



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 4th March 2020 at
6 p.m. in the Memorial Hall

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Joe Griffin,
Colin Reynolds.

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair confirmed a quorum was present and welcomed Mollie Roach and Tim Harvett to the meeting..
 2. **Apologies.** Peter Wilde (Newsletter Editor), Community Councillor's Vicky Barker, John Price, Wendy Wright, Jo Gibbins.
 3. **Declarations of interest - Personal or Prejudicial.**

Name:	Josh Phillips
Business to which declaration relates:	Item 9a
Personal or prejudicial:	Prejudicial
Why interest was declared:	Lower Solva business owner

Matters Arising

4. **Solva Logo.** Tim presented adjusted designs. Members selected the preferred option (attached) which would be supported by the following additional icons:

- Regatta
- Walking
- Crab
- Scarecrow
- Fireworks
- Welsh dragon
- Comedy & tragedy masks

One final session with Tim was scheduled at the April meeting.



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5. **Agree the Minutes of the meeting held on 5th February 2020.** Agreed and signed.

a. All actions were reviewed.

6. **Solva Care.** Mollie informed members of plans to implement the Solva Care model in other communities and about a planned visit from Julie Morgan AM (The Deputy Minister for Health and Social Services) on 30th April 2020. Mollie also spoke about the Solva Care symposium on 11th March in the Merlin Theatre in Haverfordwest and the third Solva Care Survey due to take place in March/April. The CLT were also involved in the survey and it was hoped that SCC would be as well. Finally, Mollie spoke about the concerns regarding the shortage of housing for the elderly in Pembrokeshire (estimated to be around 340) and PCC plans to address the issue.

7. **Men's Shed.** Mollie informed members the Solva Care Men's Shed had visited Neyland to benchmark their facility. Once the SCC freehold purchase of AFC land was complete, arrangements could hopefully go forward to site a similar sized solution to Neyland alongside the Community Hub. Ifor reminded members of the need to apply a small rent to help support financial sustainability of the Hub. Funding proposals for the "shed" would be presented at the April Solva Care Board of Trustees by Mollie.

8. **AFC/Community Hub.** Josh and Ifor met with the SCC solicitor on 3rd March 2020 to review progress of the freehold purchase. Requests were presented to remove a restriction on the licence in favour of a fully licence facility. The issue of maintaining PCC "access" to purchased land was also addressed and this would hopefully be removed from the contract. The risk of access roads owned by the housing association would also need to be mitigated to prevent a future "land locked" situation arising. Mitigation would be achieved by insurance at an estimated one off cost of £400 (Solicitor obtaining quotes). The issue of Land Tax was also addressed and SCC needed to be mindful of how this would rise in parallel with any increase of land value or change of use which would also trigger "overage clauses within the PCC contract. A 5 year Land Tax deferment would be applied for by the Solicitor and this would then require legal deferment every 5 years. Ifor reminded members that legal fees were estimated at circa £1,500 and asked the RFO to budget accordingly.

a. **Annual AFC/Hub Insurance Costs.** Renewal costs with Zurich were £414. Other quotes had been invited but were not favourable.



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Members agreed to renew with Zurich and the AFC asked to contribute towards cost. **Action Josh**

b. **Hub Committee Meeting.** Deferred until freehold purchase was complete.

9. **Community Climate Change Emergency Action Plan.**

a. **Tree meeting report.** Deferred to April meeting.

b. **Reusable Bottles** (revised motion). The following motion would help reduce the plastic footprint of local households.

Proposer: Community Councillor Ifor Thomas.
Seconder: Community Councillor Josh Phillips.

That SCC supports the Mount Farm “green” milk initiative and purchase re-useable glass bottles for every house in the ward of Solva at a cost not to exceed £568.00.

Mount Farm would reimburse SCC through charitable donations.

All members present voted in favor of the motion.

