



# Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 3<sup>rd</sup> September 2020 at  
6 p.m. via Video Conferencing (Zoom)

Attended by:

Community Councillor's Ifor Thomas (Chair), Vicky Barker, Wendy Wright,  
and Joe Griffin

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

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1. **Welcome and Introduction.** The Chair welcomed Mollie Roach to the meeting. Ifor reminded everyone to mute their audio until they wished to speak.
    - a. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.
  2. **Apologies.** Peter Wilde (Newsletter Editor), Community Councillor's Josh Phillips, Jo Gibbins, John Price, Colin Reynolds.
  3. **Declarations of interest - Personal or Prejudicial.** None

## Matters Arising

4. **Agree the Minutes of the meeting held on 12<sup>th</sup> August 2020.** Agreed and signed.
  - a. All actions were reviewed.
5. **Chair Report.**
  - a. **WG Decarbonisation Programme & Newsletter.** The Newsletter had been circulated to all members. The Chair highlighted how Solva's Climate Change Emergence Plan (declared by SCC on 1<sup>st</sup> May 2019) contributed to the programme. Ifor also highlighted recent initiatives to reduce single use plastic containers in Solva and as a result a reduction of carbon emissions.



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- b. **Community Pride Campaign.** The Chair reported the campaign has been incredibly well supported. Litter continued to be picked-up by local residents and recent reports indicated a reduction of dog poo on coastal paths, the airfield and in other areas of the village.
- c. **Community Event.** COVID-19 restrictions currently prevented any event. Members and residents awaited further COVID-19 improvements.
- d. **Lower Solva Picnic Area & Benches.** Members were disappointed the National Trust had yet to attend a site visit. New and additional picnic benches and the clearance of undergrowth would continue to be a SCC priority for the 2021 season. Efforts to gain Nation Trust agreement would continue. **Action Colin & Bruce**
- i. **Bench Funding.** Arrangements to secure funding remained uncertain. Solva Business Group would be invited to support. SCC would also explore other funding options. **Action Josh**
- e. **SNAKE Attendance.** The Chair reviewed SNAKE benefits and the key partnership with Solva Care. SCC members were encouraged to attend every Monday at 4 p.m. if they were available.
6. **COVID-19 Community Support.**
- a. **SNAKE Report.** Ifor reported the demand on the St David's Food pod had not diminished and that WG support for food banks ceased on 16<sup>th</sup> August. Cans donated to the Pod from Solva's Tinny Tuesday were much appreciated and local residents were praised for their contributions. Collections would continue TFN.
7. **Solva Care Report.** Mollie updated members on the Dissemination and Together for Change Projects and highlighted concern that those who were shielding would no longer be eligible for WG food support. With the furlough scheme reducing and job losses rising more families would require financial support and have greater reliance on food banks – the St Davids food pod provided a valued local service and Solva Care would continue to monitor the overall situation. Mollie also spoke about the Pembrokeshire Community Hub that was a partnership between Pembrokeshire County Council, Pembrokeshire Association of Voluntary Services, Delta Wellbeing and Hywel



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Dda University Health Board - Delta would continue with the Lifeline Personal Alarm Service. Mollie also outlined information about the Older People's Network and other similar organisations in Pembrokeshire – this was confusing to many people and such organisations should be merged into one. Mollie concluded with information about 100 Amazon Tablets which PAVS would make available to those in need. Tablets would be provided on a 3 month loan with the provision of training as needed.

