



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 6th February 2019 at
7 p.m. in the Memorial Hall

Attended by:
Community Councillors Josh Phillips (Chair), Ifor Thomas, Vicky Barker,
Joanne Gibbins, Wendy Wright, John Price, Joe Griffin.

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed Bella Prickett to the meeting for agenda item 6.
 2. **Apologies.** Community Councillor Colin Reynolds, County Councillor Mark Carter.
 3. **Declarations of interest.** Community Councillor Josh Phillips, Community Councillor Ifor Thomas – Both declared a personal interest with Planning Application NP/18/0758.

Matters Arising

4. **Agree the Minutes of the meeting held on 9th January 2019.** Agreed and signed.
 - a. All actions were reviewed.
5. **SCC AGM Wednesday 8th May 2019.** Members reviewed the AGM plan and agreed Leads and Target Dates.
 - a. **Awards.** Members agreed the following awards would be presented to members of the local community at the AGM:
 - i. Community Volunteer
 - ii. Youth Club Champion
 - iii. Best Community Fund Raiser
 - iv. Outstanding Contribution to Solva Life**Action:** Quotes and designs for the four awards to be obtained.
Community Councillor Vicky Barker.
 - b. **Food Costs.** Members agreed AGM food costs not to exceed £50.



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SCC AGM Plan

Srl	Activity	Wed 8 th May Time	Lead	Target Date ¹
1.	Book Hall	N/A	Bruce	11 th January
2.	Communications ²	N/A		
	a. Newsletter	N/A	Bruce	18 th February
	b. FB	N/A	Josh	1 st March
	c. Noticeboard Posters	N/A	Bruce	15 th April
3.	Reception/Booking in	5p.m.	Vicky	29 th April
	a. End questionnaire ³	7p.m.	Ifor	29 th April
4.	Play Park Consultation ⁴	5p.m to 7p.m	Ifor	2 nd April
	a. Firm A		Ifor	
	b. Firm B		Joe	
	c. Firm C		John	
5.	Children served food ⁵	5:30 to 6:30	Joanne	2 nd April
6.	End discussion with firms ⁶	7p.m. to 7:30p.m.	Ifor	29 th April
7.	AGM ⁷ (first half)	7:30p.m. to 8p.m.	Josh	6 th March
8.	Adults served food ⁸	8p.m. to 8:15p.m.	Colin/Wendy	2 nd April
9.	AGM (second half)	8:15p.m to 9p.m.	Josh	6 th March
10.	Hall tidy-up	9p.m.	ALL	8 th May

¹ All work/planning to achieve Activity is COMPLETE

² Notices published in March and April's Newsletter and on FB

³ To provide evidence of Community Engagement (mandatory requirement all for funding applications)

⁴ How members of the community (children & adults) will demonstrate their consultation on the various designs. How will that data be collected?

⁵ Establish menu and cost; who is providing? Who will deliver, who will set out/serve etc. who will clear-up etc.

⁶ Proposals (including costs) invited from each firm for Gamlin Play Park, Upper Play Park, Skate Park and MUGA – agree date to receive the proposals, and; how the winning proposal/s will be decided.

⁷ AGM agenda tbc

⁸ As per 5



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6. **Solva Community Tourism Initiative.** Members agreed this would be a standing agenda item TFN. The item would also be presented to the local community at the SCC AGM in May.

a. **Great Taste Awards⁹.** The Chair proposed that SCC join the Guild of Fine Food at a cost of £180. Solva businesses (for a small fee) could then enter through SCC for a Great Taste award. Support from Solva Business Group would be established prior to any SCC membership decision. **Action** Josh

b. **Solva Tourism App.** The Chair would write to the Minister for International Relations and Welsh Language to discuss the idea and scope funding. **Action** Josh

c. **Solva Tourism Association (STA).** Members agreed that any Association should be established within the governance of SCC. One Voice Wales would be approached to verify ultra vires or intra vires. **Action** Clerk

d. **Solva Logo.** Members agreed that if the STA was formed a Solva specific logo should be designed, possibly through a local competition.

e. **Solva Life Magazine.** The Chair proposed production of an annual or biannual magazine. Any decision to proceed would be based on time and cost as well as securing editorial services.

f. **Community Wi-Fi.** Feasibility to be investigated. **Action** Josh

7. **Communications.**

a. Newsletter. NTR

b. Solva News website. NTR

c. SCC website. NTR

d. SCC Facebook Page. NTR

⁹ Great Taste, organised by the Guild of Fine Food, is the acknowledged benchmark for fine food and drink. It has been described as the 'Oscars' of the food world and the 'epicurean equivalent of the Booker prize'. <https://gff.co.uk/join-the-guild/>



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8. Solva Care.

a. **Flower Beds.** The Charity had informed SCC of a local initiative to establish flower beds in the area of the Mosaic steps. Planting and labour would be provided by local volunteers and the National Park. For the initiative to succeed, arrangements for long term, regular maintenance of the beds would need to be put in place. Solva Care hoped this could be provided by either SCC or PCC. SCC members discussed the request at length acknowledging community benefits and associated Solva Care prevention and wellbeing activities. Although supported by some, the majority of members decided that more information was required - Solva Care representatives would be invited to attend the SCC March meeting to present the proposal allowing Councillor's to reach an informed decision. **Action** Clerk

b. **Mosaic Steps Drainage.** The problem of rain water flowing down the steps remained. The Clerk and County Councillor Mark Carter met with Alan Hunt (PCC Access Officer) and Rob Evans (PCC Highways) on 20th September 2018 to access the issue. On the 20th the volume of water flowing down the steps was apparent. Rob and Alan agreed to initiate work to install an additional drainage point at the top of the steps. This work remained outstanding. PCC would be asked for an update. **Action** Clerk

9. **War Memorial – Thinning of Trees.** Ifor updated members that following a positive meeting with the National Trust, initial woodland maintenance had taken place by volunteers under Trust supervision. Additional work was required to remove some of the lower branches of trees close to the Memorial.

