

Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 7th February 2018 at
7 p.m. in the Memorial Hall

Attended by:

Community Councillors Josh Phillips, Ifor Thomas, John Price, Joe Griffin,
Vicky Barker, Wendy Wright, Colin Reynolds

Clerk: Bruce Payne

1. **Welcome and Introduction.** The chair welcomed Brenda Lloyd and Dave Taylor to the meeting.
2. **Apologies.** Community Councillor Joanne Gibbins, County Councillor Mark Carter (Written report at end of Minutes).
3. **Declarations of interest.** Community Councillor's Wendy Wright and Joe Griffin declared a personal interest with the Memorial Hall. Both were committee members.

Matters Arising

4. **Police Liaison.** Police Officers were unable to attend the meeting due to work commitments.
5. **Agree the Minutes of the meeting held on 10th January 2018.**
Agreed and signed.
 - a. All actions were reviewed.
6. **Communications.**
 - a. Newsletter. NTR
 - b. Solva News website. Hosting transfer to Webzer complete.
 - c. SCC website. Hosting transfer to Webzer complete. SCC link passed to PCC for inclusion on their web site.

SCC Logo. Members agreed SCC should have a logo. The option of adopting the Solva School logo was discussed as well as running a logo competition within the community. **Action Clerk** to make enquires about the future use of school logo.
 - d. SCC Facebook Page. The page was up and running. The Chair reminded Members of the rules set out in the Code of Conduct and in the SCC Social Media Policy.

e. Key meetings. NTR

7. **First Aid Training.** Due to availability of the Instructor, Pembrokeshire College had to revise dates. The following notice would be published on line and Booking information amended on the sheet at the Bay View Stores: **Action Joanne** who would also notify local residents who had booked courses on the original dates.

Solva First Aid Courses - Revised Dates

Please note changes to the original dates of the two Emergency First Aid courses - These were required due to availability changes of the instructor; apologies.

Course 1 (New Dates)

- Thursday 15th March 6p.m. to 9p.m.
- Friday 16th March 6p.m. to 9p.m.

Course 2 (New Dates)

- Wednesday 21st March 6p.m. to 9p.m.
- Thursday 22nd March 6p.m. to 9p.m.

Booking sheets are at the Bay View Stores; please do book a place on one of these FREE courses.

Postponed: The Level 3 course over 6 evenings will qualify you to be the nominated first aider at your place of work. This course will now be rescheduled for May/June.

8. **PCC Community Benches.** Members took the decision to accept the PCC invitation to adopt PCC benches position in Solva. This would provide SCC with more opportunities for memorial benches. **Action:** Colin to record location of PCC benches. Details would then be confirmed with PCC (Michael Harries PCC Environmental Services).

9. **Community Dog Wardens.** The concept was agreed by members less the wearing of high vis- vests. Most responsible dog owners were already a deterrent to irresponsible owners who allowed their dogs to mess in public areas, including the play parks and picnic areas, without picking it up – Everyone recognised that more needed to be done. Members also acknowledged the positive work by Community Councillor Vicky Barker to highlight and counter the dog fouling problem and gave their support to the monthly campaign in the Newsletter. To supplement this campaign, free dog poop bags would be offered to all local businesses for distribution to dog owners together with an appropriate note. Dog poop bags, with PCNPA agreement, would also be made available in the lower car park - **Action Vicky.**

Posters designed by local school children were also proposed.

10. **SCC Data Protection Officer.** Legal briefings had confirmed that community councils in Wales were required, under the General Data Protection Regulation (effective on 25 May 2018) to appoint a Data Protection Officer. Community Councillor Joe Griffin was nominated and accepted the appointment.

11. **Local Community Requests/Issues/Complaints**

- a. **Village Clean Up 2018.** Members proposed an annual village clean up in May. The event would be coordinated from the AFC clubhouse and culminate with a BBQ. **Action** Josh, Vicky
- b. **Retaining wall on Harbour walk eroded by landslide.** This was on National Trust land. Matt Thompson (Ranger) had been informed and would investigate.

