

# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 6<sup>th</sup> June 2018 at  
7 p.m. in the Memorial Hall

Attended by:

Community Councillors, Ifor Thomas (vice chair), Joe Griffin, Vicky Barker,  
Wendy Wright, Joanne Gibbins, Colin Reynolds, John Price

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The chair welcomed Mollie Roach, Lena Dixon, Lesley Robertson-Steel (Solva Care), Iain Robertson-Steel and Ian Bowie to the meeting.
2. **Apologies.** PCSO Jude Parr, County Councillor Mark Carter, Community Councillor Josh Phillips, Brenda Lloyd, Maria Jones and Medi George.
3. **Declarations of interest.** Community Councillor Ifor Thomas declared an interest with NP/18/0222/TCA. Community Councillor Vick Barker declared a personal interest with the Play and Skate Parks.

## Matters Arising

4. **Police update.** Deferred – Police Officers will hopefully be available in July or September.
5. **Agree the Minutes of the meeting held on 2<sup>nd</sup> May 2018.** Agreed and signed.
  - a. All actions were reviewed.
6. **Communications.**
  - a. Newsletter. NTR
  - b. Solva News website. Webzer had completed GDPR custom work re cookies consent, cookies page, privacy policy, Wordpress translation function and Welsh language installation.
  - c. SCC website. See report end of Minutes. Webzer had completed GDPR custom work re cookies consent, cookies page, privacy policy, Wordpress translation function and Welsh language installation.
  - d. SCC Facebook Page. NTR

**7. Project to recycle uniforms of Ysgol Dewi Sant, Ysgol Bro Dewi and Ysgol Solfach.**

The communities of Solva and St Davids will be coming together to organise a collection of all the old school uniforms from Ysgol Bro Dewi, Ysgol Solfach and Ysgol Dewi Sant.

It is hoped that this collection will either be sent to either Lesotho, children in war-torn parts of the world or recycled. Various options are currently being explored.

In July, at the very end of the academic year there will be an opportunity for parents to drop off your old school clothing at a couple of venues in Sty Davids and Solva.

We will be collecting any items of school clothing – jumpers, cardigans, polo shirts, school pinafores, skirts and trousers.

Please note we will not be collecting any shoes.

Further details about specific collection points and times will be sent out shortly.

**SCC POC:** Community Councillors Joanne Gibbins and Wendy Wright.

**8. SCC Noticeboards.** Members agreed that SCC noticeboards in the lower Solva car park and at the Memorial Hall were in urgent need of repair. Proposed by Ifor Thomas, seconded by John Price that SCC noticeboards were repaired at a cost not to exceed £100. All members voted in favour of the proposal. **Action Clerk**

**9. Logo Competition.** Members reviewed and agreed the draft proposal. The logo would include the Welsh language. The competition will be advertised in the July Newsletter and on the SCC web site. **Action Clerk**

**10. Solva Care.** Mollie emphasised the benefit of appointing a trustee from SCC who was passionate about the wellbeing of the community. Community Councillor Wendy Wright asked to be considered and would be invited to attend the next Solva Care meeting on 26<sup>th</sup> June 2018.

Mollie and Lesley supported by Iain Robertson-Steel also proposed a new partnership with SCC to create an **Intergenerational Project** for a pathway around Solva incorporating fitness and walking areas that were accessible by all. This intergenerational pathway would also provide better access to shops, post office etc. and help to:

- build an active community
- promote fitness and health
- improve access between upper and lower Solva
- address inequality

The intergenerational pathway would also contribute to the development of a sustainable community and together we could enable both older and younger people to be involved in the design and delivery of the project - we need

shared ownership and buy-in from both generations including those who rely on mobility vehicles<sup>1</sup>.

Members supported the concept and agreed to investigate a joint plan, with costs, setting out how the pathway would be cared for and managed and how local people would benefit from it.

