

# DRAFT

## **Solva Community Council Cyngor Cymuned Solfach**

Minutes of the meeting held on Wednesday 10<sup>th</sup> January 2018 at  
7 p.m. in the Memorial Hall

Attended by:

Community Councillors Ifor Thomas, John Price, Joe Griffin, Vicky Barker,  
Joanne Gibbins, Wendy Wright

County Councillor Mark Carter

Clerk: Bruce Payne

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1. **Welcome and Introduction.** The chair welcomed Mollie Roach to the meeting.
2. **Apologies.** Community Councillor's Josh Philips and Colin Reynolds (Colin was representing SCC at the inauguration service of the Rev Michael Rowlands who would be licensed by Bishop Joanna as the new Local Ministry Area Lead on Wednesday 10<sup>th</sup> January in Mathry Church at 7p.m.)
3. **Declarations of interest.** None, personal or prejudicial.

### **Matters Arising**

4. **Agree the Minutes of the meeting held on 7<sup>th</sup> November 2017.**  
Agreed and signed.
  - a. All actions were reviewed.
5. **Solva Care.** Mollie updated members on the Mosaic Project and the excellent support from PCC. Key Solva Care meetings had been with Tessa Hodgson (PCC Cabinet Member for Social Services) and Jason Bennett (PCC Head of Adult Care). Both had helped facilitate follow-on meetings with PCC and the LHB with an aim of addressing financial sustainability of Solva Care. The Care Messenger project was also moving forward and this was in partnership with Aberystwyth University. The Charities Governance structure was under review focusing on strategic and operational matters. Good news for the New Year - A LEADER funding application had been successful for 2018/19 and 2019/20 and this would help fund an additional post as well as the Solva Care Toolkit. Mollie concluded with the news of a new appointment; the Solva Care Web Administrator; the benefit to the flow of e-information had already been significant.
6. **Communications.**
  - a. Newsletter. NTR

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- b. Solva News website. (see below)
- c. **SCC website.** Pembrokeshire Online Ltd was the domain registrar and host for the SCC web site (the same applied to both Solva Care and Solva News web sites). Pembrokeshire Online had notified SCC they would cease business at the end of January 2018. New hosting arrangements would therefore need to be put in place ASAP. Quotes had been received from:
  - i. SCL Internet (Cardigan) – cost £400 - £420 p.a.
  - ii. Webzer (Solva) – cost £300 p.a.
  - iii. Nexbyte (Milford Haven) £190 p.a.
  - iv. WebAdept (St Davids) £1534 - £1588 p.a.
  - v. (PCC had also been approached who could only provide 3 limited pages on the PCC web site at a one-off cost of £500).

Members debated the options and recognised the benefit of securing all 3 web sites with the same provider.

**Proposal:** Proposed by Community Councillor John Price, seconded by Community Councillor Wendy Wright that Webzer was appointed as the domain registrar and host for the SCC web site. All members agreed the proposal. **Action Clerk.**

The benefit of appointing a Web Administrator was also debated. Recognition of the Solva Care appointment was acknowledged as well as the value of the SCC web site.

**Proposal:** Proposed by Community Councillor Ifor Thomas, seconded by Community Councillor Joe Griffin that SCC appoints a Web Administrator for the SCC web site. All members agree the proposal. **Action Clerk.**

- d. Key meetings. NTR

### 7. Local Community Requests/Issues/Complaints

- a. **First Aid Training.** Solva Community Council in partnership with Pembrokeshire College had arranged for a number of First Aid courses that would be held in the Memorial Hall.

First aid saves lives and knowing what to do in an emergency can make all the difference. First aid is a simple skill, but it has an incredible impact. Everyone should get the opportunity to learn it.

Residents wishing to sign-up for a FREE course would be invited to enter their name on the booking sheet at the Bay View Stores for one of the following courses:

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<b>Emergency First Aid (over 2 evenings) Course 1</b>			
Wednesday	21 <sup>st</sup> February 2018	6p.m. to 9p.m.	Memorial Hall
Friday	23 <sup>rd</sup> February 2018	6p.m. to 9p.m.	Memorial Hall

<b>Emergency First Aid (over 2 evenings) Course 2</b>			
Wednesday	28 <sup>th</sup> February 2018	6p.m. to 9p.m.	Memorial Hall
Wednesday	7 <sup>th</sup> March 2018	6p.m. to 9p.m.	Memorial Hall

<b>First Aid Level 3 (over 6 evenings)</b>			
Wednesday	14 <sup>th</sup> March 2018	6p.m. to 9p.m.	Memorial Hall
Thursday	15 <sup>th</sup> March 2018	6p.m. to 9p.m.	Memorial Hall
Friday	16 <sup>th</sup> March 2018	6p.m. to 9p.m.	Memorial Hall
Wednesday	21 <sup>st</sup> March 2018	6p.m. to 9p.m.	Memorial Hall
Thursday	22 <sup>nd</sup> March 2018	6p.m. to 9p.m.	Memorial Hall
Friday	23 <sup>rd</sup> March 2018	6p.m. to 9p.m.	Memorial Hall

Information would be posted in the Newsletter and on-line. **Action Clerk**

b. **Dolphin Court and Development at end of Saint Brides View.** Community Councillor Joanne Gibbons voiced local concern about the damage to public paths and areas caused by heavy machinery accessing these development areas. SCC would contact the developer to make him aware of local concern and request action to improve the current state of the paths etc. The Planning Authority would be advised accordingly. **Action Clerk**

