

Solva Community Council Cyngor Cymuned Solfach

Minutes of the meeting held in 2 parts on Wednesday 5th September 2018
at 6:30p.m and Wednesday 12th September 2018 at
5:45p.m. in the Memorial Hall

Attended by:

Community Councillors, Josh Phillips (Chair), Ifor Thomas (vice chair), Joe Griffin, Vicky Barker, Joanne Gibbins, John Price, Wendy Wright, Colin Reynolds

County Councillor Mark Carter

Clerk & RFO: Bruce Payne

1. **Welcome and Introduction.** The chair welcomed Community Councillors from Brawdy and Llanrhian; and, Cllr Pat Davies PCC cabinet member for housing, Cllr Bob Killminster PCC cabinet member for Finance and Amanda Love PCC Housing Officer (Item 4); and, Mollie Roach (Solva Care), Brenda Lloyd (Solva Heritage Society), Jane Wilde (10th Nov event).
2. **Apologies.** Community Councillors Colin Reynolds (12th September)
3. **Declarations of interest.** Community Councillor Ifor Thomas declared a personal interest with planning application NP/18/0414/FUL. Details were entered on the Declaration Form and this would be published on the SCC website in accordance with section 55 of the Local Government (Democracy) (Wales) Act 2013.

Matters Arising

4. **Social Housing.** Pat spoke about the affordable rented housing provided by both the Council and housing associations. She also spoke about rural areas in Pembrokeshire, including Solva, which were in need of more social housing.
Bob spoke about PCC plans to build new social housing on the area adjacent to Bro Dawel. These plans would be presented with other priority housing sites identified in Pembrokeshire at the Cabinet meeting on 8th October 2018. If approved, and before any planning application to PCNPA, SCC would be consulted re layout of the development, the inclusion and position of a football pitch, options for the provision of a skate park and a designated parking area, plus a path to support the SCC project to connect upper and lower Solva. SCC members requested information on how the inadequate sewage infrastructure in Solva would be addressed to account for any new housing.

The exercise of planning controls would address the mains sewerage disposal aspects of any future development.

Amanda spoke about the 8,200 houses, flats and bungalows located in the various towns and villages throughout Pembrokeshire that are classed as social housing. She reviewed for members the policy for the allocation of social housing and when someone was accepted onto the Register they will be placed in one of three 'bands' (Bronze, Silver and Gold). Which band will depend on the customer and their households housing need, based on the information provided on their application form. Customers in the Bronze band had the lowest priority and those in the Gold band had the highest.

A lively, informative and helpful Q&A session followed with Pat, Bob, Amanda and members.

5. **Agree the Minutes of the meeting held on 11th July 2018.** Agreed and signed.

a. All actions were reviewed.

6. **Communications.**

a. Newsletter. NTR

b. Solva News website. NTR

c. SCC website. NTR

d. SCC Facebook Page. NTR

7. **Whitchurch Churchyard – SCC Responsibilities.** The Clerk had spoken to the archives department of The National Library of Wales in Aberystwyth and requested a copy of the order between the Welsh Church Commissioners and the Parish Council of Whitchurch (Solva) dated 12th December 1927. There would be a small cost to SCC (under £5) – members agreed the expenditure.

8. **New SCC Standing Orders.** Members agreed that new Standing Orders were formally adopted and published on the SCC website. **Action Maria.**

Post Meeting Note: Revised Standing Orders Amendment: Based on a query from a Clerk it has been identified that there is an error in Model Standing Orders 2018 - Para 14(a) - the references to the County Council or County Borough Council should be removed and replaced with 'Public Services Ombudsman for Wales.

9. **Solva Care.** Mollie informed members that 3 new Trustees had been appointed. Mollie also spoke about concerns with the forthcoming change in Pembrokeshire County Council's approach to tackle littering, dog fouling and other anti-social behaviour. The main worry was how District Enforcement (PCC's new partner) would administer such enforcement within Pembrokeshire from 10th September 2018. (see item 20d)

10. **Youth Representation.** The following members had been DBS checked:

- Community Councillor Ifor Thomas
- Community Councillor Josh Phillips
- Community Councillor Colin Reynolds
- County Councillor Mark Carter

Youth representatives (from Solva Youth Club) would be invited to attend the SCC October meeting. **Action:** Clerk to contact Sian Phillips to make arrangements.

11. **SCC Logo Competition.** 7 entries had been received and were judged against the following elements:

- a. Interpretation and clarity of the theme.
- b. Creativity and originality of the theme.
- c. Quality of artistic composition and overall design based on the theme.
- d. Overall impression of the logo.

