



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 7th October 2020 at
6 p.m. via Video Conferencing (Zoom)

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Vicky Barker,
Wendy Wright, John Price, Colin Reynolds and Joe Griffin.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

1. **Welcome and Introduction.** The Chair welcomed the Mollie Roach (Solva Care Chair), Sandra Young (Solva Care Trustee), Fran Barker (Solva Care Trustee) and Lena Dixon (Solva Care Coordinator) to the meeting who would speak at agenda item 7. The Chair also welcomed Alicia and Duncan Flander to the meeting who were in attendance re agenda item 15a. Josh reminded everyone to mute their audio until they wished to speak.

a. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.

2. **Apologies.** Peter Wilde (Newsletter Editor), Community Councillor Jo Gibbins.

3. **Declarations of interest - Personal or Prejudicial.** None

Matters Arising

4. **Agree the Minutes of the meeting held on 3rd September 2020.**
Agreed and signed.

a. All actions were reviewed.

5. **Chair Report.**

a. **Shaping the future economy in mid and south west Wales.**
A WG shareholder pack had been circulated to all members. Josh reviewed key points and encouraged members to "have their say",



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attend events and complete the survey. All links were available in the shareholder pack.

b. **Remembrance Sunday.** Members reviewed WG guidance and given the current situation with COVID-19 it was clear this year would be somewhat different to previous years. The Chair proposed and all members present agreed the following:

i. **Remembrance Video.** A Solva video would be prepared to show names of the fallen 1914-18, names of the fallen 1939 – 45, names of the fallen 14th Signal Regiment (Afghanistan and Iraq). The video would be posted on social media on Sunday morning 8th November 2020. Other relevant information would also be posted w/c Monday 9th November. **Action Chair**

ii. **War Memorial Service.** In addition to the video a small service would take place at the Solva War Memorial led by Rev'd Mike Rowland commencing at 10:30a.m. COVID-19 restrictions would apply. 14th Signal Regiment would be invited to attend (Rev'd Mike to confirm details with RSM). Roll-Call of the fallen to be included. **Action Community Councillor Joe Griffin.**

iii. **Service Safety.** To ensure the safety of those who attend and to comply with social distancing measures as a result of the Covid-19 pandemic, the overall number of people attending the service would be considerably lower than in previous years. It was envisaged the service would not be open to the public due to Covid-19 restrictions. Welsh Government advice would be monitored. **Action Chair**

iv. **Solva Remembers.** As a result, local residents would be invited to stand outside of their front doors in readiness for the 2 minutes silence at 11a.m. uniting the village to remember and honour those who have sacrificed themselves to secure and protect our freedom. Information to be published in November's newsletter. **Action Clerk**

v. **Road Closure.** Closure for the duration of the service would be investigated. **Action Community Councillor John Price**



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- vi. **Silhouettes.** These would be placed and secured on local benches on Sunday morning 8th November. **Action Chair and Community Councillor Wendy Wright**
 - c. **Expansion of Lower Solva Picnic Area.** The Clerk and County Councillor would attend an on-site meeting with PCNPA on Monday 12th October 2020.
 - d. **SNAKE update.** SNAKE continued to meet every Monday at 4p.m. This was a very useful forum to monitor and address COVID-19 issues, concerns and support. SNAKE was a partnership between SCC and Solva Care.
 - e. **Tinny Tuesday.** The Solva initiative directly supported the St Davids Food Pod. The Pod was providing support to 40 households on the peninsula, a total of 74 individuals of which 50 were adults and 24 were children. November's Newsletter would include a Flyer to signpost Tinny Tuesday highlighting Solva's valued support. **Action Josh**
6. **Solva Care Report.** Lena updated members on the Friday Club which had recently restarted in the Solva Clubhouse. Events and venue were COVID-19 compliant. Solva Care volunteers continue to provide safe support to many people in the village and surrounding area. Mollie also provided an update to members on the Solva Care Dissemination and Together for Change projects.
7. **Senior Citizens Christmas Lunch 2020.** Members debated a number of options together with the impact of current and future COVID-19 restrictions both at a local and national level. Solva Care spoke passionately about the need to provide a lunch to help those living alone and the benefits it would bring to everyone who attended this festive and social event. The Chair proposed, and members agreed the following solution which would be discussed with the Memorial Hall Chair (**Action SCC Chair**):
- a. **Venue.** The Memorial Hall would be laid out in restaurant style. Each table would seat no more than 6 and be Support Bubble and COVID compliant. Tables for couples and singles to be included.
 - b. **Sittings.** Up to 3 sittings would be offered with a maximum of 20 at each sitting. (COVID-19 cleaning between each sitting.)
 - i. 1st sitting Midday to 2p.m.