8. **PCC Budget 2018 – 19 Consultation Response.** The Chair spoke about the importance to respond to PCC consultation. All members were invited to respond to:

- a. PCC Budget Consolation 2018-2019 by Friday 16<sup>th</sup> February 2018. **Action All**
- b. PCC Consultation on proposed changes to car parking charges by Friday 12<sup>th</sup> January 2018. **Action All**
- c. PCC Consultation on proposed changes to household waste and recycling collections by Monday 15<sup>th</sup> January 2018. **Action All**

9. **Reports from Sub-Committees.**

a. **Play & Skate Parks.** It was agreed that members of the committee would meet on Thursday 18<sup>th</sup> January 2018 at 2:30p.m. in the Gamlin, Lower Solva, to address issues raised by the latest PCC Quarterly Report. **Action Ifor, Joe, John and Joanne**  
Fund raising plans would be presented at the February meeting.  
**Action Joanne**

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- b. **First World War Commemorative Plans 2018.** Plans were moving forward. 14 Signal Regiment were to be invited to provide a flag pole at Pwll Melin – meeting pending. Commemorative plans would also be aligned with activities organised by Brenda Lloyd and SADS. This would hopefully include an event on the 12<sup>th</sup> May 2018 to recognize the 80<sup>th</sup> year of the hall which represents a memorial to those inhabitants of the area who died in the 1914-18 War.
- c. **AFC Refurbishment & Regeneration Project.** If reported positive momentum had been achieved. Discussions with PCC and PLANED on funding opportunities had taken place and would include a RCDF grant application in April 2018. Other applications would be considered.
- d. **Traffic Working Committee.** Community Councillor Vicky Barker raised concern about the priority direction on the main road bridge by the Cambrian. Members agreed, that following a number of near misses involving vehicle collisions, a meeting with Rob Evans (PCC Highways Asset Manager) should be arranged to discuss possible solutions. **Action Clerk**
- e. **Firework Display.** Community Councillor John Price requested that 8 collection boxes are purchased to assist in fund raising for the 2018 event. All members agreed. **Action Clerk**
- f. **Community Action Plan.** The Chair requested that members review the agreed Action Plan to establish what progress had been made. **Action All.**  
SCC would then review as a group at the February meeting. **Action All.**
- g. **Planning.**
- i. Planning Law in Wales consultation. Community Councillor Vicky Barker had attended a PCC consultation meeting and updated members accordingly.
- ii. Applications received and reviewed.
- a) NP/17/0657 - 3 Fort Cottages, Solva, Extension to provide first floor accommodation, chimney & balcony. Site meeting with PCNPA Case Officer, David Griffiths on Friday 12<sup>th</sup> January at 11a.m. **Post meeting note to follow:**
- b) NP/17/0716/FUL - The Fort, Fort Road, Solva, Demolition of existing sunroom to front elevation & construction of replacement.
- c) NP/18/0001/FUL - Llanungar Fawr, Llanungar Lane, Solva, "Erection of two storey extension to rear of dwelling."

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iii. Decisions: None

## 10. Clerk & RFO Report.

a. **SCC Bank Balance at end of October.** The balance at 31<sup>st</sup> December 2017 was £13,577.69. Income & Expenditure (actual) for December was presented and agreed by Councillors.

b. **Budget Review 2017/18.** Expenditure was reviewed against the agreed budget.

c. **Agree Budget 2018/19.** The budget and spend profile for 2018/19 was presented to members. The following options were debated in order to reduce expenditure and retain the precept at £30k:

- i. Cease Youth Services – saving of £3155p.a.
- ii. Cease Newsletter – saving of £3740p.a.
- iii. Cease Ground Maintenance - saving of £7800p.a.
- iv. Cease grants to Community Groups – saving of £1000p.a.
- v. Precept increase.

Members examined each option and concluded that planned expenditure for Youth Services, Newsletter, Grounds Maintenance and Grants to Community Groups could not be cut or reduced.

PCC's decision to pass the cost of Town/Community Elections to Town and Community Councils was also raised and members acknowledged this had to be accounted for in this and future budgets:

- Actual Cost for **SCC** if contested in May 2017 = £4,374.90
- Average cost for Town/Community Council if contested in May 2017 £5,765.79
- Cost per non-contested Town/Community Council Election in May 2017 £255.86

**Proposal:** Proposed by Community Councillor Wendy Wright. Seconded by Community Councillor John Price that the attached Budget and spend profile was approved by SCC. All members voted in favour of the proposal.

## d. **Agree Precept 2018/19.**

**Proposal:** Proposed by Community Councillor Joe Griffin, seconded by Community Councillor Joanne Gibbins that the precept for 2018/19 was set at £35,000. The proposal was agreed by Members following a vote – 5 members voted for the proposal; 1 member voted against the proposal.

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e. **Correspondence.** All correspondence had been distributed to members by email and where appropriate had been circulated in the SCC Box.

11. **Report form County Councillor**

12. **Report from Community Councillors.** NTR

13. **Public Open Forum.** NTR

14. **AOB.** NTR

15. **Date of next meeting**

a. Wednesday 7<sup>th</sup> February 2018 (**Note:** Community Police Officers will attend to introduce new officers and discuss current issues).

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Compiled by:

Bruce Payne (Clerk) 13<sup>th</sup> January 2018

Signed by: Josh Phillips (Chair)