A separate meeting would be convened to take this forward. **Action Clerk (SCC & Solva Care)**

**11. Youth Representation.** Community Councillors Ifor Thomas and Joanne Gibbins will talk to Youth Club members on Monday 2<sup>nd</sup> July 2018 at 7:15p.m. in the AFC. The aim of the talk is to encourage youth representation on SCC.

a. **Solva Youth Club.** Liz Griffiths (PCC) had received information about funding of up to £1000 to promote community safety (see end note). Following a brief meeting with Liz prior to the SCC meeting, Liz was keen to capture ideas from SCC and PCSO Jude Parr for tackling the anti-social behaviour in Solva? Although the young people involved in recent events don't attend youth club, we might be able to get some of our members interested in becoming some kind of community crime stoppers or champions that promote community safety and challenge the anti-social behaviour of their peers.

i. **Community Councillor Ifor Thomas** suggested that Rock Climbing courses could be organised using qualified local instructors. The most obvious benefits of rock climbing for our youngsters are physical. Rock climbing is an intense physical activity requiring coordination, strength, and flexibility. At more advanced levels, building strength can be essential to completing certain courses. For beginners, the challenges are usually kept to a manageable level. Even though rock climbing may not seem as intense as running, it does work to keep the body healthy and may contribute to a reduction in recent ASB. Solva Youth Club would hopefully welcome such an opportunity which would support the delivery of community safety in Dyfed-Powys. **Action - Clerk to inform Liz**

**12. Enhancing Pembrokeshire Grants.** Minutes from the meeting on 29<sup>th</sup> May 2018 were signed by the Chair (Ifor). Actions were reviewed. The next meeting was Tuesday 3<sup>rd</sup> July 2018. This would remain as a standing agenda item TFN. Minutes attached for reference.

**13. GDPR update.** The SCC and Solva News websites were now GDPR compliant. Work to meet other GDPR requirements was ongoing. Following a PCC information session on 22<sup>nd</sup> May attended by the Clerk, PCC may offer **(at a cost)** two options to support Town and Community Councils:

a. **DPO Service** – this will include working with you to document all processing activities; site visit to review compliance against the new

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<sup>1</sup> Manual and powered wheelchairs and mobility scooters - medical devices for those who cannot walk or who have difficulty walking

requirements, providing a report on areas that need to be improved; providing templates to assist with compliance; ad-hoc advice; and continued compliance checks on a risk-based approach.

b. **Data Protection Health Check** – this will involve a site visit to review compliance against the new requirements, providing a report with recommendations on the areas that need to be improved.

14. **Local Community Requests/Issues/Complaints.**

a. **Pwll Melyn** layby concerns. The parking of HGV'S had been resolved.

b. **Thinning of War Memorial trees.** In the centenary year of WWI and the commemorative events planned in Solva, Community Councillor Ifor Thomas advocated the restoration to the War Memorial view to the harbour as it was originally in the early 1920's. PCNPA would consider such thinning if SCC applied for a Tree Removal Order. Community consultation had commenced and comments invited.

c. **Car Parking in Solva.** To ease car parking during the summer season Community Councillor Ifor Thomas suggested using part of the playing fields adjacent to the Bay View Stores. Parking would be at no cost and managed by volunteers. The initiative was proposed at the AGM and received wide support. PCC head of Property would be invited to the July meeting to discuss this and the **Intergenerational Project** at item 10. **Action Clerk**

d. **National Trust.** Ifor and Bruce met with Matt Thompson (Head Ranger) on 6<sup>th</sup> June prior to this meeting. The following points and actions were agreed:

i. **Lower Solva Quarry.** The gate required repair due to a broken post. Cars using the area for parking caused a major hazard when exiting the quarry. Action – **Matt agreed to initiate repair work**

ii. **Patchin Dog Poo Bins.** Matt agreed to the installation of dog poo bins at either end of the Patchin path. SCC would be responsible for the emptying of both bins. A letter/email requesting said bins would be sent to Matt and Mark Underhill (Countryside Manager North Pembrokeshire) to confirm arrangements. **Action: Bruce re letter – Vicky re emptying of bins.**

iii. **Land slippage on harbour path.** The slippage was worsening. If a major land slippage occurred it could seriously injure pedestrians who were above or below it. Any such slippage could also have serious consequences to the road. PCC had been notified. Matt acknowledged the concern and informed us that a structural engineer had been tasked to inspect the area and report findings ASAP. **Action Matt**

iv. **Thinning of trees below War Memorial.** The National Trust would be happy to view plans of any thinning before offering support. **Action Ifor.**

