

# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 4<sup>th</sup> April 2018 at  
7 p.m. in the Memorial Hall

Attended by:

Community Councillors Ifor Thomas (vice chair), John Price, Joe Griffin,  
Vicky Barker, Wendy Wright, Joanne Gibbins

County Councillor Mark Carter

Clerk: Bruce Payne

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1. **Welcome and Introduction.** The chair welcomed Brenda Lloyd to the meeting.
  2. **Apologies.** Community Councillor's Josh Phillips, Colin Reynolds. Maria Jones (Web Administrator), Mollie Roach (Solva Care)
  3. **Declarations of interest.** Community Councillor Vick Barker declared a personal interest with the Play and Skate Parks.

## Matters Arising

4. **Agree the Minutes of the meeting held on 7<sup>th</sup> March 2018.** Agreed and signed.
  - a. All actions were reviewed.
5. **Communications.**
  - a. Newsletter. NTR
  - b. Solva News website. NTR
  - c. SCC website. NTR
  - d. SCC Facebook Page. NTR
  - e. SCC Logo. Competition guidelines would be drafted by July 2018.
6. **SCC AGM.** The AGM would be convened on Wednesday 16<sup>th</sup> May 2018 at 7p.m. in the Memorial Hall.
7. **Solv Care.** NTR
8. **Solva Heritage Society.** Community Councillor Wendy Wright and Brenda updated members on a WW1 Exhibition held in St Aidan's Church on

Easter Monday. The exhibition was over a 4 day period, with small displays and a steady stream of interested visitors.

A research session had also taken place, with volunteers, in the Haverfordwest Records Office on Wednesday 28<sup>th</sup> March to support SCC WW1 Commemoration events for 2018. Research looked for two strands:

- a. The place - Finding out what Solva was like at the time.
- b. The people - Searching for information on the individuals named on the absent voters list and their families.

9. **Village Clean-up 2018.** Community Councillor Vicky Barker informed members the clean-up would take place on either Saturday 19<sup>th</sup> May or Sunday 20<sup>th</sup> May. Once agreed, details would be posted on line, in the May Newsletter and on local noticeboards. The AFC would be the HQ for the clean-up and Solva divided into 3 areas. Duration of clean-up 2 to 3 hours. High viz vests and black bags to be provided by SCC. **Action Vicky and Josh**

10. **Community Dog Watch Scheme.** Town and Community Council Guide to Community Dog Watch Schemes are attached to these Minutes and distributed to all members. Community Councillor Vicky Barker agreed to speak to dog owners to assess interest in the scheme and whether something similar could be introduced in Solva. **Action Vicky**

11. **SCC Data Protection Officer.** Members agreed to convene a stand-alone meeting on Monday 9<sup>th</sup> April 2018 to assess the impact of the new General Data Protection Regulation and to conduct a Data Audit to establish what needs to be in place by 25<sup>th</sup> May 2018. **Actions: See attached GDPR Meeting Minutes.**

12. **Defibrillators & free CPR training.** Details would be confirmed with Solva WI and Welsh Hearts. **Action: Clerk**

13. **OVW Motions for 2018 Annual General Meeting.** All details had been distributed to members who would notify the Clerk of qualifying draft motions for consideration by the OVW Conference Agenda Committee. Closing date 30<sup>th</sup> May 2018. **Action: All Community Councillors.**

14. **Local Community Requests/Issues/Complaints.**

a. **TPO Complaint Whitchurch.** Members were aware of a recent complaint from a local resident against PCNP regarding enforcement of a TPO in Whitchurch.

b. **9 Main Street and 45 Prendergast.** Local concern continued regarding the disrepair of said properties. PCNPA had provided the following update.

- i. The owner of 29 Main St advised the National Park by letter on the 24<sup>th</sup> February 2018 that he would replace the windows and tidy up the property within 'the next couple of weeks'. We will monitor the property to see if the work is being undertaken.

ii. A requisition for information was sent to the owner of 45 Prendergast on the 9<sup>th</sup> of March 2018 in order to obtain the necessary information so that a Section 215 notice may be served if necessary. This notice would require the owner to repair the door, windows and paint the walls of the front elevation.

