

Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 11th July 2018 at
7 p.m. in the Memorial Hall

Attended by:

Community Councillors, Ifor Thomas (vice chair), Joe Griffin, Vicky Barker,
Joanne Gibbins, John Price

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The chair welcomed PCSP Jude Parr, Brenda Lloyd and Barry Cooke (PCC Head of Property) to the meeting.
 2. **Apologies.** Community Councillors Josh Phillips, Wendy Wright and Colin Reynolds. Maria Jones, Medi George and Mollie Roach.
 3. **Declarations of interest.** None

Matters Arising

4. **Police update.** PCSO Jude Parr spoke about the importance of community intelligence and intelligence-led policing to maximise the effective allocation of police resources to reduce crime. No major issues had recently been reported by members of the community, but Jude reiterated that any suspicious activity should be reported ASAP by phoning 101¹. The safety camera partnership had been active in Solva in recent months and would continue on an irregular basis. Community Councillor Jo Gibbins raised concern with vehicles speeding along Bro Dawel and asked if a 20mph limit could be imposed. Although not within Jude's remit she would raise the question with PCC on receipt of a formal request from Jo. **Action Jo.**
5. **PCC Housing Development Update.** Barry confirmed that Solva remained a site in the Pembrokeshire Coast National Park Authority Local Development Plan:

HA384	Adj Bro Dawel, Solva	Pembrokeshire County Council has given a commitment to Solva Community to retain a small football field within the site. The site is to be marketed for residential development.
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¹ The police non-emergency number - 101 is the number to call when you want to contact your local police when it's less urgent than a 999 call. You should call 101 to report crime and other concerns that do not require an emergency response.

18 units were planned and in a recent PCC report, 5 priority housing sites had been identified. Solva was one of those 5 sites. Infrastructure challenges were acknowledged and the sewage issue would be reported on by Welsh Water, one of the statutory consultees in any such planning application.

a. **Solva Path Project.** The Project would also be influenced by the proposed housing development. Community Councillor Ifor Thomas spoke about where the path would commence and the route to Lower Solva, new off road parking, a new skate park and what the Path Project would achieve for the community and those who visit throughout the year.

The accessible path or route would for the first time, offer safe access between Upper and Lower Solva to anyone including those who use a wheelchair or mobility scooter. People with fatigue and weakness will also find the path user-friendly with no steep gradients or rough walking surfaces.

Here in Solva we are blessed with a stunning coastline and although some of the terrain along the path will be a little hard going, there will be plenty of easy sections. Winding its way around Solva, it won't matter if you're in a wheelchair, pushing a pram or just walking; you'll be treated to beautiful coastal and sea views and at the same time, improving your fitness.

Trim trail: The Route will also offer a Path2Fitness with a trim trail made up of simple pieces of exercise equipment, such as parallel bars, leapfrog blocks, inclined press-ups and balance beams dotted around Path, or just off it (i.e. old skate park by AFC). The free equipment will be used to do various exercises, including step-ups, sit-ups, lunges and press-ups, to develop balance, strength and co-ordination.

The Project would support the following Policies:

- Pembrokeshire County Council's Well-Being Plan for Pembrokeshire.
- NHS Fitness and Exercise Strategy
- NHS Healthy Communities

b. **Registration.** Barry invited SCC to write and register the Project with PCC, including the requirements for a tarmac path, off-road parking and Skate Park all within the boundaries of the playing field. **Action Clerk**

6. **Agree the Minutes of the meeting held on 6th June 2018.** Agreed and signed.

a. All actions were reviewed.

7. **Communications.**

a. Newsletter. NTR

- b. Solva News website. NTR
- c. SCC website. NTR
- d. SCC Facebook Page. NTR

8. **Whitchurch Churchyard.** The Parochial Church Council (PCC) wished to clarify SCC maintenance responsibilities for the old churchyard. Evidence had been requested from their head office in Cardiff potentially setting previously agreed lawful maintenance arrangements that could include the boundary wall, headstones etc. as well as grass cutting – any additional SCC responsibilities beyond that of grass cutting could impact the precept level in future years. The matter would be discussed at the September meeting when any relevant evidence would be presented. PCC representatives would be invited to attend. **Action Clerk** (Jane and Brenda).

9. **Newgale Hill foot/cycle Path.** County Councillor Mark Carter requested that SCC support a developing plan for a foot/cycle path at Newgale to take pedestrians and cyclists off the main road. The principle was supported by Newgale Farm and PCC who would need to secure additional funds if any such proposal went ahead. PCC had also stated that the preferred option for the main road realignment at Newgale would have a major bearing as to whether they would proceed to bid for funds. No decision had yet been made on the two preferred options for realignment of the road.

SCC Support: SCC confirmed they would support plans for a foot/cycle path at Newgale – Members agreed it would be good for Solva, good for the Peninsula and good for Pembrokeshire.

10. **Solva Care.** NTR

11. **Youth Representation.** Community Councillors Ifor Thomas, Joanne Gibbins and the Clerk Bruce Payne met with Sian Phillips (PCC School Based Youth Worker) and two other PCC Youth Workers on 2nd July 2018 to discuss youth representation on SCC. It was also agreed that Youth Club activities and dates would be published in the Solva Newsletter from September 2018.

Action – **Sian** to email all relevant information to **Bruce**.

At a subsequent informal meeting on 9th July at the Youth Club Ifor spoke to youngsters attending and two individuals registered their interest to represent youth issues at future SCC meetings.

