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Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on 13th September 2017 at
7:00 p.m. in the Memorial Hall

Attended by:

Community Councillors Josh Phillips (Chair), John Price, Joe Griffin, Vicky Barker, Joanne Gibbins, Ifor Thomas, Wendy Wright,

County Councillor Mark Carter

Clerk: Bruce Payne

1. **Welcome and Introduction.** The Chair welcomed Brenda Lloyd (Whitchurch & Solva Heritage Project) and Mollie Roach (Solva Care) to the meeting.

2. **Apologies.** Community Councillor Colin Reynolds

3. **Declarations of interest.** None

Matters Arising

4. **Agree the Minutes of the meeting held on 5th July 2017.** Agreed and signed.

a. All actions were reviewed.

5. **Solva Care.** Mollie reported on work to secure financial sustainability for the charity. This included constructive discussions with PCC and the LHB on a number of topics including Direct Payments: The new Social Services and Well-being (Wales) Act (SSWBA) places a duty on these local authorities to promote and increase the uptake of Direct Payments. If a person is assessed as having eligible care and support requirements or are eligible in their role as an unpaid carer, they can request a Direct Payment to purchase community-based services (such as Solva Care!). Grant applications were to be submitted to a number of organisations including the Dunhill Medical Trust and LEADER. Donations and fund raising activities by local residents also continued and were much appreciated by all concerned.

Solva: A Compassionate Community. Mollie spoke about the initiative and full details are included at **Annex A** to these Minutes. Mollie requested SCC to support the development of a Charter in conjunction with Solva Care Solva GP practice and asked members for a proposal to write to Luke Conlon (Compassionate Communities Champion). Proposed by Joe Griffin, seconded by Wendy Wright – all members supported the proposal. **Action Chair/Clerk to write to Luke.**

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Mosaic Project: Prevention activities included the setting-up of an exciting project to decorate the steps at Pwll Melyn, opposite St Aidan's church – details have been published in the Solva Newsletter.

PCC Consultation on Social Services Charges. Mollie spoke about concerns re proposed cost increases which are set out on the PCC website. Local residents in receipt of these services have been sent response forms as part of the consultation. Mollie urged all concerned to complete the online response forms and those sent to elderly residents who may need help to complete. SCC members were requested to disseminate the information as well as completing the online response forms; SCC members supported the request. **Action All.**
https://www.pembrokeshire.gov.uk/content.asp?nav=101,988&parent_directory_id=646&id=35035&Language=

6. Communications.

- a. **Newsletter Report.** The Editor (Peter Wilde) reviewed the September edition and members voiced their continued support for the Newsletter.
- b. **Solva News website.** Both Solva News and the SCC websites were acknowledged as important communication tools. They rely heavily on the flow of information from the individuals who manage them as well as from local community groups. Both websites are well organized and remain committed to the overall focus of the community. Members acknowledged the time factor to manage both sites.
- c. **SCC Website.** See above. Members noted that Solva Care were advertising for a Web Administrator. Members agreed to monitor this to see if the same could be introduced for the SCC website.
- d. **Key Meetings.**
 - i. Members noted the Solva Care meeting with County Councillor Tessa Hodgson (Cabinet Member for Social Services) on 19th September 2017.
 - ii. Josh confirmed the new Leader of Pembrokeshire County Council, Councillor David Simpson and County Councillor Paul Miller (Cabinet Member for Economy, Tourism, Leisure, and Culture) would attend a future SCC meeting.
Actions - Chair to liaise and agree date.

7. **Whitchurch & Solva Heritage Project.** Brenda informed members that work continued to develop and produce an information leaflet. However, the most significant challenge was to secure appropriate funding for the project. Support to identify this was underway and Brenda/Vicky would report progress at the next meeting. Brenda reported concern about the shortage of clergy, the vacancy in Solva and Whitchurch, the dwindling numbers of people attending our local churches and the financial crisis as the Church grapples with the burden to maintain these historic buildings. The risk over time was the disposal of some local churches and the need to centralise congregations – it was hoped the Church of Wales would clarify its position on these important matters in the near future.

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8. **SCC Grants to Local Groups.** To date, only the Whitchurch & Solva Heritage Project would be considered for a grant. **Action Clerk/Vicky**
9. **Community Action Plan.** Members agreed SCC would take ownership of the plan and convene a new subcommittee (Ifor, Wendy, Joe) to ensure proposals agreed were taken forward. These were:
- Memorial Hall will continue to develop community activities for all ages
 - Develop football clubhouse as a community centre social enterprise, providing a permanent base for Solva Care and space for various activities
 - Memorial Hall and football club work together with other groups to respond to local needs and ensure best use of different types of facility
 - Consult with families regarding play area needs and research funding for this and other family support schemes
 - Work with business group to identify gaps and develop more outdoor activities in the harbour area and local environment e.g. outdoor table tennis, boules
 - Work with Solva Care on provision of public toilets and improving general access to facilities as part of social care and wellbeing initiative