**15. Reports from Sub-Committees.**

a. **Play & Skate Parks.** The annual PCC report was reviewed at an on-site meeting on 9<sup>th</sup> April 2018 at 2:30p.m. in the Gamlin. Community Councilor Ifor Thomas and the SCC Clerk were in attendance. Remedial work would be organised to address repairs. Also attending the meeting was Damian Golden (PCC Play Officer). Damian offered very helpful information and advice on new equipment and what funding opportunities SCC could consider outside of PCC. Consultation was vital and it was agreed that SCC would arrange a drop-in session for members of the local community and users of the play park. They would be invited to comment on proposals for improved play facilities in the Gamlin Play Park. Play Park provides would also be invited to attend. **Action Clerk.**

b. **First World War Commemorative Plans 2018.** Members agreed to convene a separate meeting on Wednesday 18<sup>th</sup> April 2018 at 6p.m. in the Memorial Hall to review planned activities. All stakeholders would be invited. **Action Clerk.**

c. **Community Action Plan.** NTR

d. **AFC Refurbishment & Regeneration Project.** NTR

e. **Traffic Working Committee.** NTR

f. **Firework Display.** NTR

g. **Planning.**

- i. Applications received and reviewed.
  - a) NP/18/0107/FUL 3, The Mariners, Main Street, "Replacement windows from timber to UPVC - anthracite grey"
  - b) NP/18/0116/FUL 4, The Mariners, Main Street, "Replacement of timber windows in upvc"
  - c) NP/18/0133/FUL The Lock Up House, 10, Penyraber, "Replacement flat roof dormer with inset terrace"
  - d) NP/18/0154/S73 Plot 4 At Site Of Harbour High, St Brides View, "Removal of conditions 7, 8 & 9 from NP/12/0583"

- ii. Decisions:
  - a) NP/18/0001/FUL Llanungar Fawr, Llanungar Lane, "Demolition of the rear two storey wing and part demolition of the single storey" **GRANTED**
  - b) NP/18/0025/TPO Church View, Whitchurch, "Works to trees in TPO94" **GRANTED**
  - c) NP/17/0657/FUL 3 Fort Cottages, "Extension to provide first floor accommodation, chimney & balcony. Addition of" **GRANTED**

16. **Clerk & RFO Report.**

- a. **SCC Bank Balance at end of March.** The balance at 31<sup>st</sup> March 2018 was £6,984.23. Income & Expenditure (actual) for March was presented and agreed by Councillors.
- b. **Budget Review 2017/18.** Expenditure was reviewed against the agreed budget.
- c. **Correspondence.** All correspondence had been distributed to members by email and where appropriate had been circulated in the SCC Box.

13. **Report from County Councillor.** Mark spoke about PCC's decision to raise Council Tax rise by 12.5% for 2018. He also updated members on the Council's review of its household waste and recycling collection arrangements. Welsh Government had imposed tough recycling targets on every County in Wales. They require PCC to recycle 64% of their waste by 2019 and 70% of their waste by 2024. If PCC don't meet the targets, Welsh Government has the power to fine the county. For every one percent under target there is a potential fine of £140,000, which will mean PCC have less money to invest in providing local services for the people of Pembrokeshire.

14. **Report from Community Councillors.** NTR

15. **Public Open Forum.** NTR

16. **AOB.**

- a. Community Councillor Joe Griffin requested that long grass around the graves either side of the main door at Whitchurch church was cut – both graves were in urgent need of tidying but were enclosed with iron railings. **Action: Clerk to task GM contract.**
- b. Community Councillor John Price requested that a memorial bench on the path to the quay just below Penyraber was given a tidy-up. The bench had become overgrown and the undergrowth to the front needed a good cut to reinstate the harbour view. SCC would tidy the bench. The National Trust would be requested to address the Harbour view. **Action – Clerk, John and Colin**

**17. Date of next meeting**

- a. Wednesday 2<sup>nd</sup> May 2018
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Compiled by:

Bruce Payne (Clerk) 16<sup>th</sup> April 2018

Signed by: Ifor Thomas (Vice Chair)