- a. **PCC Community Hub Response<sup>1</sup>**. The joint SCC and Solva Care response, written by Mollie, was complete and would be submitted to PCC (Dan Shaw, Corporate Planning Manager) before the deadline of 7<sup>th</sup> September. **Action Bruce**
8. **Local Community Requests/Issues/Concerns.**
  - a. **Gamlin Play Park**. Following a formal inspection of the Gamlin Play Park, PCC<sup>2</sup> notified SCC on 28<sup>th</sup> August regarding two items of play equipment requiring immediate attention. SCC investigated on the same day and took the decision to close both items which were duly taped-off with appropriate signage. PCC were informed as requested. Members agreed to convene an urgent Play Park Committee (Ifor, Jo, Joe, & John) meeting to scope options (repair, replace or remove). **Action Bruce**
  - b. **Loss of Wild Flowers - Report**. Vicky reported that work to conclude the PCC report continued with Sandra. **Action Vicky & Sandra**
  - c. **Lower Solva Car Park**. Complaints from Solva Business Group continued unabated. During peak periods visitors and locals struggled to find a parking space due to unauthorised parking. The misuse of the car park has had an impact on local businesses and this coupled with a poor and unreliable payment system had exasperated the situation. SCC would continue to monitor and further discussions with PCNPA were planned. **Action Mark**
  - d. **Parking Concerns.**

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<sup>1</sup> COVID-19 pandemic in Pembrokeshire has been incredible. Individuals & communities have stepped forward to help their fellow citizens like never before. A multi-agency one-stop shop, the Community Hub, was established to assist & support this effort and has been extremely well received. The Pembrokeshire Community Support Network grew organically and now has close to 100 groups involved.

<sup>2</sup> Email from [Emma.Rees2@pembrokeshire.gov.uk](mailto:Emma.Rees2@pembrokeshire.gov.uk) on 28<sup>th</sup> August 2020



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- i. **Anchor Down.** Concern had again been raised about vehicles parking in Anchor Down close to the main road junction. SCC looked into the issue at their August meeting and it was agreed that double yellow lines were not the solution to a seasonal problem. An option proposed by Mark was the use of no parking advisory cones to deter inconsiderate parking at peak times. Member's agreed. The proposal would be discussed with PCC. **Action Mark**
- ii. **Prendergast Turning Bay.** A number of concerns had been raised by local residents about illegal parking in the turning bay at the end of Prendergast. Double yellow lines were a possible solution and Mark recommended an SCC (Joe, John, Colin) site visit with PCC Highway officers. Member's agreed. **Action Mark**
- iii. **Prendergast Residential Parking Bays.** Local residents had complained that non-residential vehicles were parking outside houses in Prendergast. Double yellow lines should be considered on both sides of the road for 20 car lengths after the residents parking bays. Member's agreed. The issue would be discussed with PCC as part of item 8dii. **Action Mark**
- iv. **Prendergast New Foot Bridge.** Opposite the bridge on Prendergast is a footpath which exits directly onto the road. There were no warnings on the footpath or road for both pedestrians and vehicles to be aware of the danger. The issue needed to be addressed. Member's agreed. The issue would be discussed with PCC as part of item 8dii. **Action Mark**
- f. **Local Businesses & the Car Park.** This item was raised at June's meeting following an idea from Maria and Ian (see email circulated from Maria & Ian on 3<sup>rd</sup> June 2020 – Unlocking Solva Idea). Vicky asked for a progress report. Bruce wrote to PCNPA on 18<sup>th</sup> June who responded asking for more detail i.e. benefits and the proposed area/s in the car park were to be identified; how the area/s would be allocated to local businesses; who would be responsible; what would the loss of car park spaces be and how would this loss be addressed. PCNPA was enthusiastic to give any proposal submitted serious consideration (see PCNPA email dated 22<sup>nd</sup> June and circulated to all members – Maria and Ian had been invited to comment; no follow-on response to PCNPA has yet been drafted. **Action Chair**