10. **Whitchurch Churchyard.** Membership of the new committee had been agreed (Joe, Wendy and Colin). The committee would also include Associate non-voting members. The inaugural meeting of the committee had been delayed and would now take place before the end of March 2019. **Action** Community Councillor Joe Griffin.

11. Local Community Requests/Issues/Complaints.

a. **Sewage.** Following the recent sewage outfall, members agreed to invite Welsh Water officers to the SCC March meeting to discuss:

- i. Sewage capacity of current system.



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- ii. Impact of new housing development in upper Solva.

b. Proposed Housing Development Upper Solva. Members raised concern about the lack of information on the proposed development from PCC. The initial 2019 time frame given by PCC and their commitment to undertake detailed consultation with SCC had yet to become a reality. SCC would press for an update. **Action** Chair and Clerk.

12. Reports from Sub-Committees.

a. **Skate & Play Parks.** To allow firms to tender, the following budget limits were agreed by members:

- i. Gamlin - £125,000.00
- ii. Upper Play Park - £50,000.00

Fund raising work would commence once the procurement competition to decide the winning designs had concluded.

b. **AFC Refurbishment & Regeneration Project.** The PCC Enhancing Pembrokeshire phase 1 funding application had been successful. The phase 2 funding application was due for submission in early March.

c. **Solva Path Project.** NTR

d. **Traffic Working Committee.**

- i. **Solva Bridge priority sign.** NTR
- ii. **Speed bumps** on Whitchurch Road. NTR

e. **Firework Display.** The next meeting was Tuesday 2nd April 2019 at 6:30p.m. in the Memorial Hall. Following documents are attached for reference:

- i. 2019 Display Plan
- ii. Site Layout Plan
- iii. Sand Quay & Fallout Zone



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f. **Planning.** Community Councillor's Josh Phillips and Ifor Thomas had declared a personal interest with NP/18/0758/FUL. They took no part in the discussions relating to this application.

i. Applications received & Reviewed:

i.	Application No: NP/18/0758/FUL Proposal: Ground floor extension and dormer roof extension, both to rear Location: 5 Maes Y Forwen, Solva, Haverfordwest, Pembrokeshire, SA62 6TR Application Type: Full
ii.	Application No: NP/18/0766/FUL Proposal: Extension & conversion of existing outbuilding to create a live/work unit to include a ground floor Gallery/workshop (B1 use) with a first floor extension to create subsidiary residential accommodation in association with the B1 use Location: Outbuilding Opposite Ty Mawr, Solva, Pembrokeshire, SA62 6XA Application Type: Full
iii.	Application No: NP/18/0765/TPO Proposal: Dismantle 1 x Willow & 1 x Cypress Location: 27, Main Street, Solva, Haverfordwest, Pembrokeshire, SA62 6UU Application Type: Works To Trees (TCA)
iv.	Application No: NP/19/0008/TPO Proposal: Pruning & height & spread reduction of trees Location: Cysgod Y Coed, Glanhafan, Solva, Haverfordwest, Pembrokeshire, SA62 6TA

ii. Decisions:

i.	Date of application: 02-Nov-2018 Application number: NP/18/0652/FUL Particulars and location of development: Porch to front elevation - Bell View, 17, Glanhafan, Solva, Haverfordwest, Pembrokeshire, SA62 6TA
ii.	Date of application: 09-Nov-2018 Application number: NP/18/0671/FUL Particulars and location of development: Side extension with balcony and garage extension to side. - Tyr Heliwr, Whitchurch Road, Solva, Haverfordwest, Pembrokeshire, SA62 6TR
iii.	Cysgod Y Coed, Glanhafan, Solva, Haverfordwest, Pembrokeshire, SA62 6TA



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<p>Date of application: 07-Nov-2018 Application number: NP/18/0663/TPO TPO Number: TPO 21</p>

13. **Clerk & RFO Report.**

a. **SCC Bank Balance at end of January 2019.** The balance at 31st January 2019 was £23,394.39. Income & Expenditure (actual) for January was presented and agreed by Councillors.

b. **Budget Review 2018/19.** Expenditure was reviewed against the agreed budget.

c. **Correspondence.** All correspondence had been distributed to members by email.

14. **Report form County Councillor.** NTR

15. **Report from Community Councillors.** NTR

16. **Public Open Forum.**

17. **AOB.** None.

18. **Date of next meeting.**

a. Wednesday 6th March 2019

Compiled by:

Bruce Payne (Clerk) 22nd February 2019

Signed by: Josh Phillips (Chair)