

# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 7<sup>th</sup> March 2018 at  
7 p.m. in the Memorial Hall

Attended by:

Community Councillors Ifor Thomas, John Price, Joe Griffin, Vicky Barker,  
Wendy Wright, Colin Reynolds, Joanne Gibbins

County Councillor Mark Carter

Clerk: Bruce Payne

---

1. **Welcome and Introduction.** The chair welcomed Brenda Lloyd to the meeting.
2. **Apologies.** Community Councillor Josh Phillips, Maria Jones (Web Administrator).
3. **Declarations of interest.** Community Councillor Vick Barker declared a personal interest with the Play and Skate Parks.

## Matters Arising

4. **Agree the Minutes of the meeting held on 7<sup>th</sup> February 2018.**  
Agreed and signed.
  - a. All actions were reviewed.
5. **Communications.**
  - a. Newsletter. NTR
  - b. Solva News website. NTR
  - c. SCC website. Report attached
  - d. SCC Facebook Page. NTR
  - e. SCC Logo. Members previously agreed a new SCC logo should be designed by way of a local completion. The logo would incorporate the current school logo. The School Head and Chair of Governors would be approached for approval.  
**Post Meeting Note:** The Head (Dilwen Smith) had responded saying it was a brilliant idea.
6. **Village Clean-up 2018.** The draft plan would be prepared and presented to Members at April's meeting. **Action Josh and Vicky.** Members

also agreed the youth of the village should be encouraged to assist. Invitations would be sent to the Youth Club and Solva School. **Action Josh and Vicky**

7. **First Aid Training.** Community Councillor Joanne Gibbins confirmed both courses were almost full. Details would be confirmed with Pembrokeshire College. SCC would ensure a Community Councillor was in attendance for both courses. **Action Joanne**

8. **SCC Data Protection Officer.** Community Councillor Joe Griffin reviewed requirements with Members in order to meet compliance by 25<sup>th</sup> May 2018 as set out in the GDPR<sup>1</sup> Toolkit for local councils dated February 2018, a copy of which had been emailed to all Community Councillors.

9. **Community Social Enterprise.** This initiative was an outcome of the SCC and Memorial Hall meeting on 21<sup>st</sup> February 2018. Members agreed SCC would lead in order to establish a Social Enterprise workshop for all concerned. **Action Clerk**

#### 10. **Local Community Requests/Issues/Complaints**

a. **Dog Fouling.** SCC's work to keep public areas (including play parks, picnic areas and pavements clear of dog mess continued. Evidence indicated the Patchin was one area used by irresponsible dog owners. This would be reported in the next Newsletter. Community Councillor Vicky Barker was at the helm of the campaign and her unrelenting "spray" and observation work was much appreciated by responsible dog owners and the local community in general.

#### 11. **Reports from Sub-Committees.**

a. **Play & Skate Parks.** Ongoing maintenance and repairs continued in all parks. Members acknowledged the agreed target date for a draft Gamlin Project Plan was May 2018. To move this forward, meetings would be arranged with Damien Golden, Play Officer at Pembrokeshire County Council Damian 01437 775700 and Jackie Dorian, Play Development Officer - Purple Routes Play Project 01267 245555. **Action Clerk.**

Members thanked County Councillor Mark Carter for cutting the grass in the upper play park. This was urgently needed to help identify, deter and remove dog mess. PCC were responsible for the GM of the upper play park. This rationale was to be questioned with PCC and an offer to include in the SCC GM contact presented. **Action Clerk.** The litter bin in the Skate Park had been removed – PCC to be notified. **Action Clerk.** Post Meeting Note – Reported to PCC on 14<sup>th</sup> March, reference number 634650.