The Plan would be published on the SCC website. **Action Clerk**

10. **Solva Small Scale Renewable Energy Proposal.** Ifor informed members the subcommittee/local forum last met on 14th June 2017. A future meeting would be convened to discuss smaller proposals - the Biodigester option to produce a renewable energy called biogas (methane and carbon dioxide) was not considered a cost effective option.
11. **Grounds Maintenance Contract.** The SCC GM Contract will be re-competed by March 2018. The invitation to tender notice will be published in the October Newsletter. **Action Clerk**
12. **Code of Conduct Training (& Peninsula Meeting).** Claire Jones (PCC Monitoring Officer) was the lead. SCC had issued invitations to councils from St Davids, Brawdy, Llanrhian, Nolton & Roch and Mathry to attend on Wednesday 4th October 2017 at 6:30p.m. in the Memorial Hall (booked by the Clerk with Dave). A Peninsula type meeting would follow the training led by the SCC Chair. **Action** – Wendy to organise refreshments etc.
13. **PCC Community Meetings October 2017.** SCC would be represented by Wendy at the meeting on Monday 9th October 2017 in County Hall, 7 – 8:30p.m. **Action Wendy.**
14. **Review of Electoral Arrangements in the County of Pembrokeshire.** Nothing to Report.

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15. **Local Community Requests/Issues/Complaints.**
 - a. **Bro Dawel Orchard & Turning Bay.** It was unclear if the Orchard lease was now with a local resident, or whether PCC had taken overall responsibility for the area. Lease arrangements were to be clarified with PCC – **Action** Mark.
Views of local residents re the use of the road area at the end of Bro Dawel varied. Local residents wanted clarity of that use – was it a parking area, drop off point, turning bay or an area to be used by emergency vehicles only? Was there a need for double yellow lines and or new signage? Members acknowledged any solution was difficult to police, but clarity was needed. **Action** - Wendy to speak to all residents in that area of Bro Dawel and deliver a report at the Oct/Nov meeting.
 - b. **Memorial Benches.** NTR (Colin to report at Oct meeting)
 - c. **Accident at old canon.** The mother of a seven year old boy had written to the Clerk following an accident involving her son. Concerned that similar accidents could happen again with another child playing on the canon, the mother requested that preventative action was taken. Since the incident the owners had removed the canon from its mount and placed it on the ground. Various options were discussed by members that could be offered as a solution. **Action** – John agreed to speak to the owners re a better/safer mounting option; report at next meeting.

16. **Reports from Sub-Committees.**
 - a. **Play & Skate Parks** (Ifor, Joe, John, Jo). Repairs to Gamlin were complete and concerns raised in the latest PCC report addressed. Plans to refurbish the Gamlin remained ongoing; funding was the main issue. **Action**
A local resident had written to the Clerk raising concerns with the Skate Park and damage to the fence. Bottles and cans etc. were also being thrown over onto private land. Members discussed the decline of skate park equipment and its inevitable closer unless funds can be secured to rebuild. Some local resident's would like to see the skate park move to a more public area; i.e. the old Tennis courts. **Action**
 - b. **First World War Commemorative Plans 2018** (Joe, John, Wendy, Jo). Development of the draft plan remained ongoing. A firm proposal would be prepared and presented at the next SCC meeting. **Action**
 - c. **AFC Refurbishment & Regeneration Project** (Josh, Ifor). A second application to the Welsh Government Rural Communities – Rural Development Programme 2014 -2018 would be prepared and submitted. **Action**. Enquiries about the Freehold purchase of the land SCC currently lease from PCC are underway. **Action** Mark.
Damage to the manhole cover and continuing sewerage blockage has been reported to PCC who are investigating which Authority has responsibility. PCC are also examining the terms of the PCC/SCC lease. **Action**

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- d. **Traffic Working Committee** (John, Colin, Joe). Solva had registered for the Community Speed Watch initiative with Dyfed-Powys Police (DPP) on 28th July. No further information had been received from DPP – this would be chased: **Action**
- e. **Firework Display** (John, Joe). This was acknowledged by members to be an important event in the Solva calendar and one that was much loved by families both inside and outside of Solva. SCC had ownership of the event and was assisted each year by volunteers from the local community. Fireworks would now be ordered and a license applied for from PCNPA. **Action.** Financial responsibility would be moved to the SCC RFO. **Action** John and Bruce to meet re funds.
- f. **Christmas Lights & Fair** (Josh, Ifor, Joe, Jo, Vicky, Colin, Wendy, John). A separate meeting would be convened to agree the plan – meeting to be set before the SCC meeting on 4th October. **Action** Clerk (*Josh, please let me know your availability – meet in Harbour!*)
- g. **Planning** (Josh, Ifor, Vicky). The following planning applications were reviewed by the SCC Planning Committee. No planning concerns were raised to the Authority:
- i. **NP/17/0446/TCA** Llys Meinor, 5, St Brides View, Solva, "1 x Ash tree to be cut back"
 - ii. **NP/17/0452/FUL** Pentwyn, 6, St Brides View, Solva, "Demolish & rebuild curtilage & roadside wall & creation of a parking space on..."
 - iii. **NP/17/0456/FUL** Church View, Whitchurch – Underground engineering works
 - iv. **17/0532/PA** (PCC) Mount Farm, Solva - Proposed Agricultural Building - Cattle Shed
NP/17/0556/TPO Rose Cottage, 7 Glanhafan, Solva – Works to Trees (1 x Sycamore)

