



# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 6<sup>th</sup> November 2019 at  
6:30 p.m. in the Memorial Hall

Attended by:

Community Councillors Josh Phillips (Chair), Ifor Thomas, Vicky Barker,  
Joanne Gibbins, John Price, Colin Reynolds, Wendy Wright, Joe Griffin

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** Due to the anticipated late arrival of Community Councillor Josh Phillips, Community Councillor Ifor Thomas chaired the meeting.
  2. **Apologies.** Maria Jones (SCC Web Administrator), Peter Wilde (Newsletter Editor).
  3. **Declarations of interest - Personal or Prejudicial.** None

## Matters Arising

4. **Agree the Minutes of the meeting held on 2<sup>nd</sup> October 2019.** Agreed and signed.
  - a. All actions were reviewed.
5. **Transfer of Play Park services to SCC from PCC.** Members debated advantages and disadvantages of the following options:
  - Option 1 - Do nothing.
  - Option 2 - Closure of both Solva play parks.
  - Option 3 - Closure of one Solva play park.
  - Option 4 - Retain both Solva play parks.
  - a. **Preferred Option.** Members agreed option 4 was the preferred option. The judgement was based on consideration of the following factors.
    - i. Retention of both play parks for the benefit of:
      - a) Local children and families.
      - b) Local businesses.



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- c) Tourism.
  - ii. Pressure on the 2020/21 Solva Precept:
    - a) Solva Precept cost for play parks. The average 2020/21 household increase would be £2.33 to pay an expected annual cost of £1,200.00. (**See attached** support document Council Tax Demand Leaflet - PCC Information to Council Taxpayers on Planned Expenditure and Council Tax Level in 2019-20.)
    - b. **SCC Motion.** Proposed by Community Councillor Jo Gibbins. Seconded by Community Councillor Wendy Wright. That SCC assume responsibility for the non-statutory service of Play Parks from 1<sup>st</sup> April 2020 at and expected annual cost of £1,200.00 noting that an agreed Service Level Agreement will be prepare by PCC and signed by SCC prior to that date.

All members voted in favour of the Motion.

6. **Senior Citizens Christmas Lunch.** Community Councillor Wendy Wright confirmed that all plans were in place for the lunch on Saturday 7<sup>th</sup> December 2019.

7. **Motion to establish the AFC as a Charitable Incorporated Organisation (CIO) Association Model.** Members agreed that on completion of the AFC freehold purchase an application would be made to the Charity Commission to establish the AFC as a CIO.

- a. **Association Model.** Members agreed the CIO should also be capable of including other recreation and leisure projects such as Play Parks.
- b. **Name.** Members agreed to defer any decision until the New Year. Names under consideration were:
  - i. Solva Community Hub.
  - ii. Solva Leisure & Recreation Hub.
  - iii. Solva Leisure Recreation & Well-being Hub

8. **Solva Christmas Fayre 2019.** Members agreed the fayre would be on Wednesday 4<sup>th</sup> December. The format would be the same as last year's arrangements. **Action Josh**



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- a. **Christmas Tree.** The tree was to be in position (lower car park) by Saturday 30<sup>th</sup> November. **Procurement Action Josh**
  - b. **Tree Placement.** Work party from SCC members. **Action All**
  - c. **Tree Decoration.** Tree to be decorated with lights by the 30<sup>th</sup> to allow electrical connection by qualified individual/s. Work party from SCC members. **Action all**
  - d. **Light Sponsorship.** Cost of additional lights to be invited through local sponsorship. **Action Josh (SCC Facebook notice)**
9. **Solva Logo.** Three quotes had been received which were reviewed by members. The preferred bidder was selected and would be notified. **Action Clerk**
10. **Play Park Litter bins.** Following the PCC waste changes, the upper play park and authorised bin would remain and continue to be emptied by PCC. The lower Solva bin at the Gamlin had been emptied by a local resident up until the 4<sup>th</sup> November. This bin was not an authorised PCC bin and following the waste and recycling changes would no longer be emptied. SCC members therefore decided to have the bin removed (Gamlin users would be requested to take their rubbish to the authorised bin in the car park). Information to be posted in the December Newsletter and on FB. **Action Peter and Josh.**
11. **Tour de Shane Cycle Sportive** – Sunday 29<sup>th</sup> March 2020. The route had been circulated to all members who acknowledged there was little impact on Solva.
12. **Communications.**
- a. **Newsletter.** NTR
  - b. **Solva News website.** NTR
  - c. **SCC website.** Members noted the new website was now live and commended Maria for her work.
  - d. **SCC Facebook Page.** NTR
13. **Local Community Requests/Issues/Complaints.** None
14. Reports from Sub-Committees.
- a. **Whitchurch Churchyard.** SCC had received a request from Mr. Brian George seeking permission to place a suitable memorial bench in the old cemetery. The bench would commemorate members of his