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- ii. 2nd sitting 3p.m. to 5p.m.
 - iii. 3rd sitting (if required) 7p.m. to 9p.m.
- c. **Food Preparation.** Food, preparation and cooking would be in the Hall or at other localities. **Action Josh**
- d. **Bookings.** Booking sheets would be placed in the Bay View Stores. Unlike previous years, booking detail would require much more detail i.e. Support Bubbles, couples and singles and those at high risk. Limited home delivery requirements to be offered. **Action Wendy**
- e. **Volunteers.** Volunteers would be required to prepare and cook food, serve meals, clear and clean and deliver plated meals. Mollie offered Solva Care support. Coordination and number of volunteers required would be addressed. **Action Josh, Ifor, Mollie**
- f. **COVID-19 Risk Assessment.** A full risk assessment to be carried out ASAP – Track, Trace, Protect, social distancing, face masks and other PPI as required. **Action Josh**
- g. **Lunch Date.** Saturday 5th December 2020.
- h. **Eligibility.** Attendance eligibility for 2020 to be reviewed (maximum numbers to be considered). **Action Josh and Ifor**
- i. **Newsletter.** The November edition would set out all arrangements for the 2020 Christmas Lunch. **Action Josh & Bruce**
8. **Wild Life Garden.** Vicky reported the garden was progressing and situated in the upper play park adjacent to the Clubhouse. Vicky and Ifor also met today and gave a brief to an officer from Keep Wales Tidy.
9. **Woodland Trust Tree Pack.** Vicky reported that 420 trees would be delivered in November and planted by volunteers on open space along the new footpath in Prendergast. Other locations in Solva would also be planted.
10. **Solva AFC Community Clubhouse.** SCC's management of the Clubhouse was proceeding at pace and bookings reflected that success. A Fire Risk Assessment had recently been completed and the Clubhouse was COVID-19 compliant. The application for charitable status had been submitted to the Charity Commission and a decision was expected before the end of November.



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11. **Solva CLT.** Ifor reported the PCC Cabinet this week had approved CLT funding to move the project forward. CLT membership was underway and hoped to reach 100 in the near future. Details of the AGM would be published by the end of October and SCC members were invited to attend.

a. **Agree Surrender of Solva football ground.** PCC documents (Deed of Surrender, Agreement to Surrender and Location Plan) had been circulated to all members for approval. To allow the proposed residential development by Solva CLT and Ateb to proceed SCC members present agreed the draft PCC documents and to the surrender of Solva football ground. The PCC solicitor Ffion Williams would be notified. **Action Clerk**

12. **Solva Path Project.**

a. **Old Tennis Courts.** Members agreed that in partnership with Solva Care the private land owner of the old and overgrown tennis courts would be approached to scope their potential use as a picnic area for the benefit of Solva and the Path Project. **Action Bruce**

b. **Post Meeting Note:** Plans to meet with PCNPA and PCC officers were underway to progress this innovative and intergenerational path project. **Action Bruce and Ifor**

13. **Gamlin Play Park.**

a. **Infants Multi-Frame - Removal.** (Reference: Email from Emma.Rees2@pembrokeshire.gov.uk dated 28th August 2020 confirming this item could not be repaired - it had to be either replaced or removed). The SCC Play Park Committee agreed the item would be removed. Work to remove the item was carried out on Thursday 24th September. Six wooden posts (approximately 1 metre high) remain embedded in concrete. Further work was required to remove the posts and concrete. **Action Bruce**

b. **Replacement** – The SCC Play Park Committee had agreed the multi-frame play item would be replaced and had agreed the aim would be to replace the item before the 2021 season with the Lynx Trail from Lappset:



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c. Lappset Quote.

