019.

a. **Trees.** Vicky reported the recent planting of over 400 trees by local volunteers. Most had been planted on the land donated to the community by Lyn Jenkins. Trees would be maintained until firmly established.

b. **Clubhouse / AFC Trees.** A quantity of trees remained (circa 50). Vicky suggested these could be planted along the edge of the AFC football pitch. The topic would be discussed at the Clubhouse meeting on Friday 4<sup>th</sup> December and a decision reported to Vicky. **Action Ifor / Colin**

c. **Wildlife Garden** (Local Places for Nature scheme). Vicky reported the garden was complete and the area at the upper play park would be maintained by volunteers. Bird feeders would be positioned in the Spring. Local families and children would be encouraged to go to the garden and plant a plant. Vicky would publish information in the next Newsletter (February). **Action Vicky**

d. **Pwll Melyn Trees.** The WI scheme to plant 2 trees close to the mosaic steps was awaiting final approval from PCC. The process had



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taken a significant amount of time (over 9 months) and a final reminder would be sent prior to planting. **Action Vicky**

e. **Local Hedgerows.** Vicky had arranged a site visit in the Spring with PCC. Vicky and Sandra were progressing a draft report on local hedgerow cutting by PCC and the resulting loss of native wildflowers.

f. **CIWM Webinar.** Vicky would attend the Circular Towns driving sustainability in the built environment Webinar on 8<sup>th</sup> December. Josh highlighted a few innovative projects in the supporting paperwork (Building the Circular Economy in Wales) that could be of interest to Solva and the Clubhouse (Men's Shed and centralised recycling). The webinar was commended to all members. A report would be available at the January SCC meeting. **Action Vicky**

11. **Solva Clubhouse.** If reported SOLVA COMMUNITY CLUBHOUSE was now a charity and it had been entered onto the Register of Charities with the Registered Charity Number 1192456. Freehold purchase with PCC was progressing; SCC awaited an exchange date.

a. **Enhancing Pembrokeshire Funding Application.** Constructive discussions with PCC had allowed the "exemplar" application to be delayed until May 2021. Architect drawings were underway to support quotes for all works.

b. **SDF Funding Application.** The application for the installation of solar photovoltaic panels on the Clubhouse roof was progressing. Quotes had been invited. The complete application should be ready for submission to PCNPA in the New Year.

c. **Charity Bank Account.** The account would be with NatWest. Funds would be transferred once details had been received. **Action Bruce**

d. **Solva Playing Field Committee.** The Trust responsible for the 1964 Deed of Gift was no longer registered with the Charity Commission. Could the Conveyance of the property be transferred to the Clubhouse CIO? Eaton-Evans & Morris hold the original Deed. HM Land Registry would need to be approached regarding any application by the CIO to register title. The Deed of Gift and other documents would need legal appraisal to assess impediments prior to approaching HMLR. Legal



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costs may be prohibitive. Eaton-Evans & Morris would be contacted.

**Action Bruce**

12. **Solva CLT Report.** Ifor reported the first AGM was held on 18<sup>th</sup> November at which a new committee, chair and secretary were duly elected. The legal process for the Surrender of Solva Football Ground was underway. A consultation was proceeding with the community over the change of use of the playing field to a housing site. This consultation was led by PCC and the results would be presented to their Cabinet on 11<sup>th</sup> January 2021. Current sewage infrastructure for the proposed 18 houses remained an issue which Welsh Water would need to address.

## 13. **Local Community Requests/Issues/Concerns.**

a. **Lower Solva Picnic Area.** The current picnic area had been expanded by SCC with PCNPA agreement. Discussions continued about the number and category of picnic benches (sponsored by residents and SCC) PCNPA would allow on the new area. Discussions would continue.

**Action Mark**

## 14. **Communications.** NTR

## 15. **Planning.**

a. The following applications were received and reviewed.

Application No: **NP/20/0503/FUL**  
Proposal: Proposed renovation and remodelling of fenestration including new external wrap around first floor balcony along the south east elevation.  
Location: Ocean Heights, St. Brides View, Solva

Application No: **NP/20/0478/LBA**  
Proposal: Alterations & Extensions to rear wing  
Location: 23, Main Street, Solva,  
Application Type: Listed Building

Application No: **NP/20/0477/FUL**  
Proposal: Alterations & extensions to rear wing  
Location: 23, Main Street, Solva



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b. Decisions: None.

## 16. Clerk & RFO Report.

a. **Precept 20221/22.** The draft Precept had been circulated to members. Community Councillors endorsed all expenditure as presented.

b. **Statement of Payments made to Members for financial year 2019/20.** In accordance with Section 151 of the Local Government Measure 2011, Community and Town Councils must publish within their authority area the remuneration received by their members in FY 2019/20. This information had been published on the SCC website and sent to the Independent Remuneration Panel for Wales.

c. **SCC Bank Balance at end of November 2020.** The balance on 30<sup>th</sup> November 2020 was £42,238.65. Income & Expenditure (actual) for November had been presented to the Chair and Vice Chair as per the COVID-19 Emergency Scheme of Delegation.

- November Income: £1,380.65
- November Expenditure: £4,099.40

<b>RING FENCED FUNDS</b>	<b>November</b>
IRP Determination 44 Payments to Members	£1,200.00
Play Park	£6,955.19
SCC Reserve	£1,169.98
Solva Fireworks Display	£1,945.98
AFC Freehold purchase	£20,704.00
AFC (Match Funding)	£5,176.00
AFC legal fees	£1,000.00
Solva Clubhouse	£34.18
Community Elections	£3,000.00
<b>"Free cash"</b>	<b>£1,053.50</b>
<b>TOTAL</b>	<b>£42,238.65</b>



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- d. **Budget Review 20/21.** Expenditure was reviewed against the agreed budget.
  - e. **Correspondence.** All correspondence had been circulated to members via email.
17. **Report from County Councillor.** Mark spoke about alternative payment options for the car park in lower Solva and reported good PCNPA progress in readiness for the 2021 season. Council tax could increase by 5% and the provisional budget for 21/22 would be presented at the PCC council meeting on 10<sup>th</sup> December.
18. **Report from Community Councillors.**
- a. **Quite Lanes Initiative.** Ifor spoke about the scheme and how it could benefit Solva and help to address complaints of speeding traffic on the Whitchurch and other Solva roads. The initiative seeks to protect country lanes and villages from the adverse effects of speeding traffic by calling for lower speed limits and widespread designation of Quiet Lanes. Members voiced support. More information would be gathered and presented at January's meeting. **Action Ifor**
  - b. **Dog fouling.** Joe reported increased dog fouling in parts of the Village. The campaign to inform local dog owners would continue. Visual information would be published in February's Newsletter.
  - c. **Unauthorised workers.** Colin had received reports of an unauthorised person in hi-fiz walking through gardens in Brow Dawel. Future incidents were to be reported to the Police.
  - d. **War Memorial.** Colin reported missing stone slabs on the steps at the memorial. These posed a serious trip hazard. PCC to be notified. **Action Bruce**
19. **AOB.**
20. **Date of next meeting.**
- a. Wednesday 6<sup>th</sup> January 2021 at 6 p.m. via video conferencing (Zoom)
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# **Solva Community Council Cyngor Cymuned Solfach**

Compiled by:

Bruce Payne (Clerk) 14<sup>th</sup> December 2020

Signed by: Josh Phillips (Chair)