The following entry by Daisy Richards received most votes and was declared the winner:



This winning entry would have some minor adjustments for technical reasons. **Action Clerk.**

The Community Council would retain copyright.

Members proposed and agreed that a flag was procured showing the new logo. The flag would be used during the WW1 Commemorative events. **Action Clerk.**

(**Note:** The flag could only be progressed once all graphics work was complete.)

12. **Senior Citizens Christmas Lunch.** Date agreed Saturday 1st December 2018. Hall booked. Sarah Edwards & team to provide and serve the meal.

13. **Local Community Requests/Issues/Complaints.**

- a. **Lower Solva Care Park.** In response to the PCC and PCNPA proposal to extend the charging day by an additional 2 hours the following was agreed:
- i. Community Councillor Lfor Thomas to formally write opposing the extension to CE PCNPA. **Action Lfor**
 - ii. Invite Brains Brewery and Marstons Brewery to write to CE PCNPA opposing the extension. **Action Josh**
 - iii. Invite Solva Business Group to write to CE PCNPA opposing the extension. **Action Josh**
 - iv. Engage with members of the local community and invite individuals to write to CE PCNPA opposing the extension. **Action John, Joe, Joanne, Wendy, Colin, Josh, Lfor**
- b. **War Memorial Traffic Lights.** The SCC Traffic Working Committee would investigate a draft proposal for the 2019/20 peak season. **Action – John, Colin, Joe and Wendy** (see item 15f).
- c. **Solva Defibrillators.** Location of the 3 defibrillators in Solva were to be given to: **(Action Clerk)**

Ambulance Service
 Central and West Region
 Ty Maes Y Gruffudd,
 Cefn Coed Hospital
 Cockett
 Swansea
 SA2 0GP
 Tel: 01792 562900

Post Meeting Note: Clerk spoke to Gerard Rothwell (07734 716766) at NHS Wales on 24th Sep who confirmed SCC need to email following details re defib locations to gerald.rothwell@wales.nhs.uk :

- Post code and exact location
- Any code to access the defib cabinet

Note: The Chair informed members that Brains Brewery had partnered with Welsh Hearts to raise funds for a fourth defibrillator in Solva. A fund raising event was planned for Saturday 29th September at the Harbour Inn.

14. **SCC nomination for the position of Additional Community Governor.** Community Councillor Colin Reynolds volunteered for the nomination.
 PCC Governors' Support Services to be notified. **Action Clerk**

15. Reports from Sub-Committees.

- a. **Skate & Play Parks.** NTR

b. **First World War Commemorative Plans 2018.** Sub-committee responsible: Community Councillors Jo Gibbins, Wendy Wright and Joe Griffin; and Brenda Lloyd (Solva Heritage Society).

i. **Vote of Thanks.** SCC congratulates everyone involved in the WW1 Commemorative event on Sunday 2nd September 2018 at 6p.m at the picnic area, Lower Solva to mark the Third Battle of Ypres (Passchendaele); also recognises the contribution by Brenda Lloyd; and takes great pleasure in extending a vote of thanks to all for acting as ambassadors to the community.

ii. **30th September Event.** Plans were progressing for the Commemorative event marking The Battle of the Somme on Sunday 30th September 2018 at 6p.m. in Parc y Capel. Information on the event would be posted on noticeboards and on-line inviting members of the local community to attend. The final planning meet for the event would be on Tuesday 25th September at 6p.m. in the Memorial Hall.

Action Joe, Joanne, Wendy and Brenda

iii. **Solva Remembers 10th November.** Jane Wilde updated members on the community event “Solva Remembers” planned for 10th November 2018 in the Memorial Hall. Rehearsals would commence for all involved on Sunday 23rd September.

iv. **WWI Beacons of Light¹.** A Nation's Tribute & WWI Beacons of Light. Members agreed the Gribbin was the best location for the beacon and acknowledged the logistic challenge.

Action John. The National Trust would be notified. **Action Bruce**

v. **Silhouettes.** The Armed Forces Covenant Fund Trust had awarded SCC 10 x silhouettes. These would be used in all remaining Commemorative events. **Action Joe, Joanne, Wendy and Brenda**



THERE BUT NOT THERE

— COMMEMORATE. EDUCATE. HEAL —

c. **Community Action Plan.** NTR

d. **AFC Refurbishment & Regeneration Project.**

¹ 835 WWI Beacons of Light have been confirmed throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories. The target is for 1000 WWI Beacons of Light to be lit at 7pm on Sunday 11th November 2018, so are confident we will reach this number and more.