Details if those interested to be forwarded to the Clerk by **Sian**. The Youth Club would advise on requirements for Disclosure and Barring Service (DBS) checks. **Action - Bruce**

12. **Enhancing Pembrokeshire Grants.** The sub-committee met on Tuesday 3rd July 2018. Attending were: Ifor Thomas, Bruce Payne, Wendy Wright and Jonathan Higgins representing Solva Care and the Memorial Hall. The following actions were reviewed:

- a. **Memorial Hall** (Option 1 bid in 19/20) It was agreed the EOI should be drafted in preparation for submission in early FY 2019. **Action Jonathan**. The bid would include funding for:
 - i. Installation of photovoltaics. **Action – Bruce** to clarify any planning constraints with Rob Scourfield PCNPA Buildings Conservation Officer.
 - ii. Wifi. **Action – Bruce** to request quote from Dragon Wifi.
 - iii. New Cooker.
 - iv. Hearing Loop.

- b. **AFC**. (Option 1 bid in 18/19) It was agreed to draft the EOI by 28th September 2018. **Action - Bruce/Ifor**
 - i. The Enhancing Pembrokeshire team had requested an independent valuation of the AFC land to support the EOI. **Action Bruce**.

- c. **Solva Care**. (Option 2 bid in 18/19 & 19/20) Trustees had supported the Option 2 bid. Draft EOI prepared by 28th September 2018. **Action – Mollie/Jonathan**

- d. **Registration with PCC**. All projects had been registered with PCC.

- e. **Date of Next Meeting**. Wednesday 12th September 2018 at 9:30a.m. in the Memorial Hall.

13. **National Park Community Council Seminar**. The Seminar was on Tuesday 11th September 2018 at 6:45p.m. in Letterston Memorial Hall. SCC would be represented by Community Councillor Vicky Barker. **Action Vicky**

14. **Local Community Requests/Issues/Complaints**.

- a. **Lower Solva Land Slippage**. Community Councillors Ifor Thomas and Jon Price, County Councillor Mark Carter and the SCC Clerk met on 3rd July with representatives and subject matter experts from PCC, PCNPA and the National Trust to discuss the cause of the slippage and what could be done to help mitigate further slippages. PCC confirmed that work to address water drainage (the main cause) would imminently take place and that part of the slip road to the Quay would be resurfaced at the end of the summer - the Quay road would be closed to all traffic during the resurfacing work. PCNPA would remove large pieces of debris by the harbour path and tidy the earth from the slippage. This work would be done after PCC had completed the drainage work. Post Meeting Note: Drainage work completed on 11th July 2018.
- b. **Broken Style**. The second style (slate step) on the path from Portland square to Penyaber was broken. The Clerk had requested PCNPA to inspect and repair on 27th June.
- c. **Trees**.
 - i. War Memorial Thinning of Trees. Consultation with local residents continued.
 - ii. The Woodland Trust was offering free trees for schools and communities. **Action – Community Councillor Vicky Barker**

would liaise with our local school, and if appropriate, apply for the trees.

- iii. The Woodland Trust was also inviting Community nominations for their Tree of the Year. Winning entries could win up to £1000. Nominations are open to any living tree in the UK with a story to tell. Any individual, group or organisation can nominate a tree until 9 am on 6 August. **Action - Community Councillor Wendy Wright** to nominate the Horse Chestnut Tree adjacent to the local Surgery.

15. Reports from Sub-Committees.

- a. **Skate & Play Parks.** NTR
- b. **First World War Commemorative Plans 2018.** NTR
- c. **Community Action Plan.** NTR
- d. **AFC Refurbishment & Regeneration Project.** NTR
- e. **Traffic Working Committee.** NTR
- f. **Firework Display.** NTR
- g. **Planning.** PCC had organised LDP engagement sessions in July to discuss Spatial Growth and Options. This would be an opportunity to direct where Community Councils would like to see future growth within the County. Community Councillor would represent SCC on 18th July at 2p.m. in County Hall. **Action Ifor**
 - i. **Applications received:** Nil
 - ii. **Decisions:** Nil

16. Clerk & RFO Report.

- a. **SCC Bank Balance at end of June.** The balance at 30th June 2018 was £11,663.64. Income & Expenditure (actual) for June was presented and agreed by Councillors.
- b. **Budget Review 2018/19.** Expenditure was reviewed against the agreed budget.
- c. **Annual Return for the Year Ended 31 March 2018.** The completed Return with all supporting evidence and documents were returned by post on 3rd July 2018 to the External Auditors, Grant Thornton UK LLP.
- d. **Correspondence.** All correspondence had been distributed to members by email.

17. **Report from County Councillor.** Mark spoke about the PCC Choice Homes Allocation Policy for Social Housing. Members voiced interest and concern as to how the policy worked in practice and requested the item was referred to the September meeting. The Allocation Policy would be distributed to each member for review prior to the September meeting. **Action Clerk**

18. **Report from Community Councillors.** NTR

19. **Public Open Forum.** NTR

20. **AOB.** The traffic mirror on the Glanhafan junction with the main road needed to be replaced. SCC to purchase; Memorial Hall committee to fit.

Proposal: That SCC purchases a new convex traffic mirror (dimensions: 60 x 40 cm) at a cost not to exceed £59.27 (Amazon). All Members agreed the proposal. **Action Clerk**

21. **Date of next meeting**

a. Wednesday 5th September 2018 (no meeting in August)

Compiled by:

Bruce Payne (Clerk) 16th July 2018

Signed by: Ifor Thomas (Vice Chair)