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- g. **Solva Sewage Treatment Works.** Members agreed that SCC would write to PCC and formerly request that for those beaches in close proximity to the Sewage Works, local seawater and river samples were taken now and then at regular points throughout the year to help ensure public health was protected. **Action Bruce**
9. **Solva Firework Display 2020.** Members agreed this year's display would be cancelled.
10. **Senior Citizens Christmas Lunch 2020.** Pending COVID-19 restrictions nearer the time, members remained positive for the event. Solva Care would establish what the general feeling was with those receiving their services and SCC members would canvas other eligible members of the community (within COVID-19 guidelines). SCC would examine options for the annual event at their October meeting and publish a decision in the November Newsletter. **Action Josh, Ifor, Wendy, Vicky, John, Jo, Joe, Colin**
11. **Local Places for Nature.** Vicky reported the decision to site the garden close to the War Memorial rested with the National Trust. However, as the proposed position of the garden was within the peninsula Site of Special Scientific Interest any site meeting also required representatives from NRW and PCNPA. NT would coordinate the meeting.
12. **Community Hub & Amateur Sport Club.**
- a. **Reopening.** WG guidance for the reopening of Community Centres had been reviewed and members agreed the Hub was COVID-19 compliant.
- b. **Fire Safety.** The Fire Risk Assessment was under review to ensure the Hub was compliant with WG legislation. **Action Ifor**
- c. **Committee Meeting.** Before any date was set with local Third Sector Organisations and other members of the local community, members agreed that AFC members would be updated with current proposals. The meeting was set for Monday 7<sup>th</sup> September via Zoom. SCC & AFC members would be invited to attend. **Action Josh/Ifor ,Bruce**
13. **Communications.** NTR



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14. **Planning.** Vicky attended the PCNPA Development Control Committee meeting on 3<sup>rd</sup> September via Zoom and reported to SCC members on NP/19/0616/FUL & NP/19/0617/CAC - Porth Y Rhaw, 22, High Street, Solva.

Applications received and reviewed:

- a. **Application No:** NP/20/0366/FUL  
**Proposal:** Insertion of two conservation roof lights to rear roof slope.  
**Location:** Pentwyn, 6, St Brides View, Solva Haverfordwest, Pembrokeshire, SA62 6TB

15. **Clerk & RFO Report.**

- a. **SCC Bank Balance at end of August 2020.** The balance at 31st August was £49,746.45. Income & Expenditure (actual) for August was presented and agreed by Councillors.

<b>RING FENCED FUNDS</b>	August
IRP Determination 44 Payments to Members	£1,200.00
Play Park	£6,955.19
SCC Reserve	£900.00
Solva Fireworks Display	£1,888.14
AFC Freehold purchase	£20,704.00
AFC (Match Funding)	£5,176.00
AFC Legal Fees	£1000.00
AFC New Items (plus COVID-19 items)	£428.68
Community Elections	£3,000.00
<b>"Free cash"</b>	<b>£8,494.44</b>

**TOTAL                    £49,746.45**

- b. **Budget Review 20/21.** Expenditure was reviewed against the agreed budget.
- c. **Correspondence.** All correspondence had been circulated to members via email.



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16. **Report from County Councillor.** Mark spoke about a number of enquiries he had received re school bus passes, the cost to parents for school transport and the number of children unable to use the service due to COVID-19 conditions. PCC would monitor the situation. Mark continued to monitor the car park and voiced concern with the total lack of social distancing. Dogs had also been observed in the Gamlin play park and current signage to deter dog owners was ineffective. Members agreed new signage should be procured.

**Action Bruce**

17. **Report from Community Councillors.** NTR

18. **AOB.**

a. **Enforcement Officers.** Vicky reported that Enforcement Officers had been seen in the Village and had issued penalty fines. Vicky invited Mark to comment. Mark had no prior knowledge of their deployment but would make enquiries once more detail was known. **Action Mark, Vicky**

b. **Pwll Melyn Lay-by Tree Planting.** Prior to the lockdown SCC contacted PCC on behalf of the WI for permission to plant 2 trees on the bank of the Pwll Melyn lay-by (adjacent to the church). The trees would be a Field Maple & Cockspur Thorn. Both were small trees and suitable for the area. Vicky requested permission was hastened. **Action Bruce**

19. **Date of next meeting.**

a. Wednesday 7<sup>th</sup> October 2020 at 6 p.m. via video conferencing (Zoom)

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Compiled by:

Bruce Payne (Clerk) 9<sup>th</sup> September 2020

Signed by: Ifor Thomas (Chair)