15. **Reports from Sub-Committees.**

a. **Skate & Play Parks.**

i. **Skate Park.** Ian Bowie, supported by Iain Robertson-Steel, spoke passionately about relocating the skate park to PCC land adjacent to the Bay View Stores. Ian was prepared to look at cost implications if community and PCC (see item 14c) support could be established. Bringing the facility more into the open may also reduce ASB and enable expansion of the current play park for use by younger children.

ii. **Community Gamlin Consultation.** Members agreed to organize a public consultation in late September – date tbc. Play Equipment Companies would be invited with no obligation. **Action Clerk**

b. **First World War Commemorative Plans 2018.** The commemorative event marking the Battle of Jutland took place on 1<sup>st</sup> June at the Quay with great dignity. SCC congratulates everyone involved in the commemorative event; also recognises the contribution by individuals, in particular Wendy Wright and Iain Robertson-Steel; and takes great pleasure in extending a hearty vote of thanks to all.

c. **Community Action Plan.** NTR

d. **AFC Refurbishment & Regeneration Project.** Ifor reported the RCDF funding application had been submitted. In addition, Ifor informed members that the boundary fence on the AFC pitch must be removed to mitigate the risk of injury to those who use the facility. Much of the fence had, over time, corroded and broke leaving unsupported ragged wire. All posts and remaining wire had to be removed (once removed it will not be replaced). Work would be done by Ifor and Jimmy Young with other volunteers and no cost. However, a skip and mini digger/JCB were also required. Cost of equipment would be investigated and a date agreed. Funding would be invited from SCC, AFC and the Solva Playing Field Committee. **Action Clerk**

Srl	Item	Firm	Cost
1.	JCB	Neil Jones	£250 <sup>2</sup>
2.	Waste removal	Neil Jones	£100
		<b>Total</b>	£350 +VAT

e. **Traffic Working Committee.** John Price reported the road markings on the bridge in lower Solva required repainting. Brow Dowel signage also remained outstanding. PCC to be reminded. **Action Clerk**

f. **Firework Display.** Collection boxes to be emptied. **Action John Price**

g. **Planning.**

**Applications received and reviewed:**

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<sup>2</sup> Cost is for all day hirer – if job is completed in half a day cost will be reduced.

i. NP/18/0222/TCA Nant Yr Ardd, Ffordd Panteg, Solva, Haverfordwest, "Remove existing stone wall hedge bank & trees & build new stone wall".

**Decisions:**

- i. NP/18/0057/FUL Cartrefle, Solva, Haverfordwest, "Change of use of land to domestic curtilage and erection of domestic garage" GRANTED
- ii. NP/18/0106/FUL 10, Bryn Seion, Solva, "Replace upvc cladding with timber to front elevation & proposed single storey..." GRANTED
- iii. NP/18/0107/FUL 10, Bryn Seion, Solva, "Replace upvc cladding with timber to front elevation & proposed single storey..." GRANTED
- iv. NP/18/0108/FUL Land at Prendergast, Solva, "Construction of timber footbridge, masonry abutments, steps & access to minor..." GRANTED
- v. NP/18/0117/FUL Felingog, 35, Main Street, Solva, "Construction of single storey rear extension to provide preparation and storage" GRANTED
- vi. NP/18/0133/FUL The Lock Up House, 10, Penyraber, "Replacement flat roof dormer with inset terrace" GRANTED
- vii. NP/18/0144/NMA pringmeadow Farm, Solva, "Non-material amendment to NP/04/622 - increase in footprint of building by..." GRANTED
- viii. NP/18/0154/S73 Plot 4 At Site Of Harbour High, St Brides View, Solva, "Removal of conditions 7, 8 & 9 from NP/12/0583" GRANTED
- ix. NP/18/0116/FUL 4, The Mariners, Main Street, Solva, "Replacement of timber windows in upvc" GRANTED
- x. NP/18/0222/TCA Nant Yr Ardd, Ffordd Panteg, Solva, "Remove existing stone wall hedgebank & trees & build new stone wall" GRANTED