i. **Phase 1.** The Enhancing Pembrokeshire EOI had been successful. SCC were now invited to make a full application to secure 80% of the funds required to purchase the land currently rented from PCC (this is the land the clubhouse and car park sit on). The next PCC panel reviewing applications will meet in January 2019. If SCC would like their project to be considered in this round, the completed application and all supporting documentation must be submitted to County Hall by 14th December 2018. **Action Ifor, Josh and Bruce.**

ii. Applications to secure the required 20% match finding would be made in parallel with the PCC application. **Action Josh, Ifor and Bruce.**

e. **Solva Path Project.** Members agreed the following:

- i. Land owners to be established.
- ii. Alternative path routes presented to land owners.
- iii. Arrange meeting with PCC Officer responsible for Safe Route in Communities Bids.
- iv. Ensure any plans to build social housing on the football pitch include a path to support the project.
- v. Convene a full meeting with Solva Care to progress details. **Action Ifor, Josh, Bruce**

f. **Traffic Working Committee.** A meeting would be convened to establish:

- i. PCC progress for provision of Bro Dawel signage re the "Turning Area".
- ii. Solva bridge priority sign.
- iii. War Memorial traffic lights 2019 peak season. **Action John, Colin, Joe & Wendy**

g. **Firework Display.** John informed councillors there would be a meeting for all committee members and helpers on Tuesday 18th September at 6p.m. in the Royal George. **Action John, Joe and Jo**
A grant would be requested from the Edge Festival to help purchase fireworks. **Action Clerk**

h. **Planning**

- i. **Applications received:**
 - a) NP/18/0414/FUL Ty Capel, Whitchurch Road, Solva - Replacement of existing asbestos garage with metal sheet garage.
 - b) PCC/18/0451/PA Rockwood, LLANDELOY, Haverfordwest - Conversion and change of use of buildings to create two holiday units.
- ii. **Decisions:** Nil

16. **Clerk & RFO Report.**

- a. **SCC Bank Balance at end of August.** The balance at 31st August 2018 was £17,637.23. Income & Expenditure (actual) for August was presented and agreed by Councillors.
- b. **Budget Review 2018/19.** Expenditure was reviewed against the agreed budget.
- c. **Correspondence.** All correspondence had been distributed to members by email.
17. **Report from County Councillor.** See item 20b c & d.
18. **Report from Community Councillors.**
- a. **Solva Christmas Fair & Lights.** The Chair informed members there would be a planning meeting on Wednesday 19th September at 6p.m. in Harbour Inn. **Action** – All Members.
19. **Public Open Forum.**
20. **AOB.**
- a. **Community Caretaker.** The requirement to engage/employ a Community Caretaker was raised by members. Responsibilities could include:
- Repairs/maintenance of play equipment and play/skate parks
 - General maintenance of the Whitchurch church old cemetery
 - Maintenance of the Memorial Hall (internal and external)
 - Solva Care
 - Maintenance of the AFC clubhouse and immediate area
 - General maintenance within the Community
 - Maintenance and repairs of memorial and community benches
- The post would be considered as part of the 2019/20 SCC budget – a draft job description would be prepared and distributed for comment.
Action Clerk.
- b. **School Transport.** Concerns had been expressed regarding the school buses that deliver the children from Solva. Previously a **School Crossing Patrol Officer** was employed but PCC ceased provision some years ago. For children's safety, this service should be reinstated in Solva ASAP.
Action. County Councillor Mark Carter would enquire with the relevant PCC section.
- c. **Solva Bus Shelter.** On 15th August a local resident tripped and fell in the upper Solva bus shelter resulting in bruising / contusion injuries. The incident was reported to PCC who promptly carried out action to prevent any reoccurrence. However, further work was required.

Action. County Councillor Mark Carter would press PCC for an update.

d. **Environmental Enforcement.** PCC had informed SCC of a forthcoming change in their approach to tackle littering, dog fouling and other anti-social behaviour. Uniformed Environmental Enforcement Officers would be operating in all parts of the County on the streets, car parks and on other open land that the public have access to. Anyone witnessed littering or failing to pick up after the dog they are walking by the officers will be issued with a £150 fixed penalty notice, which will be discounted to £75 if paid within 10 days.

i. Community Councillors and Solva Care Trustees had raised a number of concerns including:

- If Enforcement Officers would be allowed to approach vulnerable adults?
- What legal powers would officers have?
- Would they be on duty when pups and clubs closed?
- Would they tackle fly-tipping?

Action. County Councillor Mark Carter would raise these concerns with PCC.

21. **Date of next meeting**

a. Wednesday 3rd October 2018

Compiled by:

Bruce Payne (Clerk) 15th September 2018

Signed by: Josh Phillips (Chair)