12. **Reports from Sub-Committees.**

- a. **Play & Skate Parks.** Ongoing maintenance and repairs continued in all parks. **Gamlin:** Members agreed to prepare a Project Plan for a new Gamlin play park. This would propose a rich play area that was a varied and interesting physical environment, and maximised the potential for socialising, creativity, resourcefulness and challenge; and a place where children would feel free to play in their own way, on their own terms. Closer liaison with Play Wales who were an independent charity funded by the Welsh Government would be established to help develop the Project Plan. **Action** Clerk
When the Project Plan, necessary permissions and funding had been secured, the next stage would involve designing and deciding how the play area would look. SCC would engage with an individual or organisation with design experience and a good understanding of children's play, to draw up design ideas. SCC recognised this could be a costly process; a budget would need to be secured for the work. **Action:** Project Plan target date May 2018
Skate Park: Members agreed the area where the earth gabion was would not be fenced. The area would be grassed. **Action:** Clerk to purchase grass seed. Members then discussed the decline of skate park equipment. Once beyond economic repair all items would be removed. The way forward could include the installation of basketball hoops and picnic benches. This proposal would be presented at a Public meeting in the Hall where the youth of the village would be encouraged to attend to represent their views on the future of the Skate Park and Gamlin project plan. **Action Joanne.**
- b. **First World War Commemorative Plans 2018.** Members would meet with Major DD Watts at Brawdy on 9th February 2018 to discuss how they may be able to support Solva plans. **Post Meeting Note:** The meeting scoped the loan of a temporary flag pole (with the approval of CO 14 Signal Regiment) - to be positioned in Parc y Capel with the approval of their Committee. A contingent of soldiers

was also discussed who would participate in the Parc y Capel service (date to be confirmed) – this also needed the approval of CO 14 Signal Regiment. **Action** Joe and Major DD to liaise direct. The installation of a permanent flagpole at Pwll Melyn would be scoped with PCC (owner) and PCNPA (Planning Authority). **Action** Clerk. If agreed, funding for the project would then need to be identified. The attached Plan would be amended to include other commemorative events as set out by Brenda Lloyd (Solva Heritage Society). **Action** Joe, Brenda. In addition, the Plan would also include details of the WW1 Beacon in November. **Action** Joe and John P.

The attached Plan would be updated and distributed to members, and to all stakeholders (Plan to be published in April's Newsletter and on line.) **Action** Joe.

c. **AFC Refurbishment & Regeneration Project.**

Attached are notes of a Meeting held on 20th February 2018 with PCC and PLANED.

On 21st February 2018 SCC met with Memorial Hall Trustees and other users to address how both facilities would be used in the future for the benefit of the community. Trustees were reassured with SCC's overall commitment. Plans to explore a **Community Social Enterprise** were also discussed. The idea would be taken forward by SCC who would look at suitable legal structures and governance as well as funding and finance options.

d. **Traffic Working Committee.** NTR

e. **Firework Display.** Community Councillor John Price reported the collection boxes had arrived and would be positioned in Solva businesses. A short article would be prepared for the March Newsletter. **Action Clerk**

f. **Community Action Plan.** The review by Community Councillors was postponed and would be re-scheduled when the way forward on a Community Social Enterprise had been decided.

g. **Planning.**

i. Applications received and reviewed.

a) NP/18/0025/FUL TPO Church View, Whitchurch
"Works to trees in TPO94"

b) NP/18/0057/FUL Cartrefle, Solva "Change of land to domestic curtilage"

ii. Decisions: None

13. **Clerk & RFO Report.** Members noted the information from One Voice Wales (see end note) re budget preparation for 2018/19 that supported SCC's decision to increase their Precept.

13. **SCC Bank Balance at end of January.** The balance at 31st January 2018 was £10,743.64. Income & Expenditure (actual) for January was presented and agreed by Councillors.

a. **Budget Review 2017/18.** Expenditure was reviewed against the agreed budget.

b. **Correspondence.** All correspondence had been distributed to members by email and where appropriate had been circulated in the SCC Box.