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family who were buried there. SCC members approved the request. Brenda and Jane to be informed of the decision. **Action Clerk**

b. **Play & Skate Parks<sup>1</sup>**. Members to attend the PAVS Pembrokeshire Funding Fair on Thursday 14<sup>th</sup> November in Queens Hall Narberth. **Action Ifor, Clerk**

c. **AFC Refurbishment & Regeneration Project**. Members to attend the PAVS Pembrokeshire Funding Fair on Thursday 14<sup>th</sup> November in Queens Hall Narberth. **Action Ifor, Wendy, Clerk**

d. **Traffic Working Committee**. NTR

e. **Firework Display**. Vicky reported all plans were in place for the revised date on Friday 8<sup>th</sup> November (fall back re bad weather was 9<sup>th</sup> November).

f. **Planning**. Applications received and reviewed:

- i. Planning Reference: NP/19/0494/FUL  
Proposal: Single storey extension to form new day room (north-east elevation)  
Location: Parcyralt, Nine Wells, Solva, Haverfordwest, SA62 6UH
- ii. Planning Reference: NP/19/0527/TCA  
Proposal: Sycamore (partially regrown) - two stems about 100mm diameter - Remove  
Location: 35, High Street, Solva, Haverfordwest, Pembrokeshire, SA62 6TE
- iii. Planning Reference: NP/19/0553/FUL  
Proposal: Dining Room Extension  
Location: Coedmor, Llanungar Lane, Solva, Haverfordwest, Pembrokeshire, SA62 6UA
- iv. Planning Reference: NP/19/0559/TPO  
Proposal: Rotational coppice of Elm and Sycamore  
Location: Land to the north of Solva Quay and below, 26 , Pen Yr Aber, Solva, Haverfordwest, Pembrokeshire, SA62 6UR

## Decisions :

- i. Planning Reference: NP/19/0350/RES

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<sup>1</sup> **Note:** Welsh Government Community Facilities Programme - Town and Community Councils are not eligible to apply for funding from this programme. They can, however, be a partner in a community group/Social Enterprise.



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- Proposal: Reserved matters application for revised proposals to that originally consented at outline stage **Granted**  
Location: Plot D, Whitchurch, Solva, Haverfordwest, Pembrokeshire, SA62 6UB
- ii. Planning Reference: NP/19/0446/FUL  
Proposal: Replacement/reinstatement of chimneys. Construction of small dormer to rear wing **Granted**  
Location: Whitchurch Vicarage, Solva, Haverfordwest, Pembrokeshire, SA62 6UD
- iii. Planning Reference: NP/19/0447/LBA  
Proposal: Replacement/reinstatement of chimneys. Reinstatement of historic roof and wall finishes. Construction of small dormer to rear wing. Minor internal alterations. **Granted**  
Location: Whitchurch Vicarage, Solva, Haverfordwest, Pembrokeshire, SA62 6UD
- iv. Planning Reference: NP/19/0451/LBA  
Proposal: Alterations and extension to stable building to create self-catering holiday apartment. Renovation of dairy building renovation of walled garden and construction of a new greenhouse. **Granted**  
Location: Whitchurch Vicarage, Solva, Haverfordwest, Pembrokeshire, SA62 6UD

### 15. Clerk & RFO Report.

- a. **SCC Bank Balance at end of October 2019.** The balance at 31<sup>st</sup> October 2019 was £28,945.60. Income & Expenditure (actual) for October was presented and agreed by Councillors.
- b. **Budget Review 2019/20.** Expenditure was reviewed against the agreed budget.
- c. **Correspondence.** All correspondence had been distributed to members by email.

### 16. Report form County Councillor. Waste and recycling update

### 17. Report from Community Councillors.

- a. **Chair.**
- i. VE Day 75 Celebrations. **Action Community Councillor Joe Griffin to lead and Register (on-line).**



## **Solva Community Council Cyngor Cymuned Solfach**

18. **Public Open Forum. NTR**
19. **AOB. Nil**
20. **Date of next meeting.**
  - a. Tuesday 3<sup>rd</sup> December 2019

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Compiled by:

Bruce Payne (Clerk) 7<sup>th</sup> October 2019

Signed by: Josh Phillips (Chair)