



Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held on Wednesday 3rd June 2020 at
6 p.m. via Video Conferencing (Zoom)

Attended by:

Community Councillor's Josh Phillips (Chair), Ifor Thomas, Vicky Barker,
Colin Reynolds, John Price, Wendy Wright

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

1. **Welcome and Introduction.** The Chair welcomed Lisa and Kingsley Hall and Sandra Young to the meeting. Josh reminded everyone to mute their audio until they wished to speak.
 - a. **The Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972.** The Chair IAW the Act's confirmed that members of the local community had been invited to join the meeting via social media.
2. **Apologies.** Mollie Roach (Solva Care), Peter Wilde (Newsletter Editor), Community Councillor's Jo Gibbins, Joe Griffin.
3. **Declarations of interest - Personal or Prejudicial.** Josh declared a personal interest re item 7bi.

Matters Arising

4. **Agree the Minutes of the meeting held on 20th May 2020.** Agreed and signed.
 - a. All actions were reviewed.
5. **No1 the Mariners.** Lisa and Kingsley were moving into the Mariners as permanent residents and wished to become involved in the community. They wanted to make the council aware of their plans and address any concerns. Both were keyworkers and Welsh Government allowed house moves if they could not be postponed. Their removals firm would comply with social distancing and wear appropriate PPE - both would be happy to self-isolate for 7 days after arrival in Solva. They would not move during the lockdown if SCC had any objections.



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SCC would clarify current WG advice and advise Lisa and Ben accordingly.

Action Josh

6. **Chair Report.** Josh emphasised how COVID-19 had changed the way SCC works and these changes would remain with everyone for the foreseeable future. In previous years, no SCC meeting was held in August. However, this year, because of current circumstance, SCC would convene a meeting in mid-August to ensure current momentum was maintained and the community council was able to address any local concerns arising from lockdown changes. Josh underlined the duty of community councillors and why this was of particular importance during the COVID-19 pandemic. Members were also congratulated for embracing the era of meeting via Zoom.

a. **Tinman.** This initiative came from Narberth and was designed to support Pembrokeshire foodbanks by collecting tins from outside people's homes on a Tuesday. The tins were then delivered to the local foodbanks ready for onward delivery to those in need. This initiative could also be duplicated in Solva to help support the St Davids Food Hub. All tins would be sanitised at the point of collection. Solva would need a team of coordinated volunteers equipped with sanitiser etc. to collect tins. Members agreed the initiative was started in Solva. **Action**
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b. **Code of Conduct.** Josh reminded everyone the Code was intended to help member's understand their obligations. The Code applied to all members and was part of their declaration of acceptance of office. Members were requested to review the Code. **Action all**

7. **Coronavirus Community Support.**

a. **SNAKE update.** Weekly meetings continued and remained an excellent forum to review and monitor the community response. The partnership with Solva Care was of particular benefit. Sandra requested clarification regarding the Community Connectors and the functioning assumptions for SCC/SNAKE during the current emergency. Josh clarified saying the previous decision was to establish a Community Connecting Information Network that would be administered by 3 community councillors acting as "Connectors". It was agreed this could only be "responsive" and would help direct local residence to appropriate sources of information. SCC could not be proactive in the current circumstances or, for example, conduct a COVID-19 survey to establish the individual "needs" of the Ward. SCC did not have the mandate,



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power or finances to do this. SNAKE agreed that Solva Care would provide the proactive element of the partnership.

i. **Memorial Hall and Community Hub.** It was agreed that both facilities must be ready to except members of the community once lockdown restrictions eased to allow such activity. Budgets¹, suppliers and timeframes were to be agreed to ensure both facilities had all necessary items including:

- Hand Hygiene Stations
- Hand Hygiene dispensers
- Hand sanitiser
- Cleaner and Disinfectant with spray lance (to cleanse items/areas such as chairs, tables, toilets, kitchens etc.)
- Paper towel rolls
- Disposable gloves
- Face masks
- COVID-19 appropriate signage
- (COSSH sheets)