---

<sup>1</sup> General Data Protection Regulation

b. **First World War Commemorative Plans 2018.** Joe reported plans to consolidate commemorative activities. Brenda Lloyd spoke about the Solva Heritage Society and their plans to produce WW1 stories, timelines and photos by working with local individuals and families. Brenda had also arranged for volunteers to meet in PCC's Records office on 28<sup>th</sup> March to research local history during the WW1 period. In addition, WW1 talks had been arranged with guest speakers for May and August and an Exhibition in November (venues tbc). All dates were to be agreed, consolidated into a single plan and published in April's Newsletter and online. **Action – Joe, Brenda.**

Remembrance Day was Sunday 11<sup>th</sup> November 2018 (Solva War Memorial) – To ensure clergy availability SCC would write and book with Rev Michael Rowlands. **Action Clerk**

c. **Community Action Plan.** Members agreed leads responsible for:

- i. Community Facilities, Services and Activities – **Ifor**
- ii. Environment and Energy – **Ifor** and Vicky
- iii. History, Heritage and Culture – **Wendy** (supported by Brenda)
- iv. Business, Tourism and Local enterprise – **Josh**
- v. Highways, Transport and Housing – **John**, Joe, Jo , Colin

Leads would report progress at monthly SCC meetings

d. **AFC Refurbishment & Regeneration Project.** SCC continues to press PCC re CAT and or the freehold purchase of the leased land. SCC would apply for a second homes grant from PCC who would progress grant plans to the Cabinet in March for an April launch. Members agreed SCC needs to be ready and have an agreed price by the end of March. SCC to press for a meeting with Barry Cooke and Paul Miller. **Action Clerk and Mark Carter**

e. **Traffic Working Committee.** Members met with John Price (PCC Highways) on 5<sup>th</sup> February to discuss and agree a way forward for the turning area in Bro Dawel. John had then indicated PCC may be able to provide signage indicating it was a turning circle and not a parking area. Progress was to be requested. **Action Clerk**

f. **Firework Display.** NTR

g. **Planning.**

- i. Applications received and reviewed.
  - a) NP/18/0106/FUL 10, Bryn Seion, Solva, "Replace upvc cladding with timber to front elevation & proposed single storey..."

b) NP/18/0108/FUL Land at Prendergast, Solva, "Construction of timber footbridge, masonry abutments, steps & access to minor..."

ii. Decisions: None

12. **Clerk & RFO Report.**

a. **SCC Bank Balance at end of February. The balance at 28<sup>th</sup> February 2018 was £30,542.57. Income & Expenditure (actual) for February was presented and agreed by Councillors.**

b. **Budget Review 2017/18.** Expenditure was reviewed against the agreed budget.

c. **Memorial Hall.** Proposal: SCC will grant annually from 2018/19 £1000 to support Hall maintenance costs. Proposed by Community Councillor Colin Young; Seconded by Community Councillor John Price. All members agreed the Proposal. The 2018/19 SCC Budget would be amended to show the allocation in lieu of Community Grants. **Action Clerk**

d. **Correspondence.** All correspondence had been distributed to members by email and where appropriate had been circulated in the SCC Box.

13. **Report from County Councillor.** At the Council meeting on Thursday 8<sup>th</sup> March Mark had submitted the following 2 Questions:

- There have been recent reports on social media that persons advertising on Facebook have been paid to dispose of household waste and this waste has subsequently been found fly tipped in county lanes. Are there any plans at the time of the waste service review to make the householder more aware of their responsibilities when employing "Cowboy" waste disposal contractors?
- I have recently been involved with a family who have found out that following the death of 1 parent some years ago, the tenancy of their council house will not pass automatically to the grown up, sons and daughters who live at home on the passing of the remaining parent. In my view whilst this situation remains the rules, it would be helpful to these families to identify them early on and help them prepare for the future prior to their time parents pass away. It should also be easier for the officers that are involved by them not having to advise these families they must leave their home at a very stressful time. Are there any plans to instigate such a scheme?

14. **Report from Community Councillors.**
  15. **Public Open Forum.** NTR
  16. **AOB.** NTR
  17. **Date of next meeting**
    - a. Wednesday 4<sup>th</sup> April 2018
- 

Compiled by:

Bruce Payne (Clerk) 14<sup>th</sup> March 2018

Signed by: Josh Phillips (Chair)