| | |
|--|-------------------|
| Supply and install Lynx Trail multiplay. | £10,375.00 |
| Supply and install 42 m2 MOT Type 1 sub base. | £2,16.00 |
| Supply and install 42 m2 blue coloured wet pour rubber to necessary critical fall heights. | £3,981.00 |
| Total | £14,356.00 |

d. **Available SCC Funding.** £6,955.00

e. **Funding Gap.** £7,401.00

f. **Replacement Proposal.** SCC Play Park members had agreed, pending endorsement of a replacement proposal at the SCC November meeting, funds could be raised through:

- i. Lappset Discount.
- ii. Advertising local businesses in the Play Park.
- iii. Contributions from local businesses.
- iv. Local donations.
- v. SCC donation.
- vi. 2021 Precept.
- vii. Enhancing Pembrokeshire application.



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14. Local Community Requests/Issues/Concerns.

- a. **Poor Disabled access to the airfield.** This was reported and promptly resolved by PCNPA.
- b. **Loss of Wild Flowers - Report.** Vicky reported that work to conclude the PCC report continued with Sandra. **Action Vicky & Sandra**
- c. **Lower Solva Car Park.** Discussions with PCNPA to find an alternative P&D payment system continued. **Action Mark**
- d. **Parking Concerns.**
 - i. **Prendergast.** Double yellow lines should have been painted following resurfacing work some time ago. Mark confirmed PCC would action the required double yellow lines.
 - ii. **PCC Meeting.** In preparation for the 2021 summer season, an on-site meeting in Solva with PCC officers and SCC to address parking and traffic issues, including the entrance to the car park and traffic congestion on the hill would be arranged. **Action Mark**
- e. **Solva Sewage Treatment Works.** SCC awaits a response from PCC regarding action. PCC were sent an email on 4 September 2020 with the following request: **Action Clerk to chase**

As you know, Solva Sewage Treatment Works has, over the years, been responsible for a number of unplanned sewage incidents. A recent FOI request from a local resident regarding the Sewage Works raised additional concerns.

Solva Community Council are passionate to ensure that local beaches and rivers are safe, not only for local people but for those who visit and holiday in the area.

Councillor's formally request that for those beaches in close proximity to the Sewage Works, local seawater and river samples are taken now and then at regular points throughout the year to help ensure public health is protected.



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In addition, Solva Community Council request that the analysed samples classify bathing water quality as either Excellent, Good, Sufficient or Poor and the Community Council are notified of each result.

15. **Communications.** NTR

16. **Planning.** The following application was received and reviewed. Alicia and Duncan Flander were invited by the Chair to speak about the application.

a. **NP/20/0426/TCA**

Proposed Works: T1 - Pine removal due to tree too close to property with power cable running thr
Location 8, Chapel Lane, Solva, Haverfordwest, Pembrokeshire, SA62 6TH

17. **Clerk & RFO Report.**

a. **SCC Bank Balance at end of September 2020.** The balance at 30th September was £47,196.73. Income & Expenditure (actual) for September was presented and agreed by Councillors.

| RING FENCED FUNDS | August |
|--|-------------------|
| IRP Determination 44 Payments to Members | £1,200.00 |
| Play Park | £6,955.19 |
| SCC Reserve | £900.00 |
| Solva Fireworks Display | £1,945.98 |
| AFC Freehold purchase | £20,704.00 |
| AFC (Match Funding) | £5,176.00 |
| AFC legal fees | £1,000.00 |
| Solva Clubhouse | £315.94 |
| Community Elections | £3,000.00 |
| "Free cash" | £5,999.62 |
| TOTAL | £47,196.73 |



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- b. **Budget Review 20/21.** Expenditure was reviewed against the agreed budget.
 - c. **Correspondence.** All correspondence had been circulated to members via email.
18. **Report from County Councillor.** Mark spoke on the cost of local elections to Town and Community Councils and the PCC Services Committee who reviewed the sale of Trecadwgan Farm.
19. **Report from Community Councillors.** NTR
20. **AOB.**
21. **Date of next meeting.**
- a. Wednesday 4th November 2020 at 6 p.m. via video conferencing (Zoom)
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Compiled by:

Bruce Payne (Clerk) 15th October 2020

Signed by: Josh Phillips (Chair)