Action: Bruce, Ifor, Josh and Peter

b. **Local Concerns.**

i. **Local Businesses & the Car Park.** When Solva's businesses emerge out of lockdown they will need all the help they can get. One local proposal asked SCC to approach PCNPA for permission to cordon off certain rows of parking spaces in the main harbour car park. This would allow the Harbour Inn and No.35 to naturally expand. MamGu, the Old Pharmacy Tearooms, the Ship and the Cambrian Inn could also benefit. There would need to be a balance as the retail premises would be affected if too many spaces were taken offline. Was it also time to look seriously at seasonal park and ride and bus drop-off/parking areas, which is what the lower Solva businesses really need to be sustainable in the long run? If this worked, it could become something that could be repeated yearly for a few weeks in the summer and make Solva the outdoor dining destination in Pembrokeshire. **Action Bruce** (contact PCNPA)

¹ Addition funding to be investigated



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c. **Communications.** Regular updates on Facebook continued with daily updates from PCC, WG and other statutory organisations.

8. **Solva Care report.** NTR

9. **Clerk's Contract of Employment.** IAW Employment Law Changes in April 2020 the Clerks Contract of Employment and Job Description was reviewed. Previously circulated to all members, the revised contract and job description was agreed by all members present and would take effect from this date (3rd June 2020).

10. **Wild Garden report.** Vicky updated members. The online application with Keep Wales Tidy had been submitted for the Wild Garden option. If successful a garden location would be established at the Community Hub.

Post Meeting Note: The preferred option was a small site behind the War Memorial. The area was within the National Trust boundary and at the time of submission was unavailable due to furlough. They have since invited details for the proposed garden and will consider the siting request. **Action Bruce**

11. **Planning.** NTR

12. **Clerk & RFO Report.** The Finance Report with May's I&E was circulated to all members by email prior to the meeting.

a. SCC Bank Balance at end of May 2020. The balance at 31st May was £28,725.13. Income & Expenditure (actual) for May was presented and agreed by Councillors.

b. Budget Review 20/21. Expenditure was reviewed against the agreed budget.

13. **Report from County Councillor.** Local discussions whether surfers were allowed to surf in the sea during current restrictions concluded they were not. There would be a phased reopening of PCC car parks but public toilets would remain closed. PCC meetings continue via video conferencing and Mark had recently attended a Planning meeting. Future meetings regarding the proposed new road at Newgale were also planned. Mark also spoke and answered question on the reopening of PCC recycling centres.

14. **Report from Community Councillors.** NTR



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15. AOB.

a. **Youth of the Village.** Sandra and Wendy expressed concern given recent ASB reports. Could these young people be encouraged to volunteer to help with such initiatives as Tinman? Ifor was asked if he could include something for them on FB about Tinman and if they did become involved, close supervision would apply. Josh then reported on wider concerns for the mental health of youngsters during the lockdown and acknowledged that something positive needs to be introduced to help them during these uncertain times. Ifor suggested a social distancing football match but voiced caution to ensure compliance with current lockdown rules. **SCC must, at all times, follow and promote lockdown rules.** Josh suggested setting up a treasure hunt, a photographic competition, an orienteering event over a weekend, a running, cycling or swimming challenge round a certain route (Strava linked) – these could be setup now using social media. We should reach out to our young people, provide them with on-line space to meet or a chat room to talk about various topics (via Zoom perhaps) – this innovative way to get young people connected could be done NOW! All these activities could also include other age groups. Details of how all of these could be achieved as an individual or as a family will be looked at and a plan presented at the next meeting – willing SCC volunteers will be required to make this work! **Action Josh and Ifor**

16. Date of next meeting.

a. Wednesday 17th June 2020 at 6 p.m. via video conferencing (Zoom)

Compiled by:

Bruce Payne (Clerk) 10th June 2020

Signed by: Josh Phillips (Chair)