**16. Clerk & RFO Report.**

- a. **SCC Bank Balance at end of May.** The balance at 31<sup>st</sup> May 2018 was £11,933.23. Income & Expenditure (actual) for May was presented and agreed by Councillors.
- b. **Budget Review 2018/19.** Expenditure was reviewed against the agreed budget.
- c. **Annual Return for the Year Ended 31 March 2018.** The Accounting statements and Annual Governance Statement were approved by members of Solva Community Council (as set out in the Annual Return).
- d. **Correspondence.** All correspondence had been distributed to members by email.

17. **Clerk/RFO/Data Controller/DPO Salary Review.** Members agreed the National Association of Local Council new pay scales (dated 18 April 2018) were to be adopted and awarded to the Clerk as follows:
- a. LC2 35 £31,401 divided by 53 and then by 37 for an hourly rate of £16.32 (an increase of 6p per hour).
  - b. Originally capped at 50 hours per month, members agreed to increase this by 5 to 55 hours per month to account for additional responsibilities.
18. **Report from County Councillor.** NTR
19. **Report from Community Councillors.** NTR
20. **Public Open Forum.** NTR
21. **AOB.**
22. **Date of next meeting**
- a. SCC Wednesday 4<sup>th</sup> July 2018
  - b. Talk to Youth Club Monday 2<sup>nd</sup> July at 7:15p.m (Ifor & Jo)
  - c. **Intergenerational Project Meeting**
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Compiled by:

Bruce Payne (Clerk) 7<sup>th</sup> June 2018

Signed by: Ifor Thomas (Vice Chair)



**New funding opportunity for local youth projects  
to help make a difference in their community**

Dear Sir / Madam

We are writing to you on behalf of a newly established charity, Safer Dyfed-Powys Diogel, to inform you of an exciting opportunity made available for local charities, and voluntary/community organisations who work with young people.

Safer Dyfed-Powys Diogel is a registered charity which has been invigorated by the Police and Crime Commissioner, with the objective to promote crime prevention and community safety advice, reduce the fear of crime and provide education and information on community safety amongst all the communities within Dyfed-Powys. The charity, in time, will develop lots of community focused projects to meet these objectives and will support the delivery of community safety in Dyfed-Powys.

The Safer Dyfed-Powys Diogel charity is pleased to announce that the process for applications for funding from the charity is now open and is in a position to start making a difference in local communities, with grants of up to £1,000 made available for community groups and charities within the Dyfed-Powys area.

**All applications need to be submitted by 29<sup>th</sup> June 2018.** Applications must align with Safer Dyfed-Powys Diogel's objectives, namely promoting crime prevention and community safety advice, while reducing the fear of crime through provision of education and information on community safety.

**Each community group and/or charity within the Dyfed-Powys area can apply for a maximum of £1,000, and projects must be linked to young people aged 25 years and under and must support one or more of the principles in the Police and Crime Plan.**

Full guidance and instructions on how to apply can be found on the Police and Crime Commissioner's website - <http://www.dyfedpowys-pcc.org.uk/en/your-area/safer-dyfed-powys-diogel/>

We encourage local community groups and charities to read the guidance form before applying; applications that do not support the charity's objectives and do not align with the Police and Crime Plan will not be considered.

For further information, please contact Jessica Williams, External Funding Advisor, Office of the Police and Crime Commissioner on 01267 226 440 or [jessica.williams.opcc@dyfed-powys.pnn.police.uk](mailto:jessica.williams.opcc@dyfed-powys.pnn.police.uk)