14. **Report from County Councillor.** See report at end of Minutes

15. **Report from Community Councillors.**

16. **Public Open Forum.** NTR

17. **AOB.** NTR

18. **Date of next meeting**

a. Wednesday 7th March 2018

Compiled by:

Bruce Payne (Clerk) 25th February 2018

Signed by: Josh Phillips (Chair)

Item 2 & 14 - County Councillor Mark Carter's written report:

The major topic in County Hall at the moment is setting the budget for 2018/2019. As you will know there are 3 potential levels of Council tax rise, being 5%, 8%, or 12.5%. Most other councils in Wales have opted for a 4/5% rise. This matter has been out for consultation for some weeks and closes on Feb 18th where the findings will be reported to Full Council on 9th March. There has also been 2 sessions on Facebook live, hosted by Bob Kilminster, Ian Eynon and Jon Haswell. These have been an overwhelming success in reaching out to the residents of Pembrokeshire with over 10,000 views in the first 48 hours and over 200 questions asked. Compare this to 10 evening meetings at town halls around the county when 20 people attended each meeting on average.

On Monday, following all the scrutiny committees having discussed the budget, the Cabinet will meet and decide which percentage they will recommend to full Council on the 9th March. At that date all County Councillors will have a free vote as to whether they agree with the Cabinet choice, 31 or more votes will see it pass. The most popular choice looks to be 12.5% which will see Pembrokeshire still as the lowest Council tax in Wales but now, based on a Band D, being about £60 closer to the next lowest council.

About 2 weeks ago, I spotted a white van with Irish plates and ladders on the roof, stickered Oaktree services driving slowly around the Brawdy area. The occupants were cold calling offering tree work and maybe some "other services" at a later time. It concerned me so I rang 101 and great credit to the police, within 30 mins an unmarked police car was searching and tailing them. The message is if you see anything like this that you are not happy about, report it to 101.

On a similar note, those that follow Pembrokeshire Council watch on Facebook will have seen a lady in the South of the County who engaged a "Man and Van " operation to dispose of some rubbish, furniture etc., I can only assume it was a cheap job as the said rubbish was then found dumped fly tipped in a back lane; legally the householder is responsible! These illegal waste carriers often advertise on Facebook, may not have the required full Waste carriers licence and will not issue the householder with the vital Waste Transfer Notice as required by law.

The moral of the story is that PCC charge £107 for a Transit van full of commercial waste, i.e. someone involved in a business carrying waste, and if someone is disposing of van full for less, then you can guess where it may end up! I intend to bring this matter up in full Council next month to highlight kerb fly tipping.

Item 13

BUDGET PREPARATION - 2018/19

In the light of the publication of the draft Annual Report of the IPRW for 2018/19 it is incumbent on community and town councils to consider including a sum in their budget for the likely cost of payment of allowances to councillors. As things stand, it is not possible to categorically state that the determinations contained in the draft annual report will be approved by the Panel and this will not be known until February, 2018. However, budgets are prepared on the basis of known costs and best estimates where there is an element of uncertainty involved. In the case of member allowances it is suggested that councils should work on the basis that the determinations in the draft annual report may well be approved and therefore it is probably wise to work on this basis. The Practitioner's Guide on Governance and Accountability states that, 'Councils might work to the principle that it is better to raise cash from a higher precept and not use it than to set the precept too low, and so run out of cash and run the risk of incurring an unlawful overdraft.'

A further factor to consider when determining the budget for member allowances is the extent to which members may choose to opt out of receiving the proposed mandatory allowances and reach a judgement as to how many members are likely to accept the allowance. This is clearly a matter for individual councils to consider as the position is likely to be different in each council.

Sincerely,

Paul Egan

Paul R. Egan BA, Chartered MCIPD, PSLCC, F.Inst. LM, FIPSM
Deputy Chief Executive and Resources Manager/Dirprwy Brif Weithredwr a
Rheolwr Adnoddau

Un Llais Cymru/One Voice Wales