



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 7th November 2018 at
7 p.m. in the Memorial Hall

Attended by:

Community Councillors, Ifor Thomas (Chair), Vicky Barker, Joanne
Gibbins, Wendy Wright, Colin Reynolds, Joe Griffin, John Price,

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The chair welcomed Mollie Roach and Lena Dixon (Solva Care) to the meeting.
 2. **Apologies.** Community Councillor Josh Phillips arrived at agenda item 11.
 3. **Declarations of interest.** Community Councillor Wendy Wright declared a personal interest with agenda item 11d - Details were entered on the declaration form and this would be published on the SCC website in accordance with section 55 of the Local Government (Democracy) (Wales) Act 2013.

Matters Arising

4. **Agree the Minutes of the meeting held on 3rd October 2018.** Agreed and signed.
 - a. All actions were reviewed.
5. **Communications.**
 - a. Newsletter. NTR
 - b. Solva News website. NTR
 - c. SCC website. NTR
 - d. SCC Facebook Page. NTR
6. **Solva Care.** Mollie informed members about the successful Enhancing Pembrokeshire grant application and that the Prevention & Integration



Solva Community Council Cyngor Cymuned Solfach

Partnership project had commenced which would develop and implement a total model of care. Solva Care had also produced a Toolkit (available on the Solva Care website). The aim is to share the experience of setting up Solva Care by synthesising the knowledge gained from the success of Solva Care for other communities wishing to set up and run similar initiatives.

Lena then informed members about the Solva Care Community Event on 27th Nov 2018, 10 am – 4 pm. This would be for local people to find out about services in Pembrokeshire. The Fire brigade, police, Paul Sartori, Shalom, Bws y Bobl, Campaign against Loneliness, Red Cross and others would attend – all local residents and SCC members would be welcome to come along.

7. **Whitchurch Churchyard** – Community Councillor’s Josh Phillips and Ifor Thomas and the SCC Clerk met with Jane Pascoe and Brenda Lloyd on 15th October to scope SCC responsibilities from 31st March 2019. SCC had confirmed with Zurich that current public liability insurance would cover the old churchyard and the Deed of Gift area. Jane also confirmed the Whitchurch church council would contribute to ground maintenance costs for the churchyard from 31st March 2019 (one fifth or 20% of the annual SCC GM contract).

- a. Jane and Brenda would arrange a quote from a local Monumental Mason for churchyard repairs. **Action Jane and Brenda.**
- b. Brenda then spoke about the historical importance of the site - Henry Whiteside was buried in Whitchurch and during his life he made many violins in Fontenoy Street, Liverpool, and afterwards at Solva. He was also the famous builder of the Smalls lighthouse, and he established for himself a wide reputation in West Pembrokeshire a century ago as an engineer, musical instrument maker. This and more information about the Whitchurch churchyard would be presented in a Solva Newsletter article early in the New Year. **Action Brenda.**
- c. SCC confirmed a sub group of community councillors would be established for the churchyard. **Action SCC Chair.**

8. **Broadband in Solva.** PCC were working on a number of initiatives to better connect the County. Part of the solution was understanding the metrics behind current broadband provision across the County. The important metrics being not spots, slow and indeed unreliable provision. PCC are actively mapping various datasets to help them understand this problem, including data from OFCOM and the Wales Government Next Generation Access review in 2017. Whilst this provides a very good baseline it is important PCC capture the real life stories too.



Solva Community Council Cyngor Cymuned Solfach

PCC would be grateful if SCC could detail any specific issues they are aware of within the Solva ward using the table below. It would be useful when reporting poor speeds if SCC were able to **attain a speed test** and record the result. Using the website <http://fast.com> takes less than 30 seconds to produce this.

Issues to be reported to PCC before 21st December 2018.

Action: Community Councillor Wendy Wright

<i>AREA</i>	<i>ADDRESS</i>	<i>POST CODE</i>	<i>SPEED</i>	<i>COMMENTS</i>

9. **Independent Remuneration Panel for Wales - SCC determination decisions.** Members had previously reviewed the IRP Annual Report 2019 pages 40 to 48. Members debated each of the following determinations and made the following decisions on each:

a. **Determination 37** All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses. **No decision required – Mandatory.**

b. **Determination 39** Community and town councils in Groups B¹ or C can make an annual payment of £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses. **SCC Decision – Members voted that no payments would be made to any member. Members would retain the option and review annually.**

¹ Table 8: Community and Town Council Groupings. Council Group Income or Expenditure in 2018-19 of:
 A £200,000 and above
 B £30,000 - £199,999
 C Below £30,000



Solva Community Council Cyngor Cymuned Solfach

- c. **Determination 40** Reimbursement of travel costs and subsistence costs. **SCC Decision – Members voted to retain and pay such costs when relevant to approved SCC duties.**
- d. **Determination 41** If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members at the maximum rates set out on the basis of receipted claims. **Members voted to retain and pay such costs when relevant to approved SCC duties.**
- e. **Determination 42** Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties. **Members voted to retain and pay such costs when relevant to approved SCC duties (One member voted against).**
- f. **Determination 43** All community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties. Reimbursement shall only be made on production of receipts from the carer. **Members voted to retain and pay such costs when relevant to approved SCC duties (One member abstained).**
- g. **Determination 44** Community and town councils can provide a Civic Head payment to the mayor/chair of the council up to a maximum of £1,500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed. **Members voted against Determination 44 (One member voted in favour).**
- h. **Determination 45** Community and town councils can provide a Deputy Civic Head payment to the deputy mayor/deputy chair of the council up to a maximum of £500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed. **Members voted against Determination 45.**
10. **Local Community Requests/Issues/Complaints.** None