Planning Decisions:

- i. NP/17/0387/TCA Land adj to Solva War Memorial, Clear branches from sycamore and fig trees to give 1m clearance around BT cable". **No Objection**
- ii. NP/16/0636/FUL Cerian, Main Street, Solva, "Demolish existing rear bedroom and chimney, replace with new single storey..." **Granted**
- iii. NP/17/0284/S73 1, Maes Maelgwyn, Whitchurch, "Variation of Condition 2 of NP/10/074 to allow different design to detached..." **Granted**
NP/17/0358/NMA Cerian, Main Street, Solva,
"Non-material amendment to NP/16/0636/FUL" **Granted**

17. Clerk & RFO Report.

- a. **Audit for the year ended 31Mar 17 & Notice of Conclusion.** The Auditor General for Wales had issued SCC an unqualified audit report. Cost of the audit was £276.75 plus VAT. A notice of conclusion had been posted on the SCC noticeboard.

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- a. **SCC Bank Balance at end of August.** The balance at 31st August 2017 was £11,512.45. Income & Expenditure (actual) for August was presented and agreed by Councillors.
 - b. **Budget Review 2017/18.** Expenditure was reviewed against the agreed budget.
 - c. **Correspondence.** All correspondence had been distributed to members by email and where appropriate had been circulated in the SCC Box.
18. **Report from County Councillor.** As reported at item 16c.
19. **Reports from Community Councillors.**
- a. Joanne updated members on Youth Representation. Jo requested a separate meeting with Josh and Bruce before any meeting with Solva Youth Club. **Action** Jo
20. **Date of next meeting**
- a. Wednesday 4th October 2017 at 6:30p.m. (SCC meeting & Code of Conduct Training)
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Compiled by:

Bruce Payne (Clerk) 18th September 2017

Signed by: Josh Phillips (Chair)

Solva: A Compassionate Community **(An initiative developed by Community Choice and Inclusion)**

Who are Community Choice and Inclusion?

We are a not for profit social enterprise based in North Pembrokeshire. We work to promote inclusion for all in the daily lives of our communities and support vulnerable people to access community activities and achieve active participation.

Currently we work with Older People who have a Limiting Long term Illness and also those living in end of life care. We support individuals and families to think about their future care preferences and to talk to each other and to make their plans known to Health and Social care professionals. In addition we facilitate activities and workshops to enable people to have conversations around death, dying and loss in a supportive and inclusive environment.

What is a Compassionate Community?

Generally speaking, planning for our future care-needs, involves talking about death, dying, caring and grief and this is a topic that is not addressed very well by the general population. In addition there is a lack of facilitated support to enable individuals, families and groups to talk about these issues together and to take control and responsibility for our own health care in the future.

A Compassionate Community is a community that is at ease with itself in talking about the issues arising from 'ageing' and is an active approach to community development. It actively involves citizens in their own end-of-life care and support concerns. In the process this can change social environments, cultures, conduct and attitudes towards end of life experiences and self-care and the potential to greatly reduce pressures on over stretched Statutory Health services

Why Solva?

The Community Ward of Solva has:

- One of the Counties highest % of older people living there who are aged 65+ (27%)
- Significant levels of chronic health conditions amongst older people aged 65+ in terms of Heart Disease, COPD, Cancer and associated conditions related to aging.

We aim to locate this project solely in the Solva community and GP catchment area, engaging with a range of individuals, groups, schools, Solva GP Practice, associations and the Solva Community Council, to develop a Compassionate Communities Charter for the town that is owned

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and supported by the population living there. (The 1st such Community in Wales)

What will we do?

We are applying for a grant through Dying Matters UK, for approx £2,500 to set up a 6 month project in the Solva community. If successful we would utilise the grant to set up a series community engagement activities that encourage the community of Solva to be knowledgeable and informed about death, dying, loss and care and adapt their actions and behaviours to meet the demands that they encounter in their everyday lives, namely:

- 4* Support Sessions in Solva GP Surgery on Advance Care Planning
- 4* workshops entitled '10 things you need to know before you go'
- 2* workshops on DIY Funerals
- 2* workshops in Solva CPS and St David's secondary school on death, dying and loss in Welsh culture.
- Engagement with Solva Care, community groups, individuals and associations to develop awareness of Compassionate Communities and to develop a shared Charter for the Community of Solva.
- 1* event to Launch a Charter for Solva, a Compassionate Community.

What are we looking for from you?

We would like to include your association in the development of this initiative and we would like to ask you for a support letter to accompany our grant application to Dying Matters. We would be delighted to come and talk to you further and we are available to give a presentation to the Community Council if required.

By developing Solva as Wales 1st Compassionate Community, with a Charter developed in conjunction with the community with support from Solva Care, the Community Council and Solva GP practice, we can inspire other communities to do the same.

Thank you for your time:

For further details please contact

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