Members also agreed that bottles would be distributed with a printed flyer at a small cost. Distribution details to be circulated. **Action Bruce**

10. **Wales & VE Day 8th May 2020.** Joe updated members with plans and how village third sector organisations and businesses could participate. Local pubs were being encouraged to register on the VE day website and it was hoped that various events would be held in the Memorial Hall. The annual Raft Race was on Friday 8th May 2020 and this would celebrate VE Day by making the raft race a fancy dress / themed event. Pop-up singing (similar to the carol singing at Christmas) was also being considered. Arrangements had been made for the church bells to be rung on the 8th May.

11. **Local Community Requests/Issues/Complaints.**

a. **Lower Solva car park.** (Josh left the meeting as per item 3 to allow the sub-group to continue with business).

i. **Meeting with CE PCNPA & Chair PCNPA.** Members agree 20th March at 2p.m. in the Memorial Hall. **Action Bruce**



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- ii. **Letter to CE PCNPA.** The sub group Chair (Ifor) instructed the Clerk to write to CE PCNPA setting out the key concerns and questions ahead to the proposed meeting on the 20th. **Action Bruce.**
- iii. **Letter to Steven Crabb MP.** **Action Ifor**
- iv. **OVW support.** **Action Bruce**

12. Planning.

- a. Applications received and reviewed.
 - i. **Planning Reference:** NP/20/0087/FUL
Proposal: Over-cladding of elevations with varying materials as noted on proposed drawings / concrete roof tiles to be replaced with standing seam metal roof / upper floor balcony / lower ground floor extension replacing conservatory / driveway extension / new window and door opening
Location: 24, Anchor Down, Solva, Haverfordwest, Pembrokeshire, SA62 6TQ

13. Clerk & RFO Report.

- a. **SCC Bank Balance at end of February 2020.** The balance at 29th February 2020 was £27,672.13. Income & Expenditure (actual) for February was presented and agreed by Councillors.
- b. **Budget Review 2019/20.** Expenditure was reviewed against the agreed budget.
- c. **Zurich insurance 20/21 quote.** Renewal costs with Zurich were £742.53 (inclusive of AFC/Hub). Other quotes had been invited but were not favourable. Members agreed to renew with Zurich. **Action Clerk**
- d. **Correspondence.** All correspondence had been distributed to members by email.

14. **Report from County Councillor.** Mark spoke about the 5% council tax increase that he and the conservative group voted against. He also updated members on the poor Estyn Report from Her Majesty's Inspectorate for Education and Training in Wales. Inspection Reports were available electronically on Estyn's website. Mark also gave an overview on the performance of PCC recycling and was questioning official figures presented. He



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updated members re fly-tipping and the £100 reward to those reporting incidents. Mark had recommended that the £100 should go to one of five charities nominated by the reporter. Finally Mark spoke about the area close the Electricity substation in Bro Dowel and the request to tarmac the area for car parking. Mark reported the area did not belong to PCC but had been identified as housing land. Mark recommended the installation of bollards to prevent cars parking there which had resulted in very muddy conditions for all concerned.
Action Mark to approach PCC re bollards.

15. **Reports from Community Councillor's.**

a. **Chair Report.** Josh informed members about:

- i. Correspondence from Ysgol Penrhyn Dewi re SCC rep.
- ii. Chloe Horn PCC re Solva Digital Engagement. **Action Bruce.**
- iii. Policing in a rural area conference.
- iv. Beyond Recycling.
- v. Green Growth funding opportunities for Community and Town Councils.
- vi. One Voice Wales Innovative Practice Annual Awards Ceremony Thursday 26 March 2020.
- vii. One Voice Wales/SLCC Joint Event 20 May 2020.
- viii. Register your defibrillator on The Circuit today. **Action Josh.**

b. **Solva CLT.** Ifor reported a positive position and all plans remained on track.

c. **Play & Skate Parks.** A separate meeting would be convened to review the Annual Inspection Report. **Action Ifor**

d. **Pump Track.** Ifor confirmed a funding application had been submitted in the name of SCC.

e.

16. **Public Open Forum.** NTR

17. **AOB.**

18. Date of next meeting.



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- a. Wednesday 1st April 2020 at 6 p.m.in the Community Hub.

Compiled by:

Bruce Payne (Clerk) 6th March 2020

Signed by: Josh Phillips (Chair)