Solva Community Council Cyngor Cymuned Solfach

11. Reports from Sub-Committees.

a. **Skate & Play Parks.** Members acknowledged the opportunity presented by the proposed new housing development in upper Solva. The original layout had included a space for a single football pitch – Members supported the idea of replacing the pitch and developing, in its place, an innovative Multi- Use Games Area (MUGA), aimed at tackling inactivity, encouraging community spirit and promoting the practice of different sports for all ages and abilities. Members agreed that a public consultation event should be organised early in 2019 to allow the local community (of all ages and abilities) to view and vote on preferred options for the skate park, upper and lower play parks and the proposed MUGA.

Action – Clerk and SCC Play & Skate Park committee.

i. **Gamlin Play Park.** The Play & Skate Park committee would, before Christmas, convene an inspection of the Gamlin to determine immediate repairs. Rik Pike would also be invited to attend. **Action Ifor, Joe, John & Joanne**

b. **First World War Commemorative Plans 2018.** Sub-committee responsible: Community Councillors Jo Gibbins, Wendy Wright and Joe Griffin; and Brenda Lloyd (Solva Heritage Society). NTR

c. **Community Action Plan.** The plan was to be reviewed and updated. The Solva Path Project, Heritage Trail and other initiatives would be included. PLANED would be invited to assist. **Action Clerk, Chair and Vice Chair.**

The item would remain as a standing agenda item.

d. **AFC Refurbishment & Regeneration Project.**

i. The Enhancing Pembrokeshire grant application had been submitted and would be considered by the PCC panel early in the New Year. A separate application had also been submitted to the National Lottery Awards for All (funding from £300 to £10,000) for match funding of £5,176.00. SCC would also establish a fall back plan to raise the required match funding. **Action: Community Councillors Josh Phillips, Ifor Thomas, Jo Gibbins, Wendy Wright**

e. **Solva Path Project.** Private land owner/s to be engaged.

Action Community Councillor John Price.



Solva Community Council Cyngor Cymuned Solfach

f. **Traffic Working Committee.** A meeting would be convened to establish:

- i. Solva bridge priority sign.
- ii. Speed bumps Whitchurch Road
- iii. Un-adopted roads

Action: Community Councillor's John Price, Colin Reynolds, Joe Griffin & Wendy Wright

g. **Firework Display.** Community Councillor John Price reported to Members the 2018 Display had been a success and enjoyed by all who attended, but donations were down on 2017. Figures would be presented at the December meeting and this would identify the funding gap for 2019.

i. **Members** agree to establish a new SCC Solva Fireworks Committee. Members: Community Councillor's John Price, Joanne Gibbins, Joe Griffin, Vicky Barker and County Councillor Mark Carter.

ii. **Membership** would include associate (non-voting) members from the local community.

The inaugural meeting would be in January 2019 date TBC

Action: Clerk

h. **Planning**

i. **Applications received:**

- a) NP/18/0600/TCA St Aidans Church, High Street, Solva, "*Works to Ash trees in church yard*".
- b) NP/18/0617/FUL The Moorings, Fort Road, Solva, "*Extension of site curtilage & alterations to householder outbuilding (store)*..."
- c) NP/18/0623/FUL Minymor, 29, Main Street, Solva, "*Replacement of windows to front elevation*"
- d) NP/18/0624/FUL 2, Main Street, Solva, "*Construction of garden shed*"
- e) NP/18/0609/S73 Llanungar Fach Caravan Park, Llanungar Lane, Solva "*Removal of conditions 4 & 5 of HR 6414 to allow year round use of part of the...*"

ii. **Decisions:** Nil



Solva Community Council Cyngor Cymuned Solfach

12. Clerk & RFO Report.

- a. **SCC Bank Balance at end of October.** The balance at 31st October 2018 was £17,316.84. Income & Expenditure (actual) for October was presented and agreed by Councillors.
- b. **Budget Review 2018/19.** Expenditure was reviewed against the agreed budget.
- c. **Correspondence.** All correspondence had been distributed to members by email.

13. Report from County Councillor. Mark updated members on:

- a. PCC 2019/20 budget pressures.
- b. Solva School Crossing Patrol.
- c. Solva new housing.

14. Report from Community Councillors.

- a. **Chair.** The Chair spoke to members about:
 - i. Senior Citizens Xmas Lunch (1st December).
 - ii. Age Cymru Winter Celebration Grant - **Action Clerk.**
 - iii. Christmas Fair (4th & 12th December).
 - iv. Community Awards 2019.

15. Public Open Forum.

16. **AOB.** None.

17. Date of next meeting.

- a. Wednesday 5th December 2018

Compiled by:

Bruce Payne (Clerk) 23rd November 2018

Signed by: Ifor Thomas (Chair)